



Rhode Island Airport Corporation

July 29, 2013

INVITATION FOR BID NO. 25084 AIRPORT OPERATIONS AND MAINTENANCE UNIFORMS T. F. GREEN AIRPORT

INTRODUCTION

The Rhode Island Airport Corporation (RIAC) is seeking bids from qualified suppliers for the supply of uniforms for the airport Operations and Maintenance personnel. Contract award shall be for a one-year period with two additional one-year extensions at RIAC's discretion.

RIAC reserves the right to waive any irregularities and to reject any and all bids on any basis without disclosing the reason. RIAC will be the sole judge in determining as equivalent products.

Sealed bids will be received at: Rhode Island Airport Corporation, Office of Administration, Attention: Laurie A. Sirois, Grants & Contracts Administrator, 3rd Floor, T. F. Green Airport, 2000 Post Road, Warwick RI 02886-1533.

Due date for bids is no later than 2:00 p.m., August 6, 2013, at which time they will be publicly opened. Bids must be in a sealed envelope clearly marked "**Airport Operations and Maintenance Uniforms – IFB No. 25084**". RIAC will not accept late bids under any circumstances. All costs incurred in connection with responding to this Invitation for Bids (IFB) shall be borne by the bidder.

The successful bidder must hold the bid price for ninety days from bid opening date, and may not withdraw their bid for at least thirty days after the time and date set for the receipt of bids. Two (2) representative sample of each product must be delivered to RIAC within 30 days of being selected as the successful bidder.

Delivery is required within **ten working days** from date of order at T. F. Green Airport; 2000 Post Road; Warwick, RI 02886. All prices quoted are to be FOB delivery location. RIAC is tax exempt and a certificate will be supplied as required.

Procedures respecting bids and the selection of Contractors shall be in conformity with Title 37, Chapter 2 of the General Laws of the State of Rhode Island and RIAC procurement rules.

Alan R. Andrade
VP Operations and Maintenance

Jeffrey Goulart
Purchasing Agent

SPECIFICATIONS

The following specifications will supply the necessary information for bidding purposes to supply uniforms for the RI Airport Corporation.

Short Sleeve Shirt

Operations, Building Maintenance, Dispatch

Model: Port Authority Short Sleeve Easy Care Shirt S508 (or equivalent)
Weight: At least 4.5 oz. per sq. yd.
Composite: At least 55% Cotton / remainder Poly
Colors: White, Navy, Cranberry, Black
Care: Machine Washable
Specific Requirements: At least 1 Breast Pocket on Left Side
Box Back Pleat
Button Down Collar

Long Sleeve Shirt

Operations, Building Maintenance, Dispatch

Model: Port Authority Short Sleeve Easy Care Shirt S608 (or equivalent)
Weight: At least 4.5 oz. per sq. yd.
Composite: At least 55% Cotton / remainder Poly
Colors: White, Navy, Cranberry, Black
Care: Machine Washable
Specific Requirements: At least 1 Breast Pocket on Left Side
Box Back Pleat
Button Down Collar

Summer Shirt

ARFF

Model: TOPPS - Fireware SH96 (or equivalent)
Weight: At least 5.5 oz. per square yd.
Composite: At least 55% FFR (Fibrous Flame Retardant Fiber) / 45% Cotton
Color: #7520 Medium Blue
NFPA Compliance: NFPA 1975, 2009 Revision
Specific Requirements: Five Sewn-in Military Creases with Epaulets
Pleated Pockets with Scalloped Flaps having Hook and Loop Closures

Winter Shirt

ARFF

Model: TOPPS - Fireware SH96 (or equivalent)
Weight: At least 5.5 oz. per square yd.
Composite: At least 55% FFR (Fibrous Flame Retardant Fiber) / 45% Cotton
Color: #7520 Medium Blue
NFPA Compliance: NFPA 1975, 2009 Revision
Specific Requirements: Five Sewn-in Military Creases with Epaulets
Pleated Pockets with Scalloped Flaps having Hook and Loop Closures
Adjustable Cuffs

Polo Shirt

Model: Port Authority K448 (or equivalent)
 Weight: At Least 6.0 oz. per sq. yd.
 Composite: 100% Cotton
 Colors: White, Navy, Cranberry, Black
 Care: Machine Washable
 Specific Requirements: 3 Button Placket

Building Maintenance**Short Sleeve Shirt**

Weight: At Least 4.5 oz. per sq. yd.
 Composite: 100% Cotton
 Color: High Visibility Yellow
 Care: Machine Washable

Airfield Maintenance**Job Shirt**

Model: Charles River Response Work Shirt #9646 (or equivalent)
 Weight: At Least 11 oz. per square yd.
 Composite: 80% Cotton / 20% Polyester
 Color: Dark Navy
 Care: Machine Washable
 Specific Requirements: Rib knit hem and cuff
 9" Radio Chest Pocket with Inner Notepad Pocket

ARFF**Spring Jacket**

Model: Port Authority Corner Stone CSJ25 (or equivalent)
 Durability: Water Resistant Shell / 8000mm Fabric Waterproof Rating
 Color: Yellow
 Reflectivity: ANSI Class 3 / 2" wide reflective taping on front, back and sleeves
 Specific Requirements: Draw Cord Hem with toggle adjustability
 Two Welt Pockets
 Hand Warmer Pocket

Operations, Building Maintenance, Dispatch, ARFF, Airfield Maintenance**Fall Jacket**

Model: Dickies TJ15 (or equivalent)
 Composite: At least 35% Cotton Twill
 Lining: Nylon Taffeta Lining Quilted to Polyurethane Foam
 Color: Charcoal
 Specific Requirements: Draw Cord Hem with toggle adjustability
 Two Welt Pockets
 Hand Warmer Pocket

Airfield Maintenance**Winter Jacket**

Model: Port Authority Corner Stone J799S (or equivalent)
 Weight: At Least 6.0 oz. per sq. yd. body, 4 oz. per sq. yd. lined sleeves

Operations, Building Maintenance, Airfield Maintenance, Dispatch

Color: Yellow
Durability: Water Resistant Shell / 8000mm Fabric Waterproof Rating
Reflectivity: ANSI Class 3 / 2" wide reflective taping on front, back and sleeves
Specific Requirements: Draw Cord Hem with toggle adjustability
Two Welt Pockets

Pants / Trousers

Operations, Dispatch, Building Maintenance

Model: Port Authority Corner Stone PT60 (or equivalent)
Weight: 7.5 oz. per sq. yd.
Colors: Black, Charcoal, Navy
Specific Requirements: Side Elastic Insert
Two Front and Back Pockets

Work Pants

ARFF

Model: TOPPS Fireware PA08 (or equivalent)
Weight: At Least 9.5 oz. per sq. yd.
Composite: At least 55% FFR (Fibrous Flame Retardant Fiber) / 45% Cotton
Color: #7905 Navy
NFPA Compliance: NFPA 1975, 2009 Revision
Specific Requirements: Uniform Style with Permanent Crease
Hook and Eye Closure with French
Belt Loops capable of supporting 2" belt
Two Weltd Hip Pockets, Left One Having Button and Loop Closure
Open Bottom, Hemmed to Length by Vendor

Coveralls

Building Maintenance

Model: Dickies 4879 (or equivalent)
Weight: At least 7 oz. per sq. yd.
Composite: At least 35% Cotton Blend

Insulated Coveralls

Airfield Maintenance

Model: Dickies TV239 (or equivalent)
Weight: At least 10 oz. per sq. yd.
Color: Rust
Durability: Water Repellant
Specific Requirements: Double knees
Ziptowaist for easy on or off
Knit Storm Cuffs

Waterproof Glove

Airfield Maintenance

Model: Isotoner Ultra Dry Waterproof Glove TI-75175 (or equivalent)
Composite: Spandex with Fleece Lining
Durability: 100% Waterproof
Specific Requirements: Grips on Thumb, Fingers and Palm

Rain Jacket

Model: Tingley Comfort-Brite High Visibility Rain Jacket #TINJ53122 (or equivalent)
 Composite: At least .35 mm PVC on 14 mil Polyester
 Color: Yellow
 Reflectivity: 2" Silver Reflective Tape
 Specific Requirements: Zipper/storm fly front
 Fall protection harness D-Ring Access

Airfield Maintenance**Rain Pant**

Model: Occunomix High Visibility Rain Pants #OCCTENR-OS (or equivalent)
 Color: Yellow
 Reflectivity: 3M Silver Reflective Tape
 Specific Requirements: Elastic Waist

Airfield Maintenance**Work Shoe**

Model: Bates E02326 Steel Toe Side Zip Boot (or equivalent)
 Composite: Thinsulate insulation
 Color: Black
 Specific Requirements: Cushioned Removable Inserts
 Steel Toe
 Slip Resistant Rubber Outsole
 Athletic Cement Construction

ARFF**Winter Boot**

Model: Columbia Sportswear 12471 (or equivalent)
 Weight: No more than 3 lbs. (pair)
 Height: 9"
 Construction: Full Length Techlite Shell
 Full Length Techlite midsole

Operations**Waterproof Steel Toe Work Boot**

Model: Timberland Pro 6-inch Waterproof Steel-Toe Boot (or equivalent)
 Durability: Waterproof
 Construction: At least 200 grams insulation
 ASTM Rated Steel Toe
 Nonconductive Electrical Hazard Protection
 Lightweight PVC Midsole
 Slip Resistant Outsole

Airfield Maintenance**Cap**

Model: Plain Adjustable Baseball Cap
 Color: Black

Dispatch

Uniform Shirt**Airfield Maintenance**

Model: Dickies Short Sleeve LS535 / Long Sleeve LL535 (or equivalent)
 Weight: At least 4.25 oz. per sq. yd. Permanent Press Polplin
 Color: Charcoal
 Composite: At least 35% Cotton
 Specific Requirements: Button Front Shirt

Uniform Trousers**Airfield Maintenance**

Model: Dickies 874 (or equivalent)
 Color: Charcoal
 Specific Requirements: Wrinkle Resistant Poly/Cotton Twill
 Two-Piece Work Pant Waistband

Departmental Allocation:

Uniforms are provided for by RIAC to employees under a collective bargaining agreement.

Airport Police Dispatchers: 6 (six) current Headcount with no new hires planned in FY 2014. Each new headcount is allowed to purchase the product(s) below under the “New” heading. Existing headcount is allowed to procure at RIAC’s expense one (1) summer and one (1) winter uniform annually, not to exceed \$150. Any purchases over \$150 are the responsibility of the employee.

<u>Products to Purchase</u>	<u>New</u>	<u>Summer</u>	<u>Winter</u>
Pants/Trousers	4	1	1
Shirts (short sleeve or long sleeve)	4	1	1
Winter Jacket	1	-	1
Spring Jacket	1	1	-
Cap	1	1	

Specific Dispatch requirements:

- RIAC Airport Police Logo embroidered on the left breast of shirts and jackets. Logo to be embroidered on center of cap. Electronic version of logo will be provided by RIAC.
- Vendor shall adhere 3" 3M Silver Reflective Tape stating, "RIAC DISPATCH" on the back of the spring and winter jackets in two lines with RIAC being on top of DISPATCH.

Aircraft Rescue and Fire Fighting (ARFF): 16 current Headcount with 2 (two) new hires planned in FY 2014. Each new headcount is allowed to procure the product(s) below under the “New” heading, billable directly to RIAC. Existing headcount is allowed

to procure at RIAC's expense any of the products listed below annually, not to exceed \$300. Any purchases over \$300 are the responsibility of the employee.

	<u>New</u>
Summer Shirts	2
Winter Shirts	2
Work Pants	4
Spring Jacket / Uniform Jacket	1
Work Shoes	1
Job Shirt	1

Specific ARFF requirements:

- Vendor will supply only uniforms that are ANSI Class 3 and NFPA compliant with all applicable codes and standards as published by NFPA. The latest code or standard will be the compliance requirement. All uniforms will have the NFPA tag affixed to the garment in the required locations and will contain all required information.
- Each individual will present a slip. All slips will contain the name of the firefighter and be signed by the Fire Chief. Vendor will distribute only clothing as specified in the bid specifications. Vendor will distribute clothing equal to the dollar amount allowed in the bid specifications. RIAC will not be responsible for any excess expense above the allowed amount of the bid specification.
- Vendor will be responsible for all tailoring, alterations, attachment of Department insignia LEFT shoulder (patch supplied by RIAC) and supplying and attachment of American flags RIGHT shoulder of all uniform shirts and jackets.
- Vendor shall adhere 3" 3M Silver Reflective Tape stating, "RIAC FIRE" on the back of the spring jacket in two lines with RIAC being on top of FIRE.

Airport Operations: 8 (eight) current Headcount with no new hires planned in FY 2014. Each new headcount is allowed to procure the product(s) below under the "New" heading at RIAC's expense. Existing headcount procure the products listed in the "Annual" column at RIAC's expense. Additional uniforms may be purchased at the employee's expense.

	<u>New</u>	<u>Annually</u>
Pants/Trousers	5	4
Short Sleeve Shirt	5	2
Long Sleeve Shirt	5	2
Heavy Winter Jacket	1	1

Spring Jacket	1	1
Winter Boots	1	1

Specific Airport Operations requirements:

- RIAC Airport Operations Logo embroidered on the left breast of shirts and jackets. Electronic version of logo will be provided by RIAC
- Vendor will supply only uniforms that are ANSI Class 3 compliant. The latest code or standard will be the compliance requirement.
- Vendor shall adhere 3" 3M Silver Reflective Tape stating, "RIAC OPS" on the back of the spring and winter jackets in two lines with RIAC being on top of OPS.

Building Maintenance: 11 current headcount with 1(one) new hire planned in FY 2014. Each new headcount is allowed to purchase the product(s) below under the "New" heading. Existing headcount are issued, annually, the products listed in the "Annual" column and are issued, bi-annually, the products listed in the "Bi-Annual" column. Additional uniforms may be purchased at the employee's expense.

	<u>New</u>	<u>Annually</u>	<u>Bi-Annual</u>
Pants	7	4	
Short Sleeve Shirt	6	2	
Long Sleeve Shirt	6	2	
Polo Shirt	5	5	
Heavy Winter Jacket	1		1
Spring Jacket	1		1
Coveralls	1		1

Specific Building Maintenance requirements:

- RIAC Building Maintenance Logo embroidered on the left breast of shirts and jackets. Electronic version of logo will be provided by RIAC.
- Vendor will supply only uniforms that are ANSI Class 3 compliant. The latest code or standard will be the compliance requirement.

Airfield Maintenance: 23 current headcount with no new hires planned in FY 2014. Each new headcount is allowed to purchase the product(s) below under the "New" heading. Existing headcount are issued, annually, the products listed in the "Annual" column and are issued, bi-annually, the products listed in the "Bi-Annual" column. Additional uniforms may be purchased at the employee's expense.

	<u>New</u>	<u>Annually</u>	<u>Bi-Annual</u>
Uniform Shirt	11	replaced as necessary	
Uniform Pant	11	replaced as necessary	
Spring Jacket	1	replaced as necessary	
Fall Jacket	1	replaced as necessary	
Short Sleeve Shirt	5	5	
Winter Jacket	1		1
Insulated Coveralls	1		1
Water Proof Gloves	1	1	
Steel Toe Boots	1	1	
Rain Jacket	1		1
Rain Pants	1		1

Specific Building Maintenance requirements:

- RIAC Building Maintenance Logo embroidered on the left breast of shirts and jackets. Electronic version of logo will be provided by RIAC.
- Vendor will supply only uniforms that are ANSI Class 3 compliant. The latest code or standard will be the compliance requirement.

- END OF SPECIFICATIONS -

INVITATION FOR BID NO. 25084
AIRPORT OPERATIONS AND MAINTENANCE UNIFORMS
T. F. GREEN AIRPORT RESPONSE FORM

Responses are **due no later than 2:00 p.m., August 6, 2013**, Attention: Laurie A. Sirois, Grants & Contracts Administrator, Rhode Island Airport Corporation, 3rd Floor, 2000 Post Road, Warwick, RI 02886. Vendors may copy/scan these pages to facilitate completing the information, but must return response in this format/order.

The undersigned, on behalf of the bidder, certifies that: This offer is made without previous understanding, agreement or connection with any person, firm, or corporation entering a bid on the same project; is in all respects fair and without collusion or fraud. The person whose signature appears below is legally empowered to bind the company in whose name the bid is entered. They have read the entire document and understand all provisions. If accepted by RIAC this bid is guaranteed as written and amended and will be implemented as stated.

Firm Name _____

Contact _____

Signature _____ Title _____

Address _____ City/State _____ Zip _____

Phone _____ Fax _____ Hours _____

Taxpayer I.D. Number _____

Company Web Site Address _____ E-Mail _____

General Nature Of Business _____

Type or Organization (check one):

Sole Proprietorship _____ Partnership _____ Incorporated _____ Public Corporation _____
Private Corporation _____

Minority Business Enterprise _____ Woman-Owned Business Enterprise _____
Small Business Enterprise _____

Manufacturer _____ Distributor _____ Retail _____ Dealer _____ Service _____

Number Of Locations _____ Number Of Persons Employed _____

We Acknowledge Receipt Of These Addenda: No. _____, Dated _____; No. _____, Dated _____

Has any person, firm, or corporation entering a proposal on the project been disbarred or suspended by the State of Rhode Island. If so indicate dates and explanation for such.

ALL vendors interested in responding MUST provide the following requested information in this format. Additional information may be included on accompanying sheets if necessary.

1. **Any additional information necessary to assist RIAC in evaluating your bid may be listed here.**

2. **Provide references from at least (3) companies, which have received the proposed or similar services.**

a. Name of Facility, Group, Organization or Firm _____

Address _____ Contact Person _____

Phone Number _____

b. Name of Facility, Group, Organization or Firm _____

Address _____ Contact Person _____

Phone Number _____

c. Name of Facility, Group, Organization or Firm _____

Address _____ Contact Person _____

Phone Number _____

3. **List any deviations from the SPECIFICATIONS and MANDATORY REQUIREMENTS section in this document. An explanation must be provided below and documentation provided to verify compliance with the minimum specifications on a similar or equivalent basis.**

ITEM NO.	REASON FOR DEVIATION, DESCRIPTION OF REPLACEMENT COMPONENT, AND/OR EXPLANATION

k. Pants / Trousers (Operations, Building Maintenance, Dispatch) (EACH)

(Amount in Words)

\$ _____
(Amount in Numbers)

l. Work Pants (ARFF) (EACH)

(Amount in Words)

\$ _____
(Amount in Numbers)

m. Coveralls (Building Maintenance) (EACH)

(Amount in Words)

\$ _____
(Amount in Numbers)

n. Insulated Coveralls (Airfield Maintenance) (EACH)

(Amount in Words)

\$ _____
(Amount in Numbers)

o. Waterproof Gloves (Airfield Maintenance) (EACH)

(Amount in Words)

\$ _____
(Amount in Numbers)

p. Rain Jacket (Airfield Maintenance) (EACH)

(Amount in Words)

\$ _____
(Amount in Numbers)

q. Rain Pant (Airfield Maintenance) (EACH)

(Amount in Words)

\$ _____
(Amount in Numbers)

r. Work Shoe (ARFF) (EACH)

(Amount in Words)

\$ _____
(Amount in Numbers)

s. Winter Boot (Operations) (EACH)

(Amount in Words)

\$ _____
(Amount in Numbers)

t. Waterproof Steel Toe Work Boots (Airfield Maintenance) (EACH)

(Amount in Words)

\$ _____
(Amount in Numbers)

u. Cap (Dispatch) (EACH)

(Amount in Words)

\$ _____
(Amount in Numbers)

"NO BID" RESPONSE FORM

To submit a "No Bid" response for this project, this form must be completed for your company to remain on our bidders list for commodities/services referenced. If you do not respond your name may be removed from this bidders list.

Note: Please show the solicitation number on the outside of the envelope.

Please check statement(s) applicable to your "No Bid" response –

- Specifications are restrictive; i.e. geared toward one brand or manufacturer only (explain below).
- Specifications are ambiguous (explain below).
- We are unable to meet specifications.
- Insufficient time to respond to the solicitation.
- Our schedule would not permit us to perform.
- We are unable to meet bond requirements.
- We are unable to meet insurance requirements.
- We do not offer this product or service.
- Remove us from your vendor list for this commodity/service.
- Other (specify below).

Comments:

Company Name (as registered with the IRS)

Authorized Signature

Correspondence Address

City, State, Zip

Date

Printed Name

Title

Telephone/Fax /

Terms and Conditions

In submitting a response to this Invitation for Bids, vendors hereby understand the following:

1. All project participants, consultants, engineers, and contractors, must comply with all applicable federal, state laws and RIAC rules and regulations pertaining to contracts entered into by governmental agencies, including non-discriminating employment. Contracts entered into on the basis of submitted bids are revocable if contrary to law.
2. Alternate bids (two or more bids submitted) will be considered for award. RIAC reserves the right to make the final determination of actual equivalency or suitability of such bids with respect to requirements outlined herein.
3. The bids submitted, and any further information acquired through interviews, will become, and are to be considered, a part of the final completed contract. If there is any variance or conflict, the bid specifications, conditions, and requirements shall control.
4. Prices offered may not be withdrawn for a period of ninety days immediately following the opening of this Bid. Prices MUST also be free of federal, state and local taxes unless otherwise imposed by a governmental body, and applicable to the material on the bid.
5. Bidder MUST return the original attached Response Form as noted previously on the bid due date.
6. Envelopes containing responses must be sealed and marked on the lower left-hand corner with the firm name and address bid number, date, and time.
7. RIAC interprets the term "lowest responsible bidder" as requiring RIAC to: (a) choose between the kinds of materials, goods, wares, or services subject to the bid, and (b) determine which bid is most suitable for its intended use or purpose. RIAC can consider, among other factors, such things as labor cost, service and parts availability, availability of materials and supplies, and maintenance costs of items upon which bids are received. RIAC can determine any differences or variations in the quality or character of the material, goods, wares, or services performed or provided by the respective bidders.
8. All requested information must be supplied. If you cannot respond to any part of this request, state the reason you cannot respond. You may provide supplemental information, if necessary, to assist RIAC in analyzing your bid.
9. A purchase order and/or contractual agreement constitutes RIAC's offer to the service provider upon the terms and conditions stated herein, and shall become binding meeting the terms set forth herein when it is accepted by acknowledgment or performance.
10. After award, if the successful bidder/supplier refuses or fails to make deliveries of the materials and or services within the times specified in the Invitation for Bids, purchase order, or contractual agreement, RIAC may, by written notice, terminate the contract OR purchase order.
11. The supplier shall hold and save RIAC, The State of Rhode Island, and its officers, agents, servants/employees harmless from liability of any patented or unpatented invention, process, article, or appliance manufactured, or used in the performance of the contract, including its use by RIAC.

12. Payment of the seller's invoices is subject to adjustment.
13. The Bidder agrees that:
 - a. He/she shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, national origin, ancestry, or physical handicap;
 - b. In all solicitations or advertisements for employees, he/she shall include the phrase, 'Equal Opportunity Employer,' or a similar phrase;
 - c. If he/she fails to comply, he shall be deemed to have breached the present contract, and it may be canceled, terminated, or suspended, in whole or in part, by RIAC;
 - d. If he/she is found guilty of discrimination under a decision, he/she shall be deemed to have breached the present contract, and it may be canceled, terminated, or suspended, in whole or in part, by RIAC; and,
 - e. He/she shall include the provisions of subsections (a) through (d) inclusively of this paragraph in every subcontract or purchase order so that such provision will be binding upon such subcontractor or vendor.
14. RIAC shall retain the right to reject any and/or all bids received, and responses to this and/or related documents, if determined to be non-responsive in any form, or if determined to be in the best interest of RIAC.
15. The firm responding to this bid proposes to furnish all materials, labor, supplies, equipment and incidentals necessary to provide the equipment/materials/services described herein in accordance with the, Addenda, Contract, Bonds, Insurance, Plans, Specifications, Mandatory Requirements and Conditions.
16. If a response to this Invitation for Bids is accepted, the Bidder agrees to execute and deliver to RIAC a contract in accordance with the Contract Documents (if applicable) within ten days of notice of the award to the Bidder. The Bidder agrees that the surety/deposit given concurrently herewith shall become the property of RIAC in the event the Bidder fails to execute and deliver such contract within the specified time. In the further event of such failure, the Bidder shall be liable for RIAC's actual damages that exceed the amount of the surety.
17. It shall be understood that time is of the essence in the bidder performance. The bidder agrees that RIAC's damages would be difficult or impossible to predict in the event of a default in the performance hereof; and it is therefore agreed that if the bidder defaults in the performance of the Contract Documents, the bidder shall be liable for payment of the sums stipulated in the Contract Documents as liquidated damages, and not as a penalty.
18. The bidder hereby certifies that he/she has carefully examined all of the documents for the project, has carefully and thoroughly reviewed this Invitation for Bids, that he/she has inspected the location of the project (if applicable), and understands the nature and scope of the work to be done; and that this bid is based upon the terms, specifications, requirements, and conditions of the Invitation for Bids and documents. The Bidder further agrees that the performance time specified is a reasonable time, having carefully considered the nature and scope of the project as aforesaid.

19. All products/services and related equipment proposed and/or affected by acquisitions or purchases made as a result of the response to this document shall be compliant with existing RIAC hardware, software, and applications where applicable. Verification must be provided in the response to this document.
20. The Bidder certifies that this proposal is submitted without collusion, fraud or misrepresentation as to other Bidders, so that all bids for the project will result from free, open and competitive bidding among all vendors.
21. It shall be understood that any bid and any/all referencing information submitted in response to this Invitation for Bids shall become the property of RIAC, and will not be returned. RIAC will use discretion with regards to disclosure of proprietary information contained in any response, but can not guarantee that information will not be made public. As a governmental entity, RIAC is subject to making records available for disclosure after Board approval of the recommendation.
22. RIAC will not be responsible for any expenses incurred by any vendor in the development of a response to this Invitation for Bids. Further, RIAC shall reserve the right to cancel the work described herein prior to issuance and acceptance of any contractual agreement/purchase order by the recommended vendor even if RIAC has formally accepted a recommendation.
23. RIAC will accept responses transmitted via facsimile unless stated to the contrary within this document. Bids must be received prior to the time and dates listed to be considered responsive. RIAC will not "accept" late responses and will return them to the sender. Further, RIAC will NOT: (1) guarantee security of the document received; (2) be held responsible for bids which are NOT legible (and may choose to reject such responses); and, (3) guarantee that the receiving facsimile machine will accept transmission or that phone lines are functioning and available for transmission. Submitting a response via facsimile does NOT relieve the Bidder of: (1) responsibilities stated in the document (such as attendance at a mandatory pre-proposal conference); (2) providing non-paper informational items which must be returned with the response (diskettes, large drawings, photographs, models, etc.); and, (3) providing original copies of bid sureties (bonds, certificates of insurance, etc.)
24. By submission of a response, the Bidder agrees that at the time of submittal, he/she: (1) has no interest (including financial benefit, commission, finder's fee, or any other remuneration) and shall not acquire any interest, either direct or indirect, that would conflict in any manner or degree with the performance of Bidder's services, or (2) benefit from an award resulting in a "Conflict of Interest." A "Conflict of Interest" shall include holding or retaining membership, or employment, on a board, elected office, department or bureau, or committee sanctioned by and/or governed by RIAC. Bidders shall identify any interests, and the individuals involved, on separate paper with the response and shall understand that RIAC, at the discretion of the Purchasing Director in consultation with RIAC Counselor, may reject their bid.
25. Campaign Finance Compliance - Every person or business entity providing goods or services at a cost of \$5,000 cumulated value is required to file an affidavit regarding political campaign contributions with the RI State Board of Elections even if no reportable contributions have been made. (RI General Law 17-27) Forms obtained at Board of Elections, Campaign Finance Division, 50 Branch Avenue, Providence, RI 02904 (401-222-2056).

26. Major State Decision-Maker - Does any Rhode Island "Major State Decision-Maker", as defined below, or the spouse or dependent child of such person, hold (i) a ten percent or greater equity interest, or (ii) a Five Thousand Dollar or greater cash interest in this business?

For purposes of this question, "Major State Decision-Maker" means:

- (i) All general officers; and all executive or administrative head or heads of any state executive agency enumerated in R.I.G.L § 42-6-1 as well as the executive or administrative head or heads of state quasi-public corporations, whether appointed or serving as an employee. The phrase "executive or administrative head or heads" shall include anyone serving in the positions of president, senior vice president, general counsel, director, executive director, deputy director, assistant director, executive counsel or chief of staff;
- (ii) All members of the general assembly and the executive or administrative head or heads of a state legislative agency, whether appointed or serving as an employee. The phrase "executive or administrative head or heads" shall include anyone serving in the positions of director, executive director, deputy director, assistant director, executive counsel or chief of staff;
- (iii) All members of the state judiciary and all state magistrates and the executive or administrative head or heads of a state judicial agency, whether appointed or serving as an employee. The phrase "executive or administrative head or heads" shall include anyone serving in the positions of director, executive director, deputy director, assistant director, executive counsel, chief of staff or state court administrator,

If your answer is "Yes", please identify the Major State Decision-Maker, specify the nature of their ownership interest, and provide a copy of the annual financial disclosure required to be filed with the Rhode Island Ethics Commission pursuant to R.I.G.L. §36-14-16, 17 and 18.

27. E-Verify - Please include in your submission a statement from an authorized representative of your firm/business certifying as follows:

"I/we certify that I/we have registered to utilize the E-Verify program (www.dhs.gov/E-Verify) to ensure compliance with federal and state law. I understand and agree that I am required to continue to utilize the services of the E-Verify program for as long as I continue to do business with the Rhode Island Airport Corporation. I further understand that my failure to continue to utilize the services of the E-Verify program will adversely affect my ability to continue to do business with the Rhode Island Airport Corporation now and in the future."

If your firm is awarded a contract under this Invitation for Bids you will be required to provide additional documentation to RIAC demonstrating that you have registered with the E-Verify program.