



Rhode Island Airport Corporation

March 8, 2013

**ADDENDUM NO. 2
INVITATION FOR BID NO. 24895
RELOCATION OF HANGAR UTILITIES - 644 & 596 AIRPORT ROAD
T. F. GREEN AIRPORT**

Prospective Bidders and all concerned are hereby notified of the following changes in the Invitation for Bid document for the Relocation of Hangar Utilities – 644 & 596 Airport Road – IFB No. 24895. These changes shall be incorporated in and shall become an integral part of the contract documents. These changes will be incorporated into the contract documents to be issued to the successful bidder.

Addendum Item No. 1

Bidders are not required to include a bid bond under this solicitation.

Addendum Item No. 2

Bidders must include an original and public copy of their bid submission.

Addendum Item No. 3

Attachment 'A' will provide potential bidders with a copy of the meeting notes and attendance sheet.

This Addendum No. 2 consists of 8 pages.

Brian C. Schattle, CPA
Chief Financial Officer/
Purchasing Agent

ATTACHMENT 'A'

RELOCATION OF HANGAR UTILITIES T. F. GREEN AIRPORT CONTRACT No. 24895

MANDATORY PRE-BID MEETING MINUTES

A mandatory pre-bid meeting for the relocation of utilities serving both 644 Airport Road (Hangar 1) and the hangar located at 596 Airport Road for T. F. Green Airport was held on Wednesday, March 6, 2013 at 10:00 a.m. in the Mary Brennan Board Room. In attendance from the Rhode Island Airport Corporation (RIAC) were: Alan Andrade, Vice President of Operations and Maintenance; Eric Seabury, Project Manager; Steve Cahill, Airport Police Captain; Laurie Sirois, Grants & Contracts Administrator; Jack Thomas, Chief of Airport Fire & Rescue; Ron Stella, Operations and Maintenance; Lew Pickering, Airport Operations; Rodney McClaren, Airport Communications; Steve Catanzaro, Electrical Supervisor, Dave Manupelli, Airport Plumber; and Keith Holmander, Building Maintenance.

Introductions:

Mr. Seabury opened the meeting by introducing the RIAC representatives by name and title. These are the individuals that contractors will have contact with during the project. He then advised the attendees that bidders should rely only on official written communication regarding this procurement to include the IFB, addendum(s), minutes of this meeting and the written responses to questions. Firms were specifically cautioned not to rely on any verbal communication or other correspondence regarding this solicitation. He then went on to mention that the single point of contact for the procurement process was Laurie Sirois and proceeded to provide an overview of the project as outlined on the Agenda.

Procurement Overview:

- This is a mandatory pre-bid meeting. Only firms that were in attendance today would be qualified to participate in the submission process.
- All questions and/or Request for Information are to be forwarded to Laurie Sirois. RIAC will share the response with all firms in attendance at today's meeting.
- Confirmed all attendees received a Visitor Badge and explained this is a requirement to be able to attend the walk-thru of the secured areas.
- Each firm should name a primary point of contact on the Attendance Sheet. All future correspondence regarding this procurement will be filtered through this individual only. If more than one person is named, RIAC will default to the first person on the list.
- The deadline to submit a bid is 2:00 p.m., March 19th at which time they will be publicly opened.
- The deadline to submit questions is 4:00 p.m., March 12th. RIAC will share responses to questions received with all firms in attendance today.

- There is a 9.45% Disadvantaged Business Enterprise (DBE) participation goal established under this procurement.
- All construction work associated with this project shall be covered by the Project Labor Agreement (PLA) substantially in the form attached to the bid document.

Scope of Services:

- The scope of work includes, but is not limited to investigation, analysis, design, and construction services for the relocation of some or all of the following utilities serving the hangars at Hangar 1 and 596 Airport Road, as applicable; National Grid Electric, National Grid Gas, City of Warwick Water, Verizon, Cox Communications, and the Federal Aviation Administration (FAA). The primary purpose of this project is to ensure that all utility services to the hangar at 596 Airport Road are separated from Hangar 1 wherever services, connections, and/or feeds currently are shared between the two structures. The other purpose of this project is to identify and relocate all communication services (Verizon, Cox and/or FAA) that may currently run into or through Hangar 1 but serve entities other than current tenants. These other entities may include the FAA, RIAC, and potentially unknown users. The goal of this project is successful utility relocation as generally described above while maintaining all active services at both buildings. In addition, Hangar 1 and 596 Airport Road utilities shall each be independent so that Hangar 1 may eventually be demolished (by others).
- All work required to keep the utilities at Hangar 1 and 596 Airport Road active shall be performed in such a way that there is no disruption to service during normal business hours.

Construction Issues – Special Requirements:

Mr. Seabury provided the attendees with an overview of special construction requirements based on working on the airfield to include:

- This work will be scheduled with and coordinated through the RIAC Engineering and RIAC Operations departments 72 hours in advance.
- All contractors and employees working airside will be required to be badged.
- The contractor WILL NOT be authorized to drive anywhere on the airside or terminal ramp without escort by RIAC Operations.
- The regular work day shall be limited to the hours between 7:00am and 4:00pm. Work outside of these times must be coordinated 72 hours in advance with RIAC Engineering and RIAC Operations.
- Sand blasting will not be allowed.
- Any and all work requiring open flame welding, burning, or grinding shall be coordinated with the RIAC Fire Department (ARFF) at least 72 hours in advance.
- Contractor shall be aware of the constant need to control FOD (debris, etc) while working on the airside.

Mr. Stella noted that contractors should not be driving on the airfield. It is preferred that contractors park landside and walk to the airside if necessary.

Mr. Andrade reiterated that there should be no need to have a vehicle on the airfield, but if this is necessary they cannot move without an escort from Airport Operations. He advised attendees that Mr. Stella will be the point of contact for Operations.

Captain Cahill noted that contractors working on this project are required to be badged. There is an \$80 badge fee and a \$250 refundable deposit for each individual. Badged individuals will be required to have a 10-year history background check. Anyone who has been convicted of a serious crime during that time period will not be eligible to be badged. In addition, the Project Supervisor will be required to undergo additional training to become a signatory on all badge application. He also noted that all deliveries to the site will be inspected and that Airport Police will also run a check on the driver at that time. There was a recent incident where a delivery driver had an outstanding warrant and was taken into custody. This caused a delay in deliveries being in a timely manner.

Chief Thomas noted that if there is going to be any separation of water and/or sprinkler systems this would need to be coordinated with Warwick Fire Department to ensure all building systems remain operational during any potential shut downs.

Questions and Answers:

How will bids be evaluated? **Bid will be awarded to the lowest responsive bidder.**

Are there any existing plans? **None that RIAC is aware of. The Providence Equity hangar was not built by RIAC and any plans if available for Hangar 1 would be outdated due to changes over the years.**

Is a bid bond required? **No.**

Is a public copy of the bid required? **Yes.**

Are pictures allowed during the walk-thru? **Yes.**

Walk-Thru:

Prior to the walk-thru Mr. Seabury stressed that all attendees were to hold any questions until they returned to ensure that all attendees were provided the same information and that the information be recorded in the meeting notes.

Final Questions/Closing Remarks:

Upon completion of the walk-thru, Mr. Seabury asked if there were any further questions. The following were asked:

Why didn't RIAC hire a consultant to design the project; what about road permits, etc? **This project is a result of the larger component to demolish Hangar 1. During the design phase of this project it was noted that to remain on schedule this portion of the project needed to be performed as a standalone job. There was no time to have plans and specifications prepared.**

Why just determining on low bid – project has to be in compliance with State regulations? **The project shall be completed as defined in the Invitation for Bids document, which includes all regulatory requirements.**

Will the use of a hilti gun be allowed? **Yes. Contractor must make certain they keep an accurate audit of tools at all times when working airside.**

Is there a place to store materials, boxes, ladders, etc.? **RIAC will work with the successful low bidder to provide a place to store such items.**

Is there a place to place a trailer if the storage space provided is too small? **RIAC will work with the successful low bidder to provide a place to store a trailer if other space provided for items is too small.**

Mr. Seabury clarified that due to the unknown costs associated with the utility companies, RIAC will be paying for all force account work with them directly. Bidders were reminded **not** to include these costs (other than required coordination as described in the IFB) when preparing their bid estimates.

A reminder was given to all attendees that any follow-up should be coordinated with Laurie Sirois only and that meeting minutes to include a copy of the sign-in sheet would be provided to attendees noted as the Point of Contact on the attendance list.

Attendance:

Attached is a copy of the sign-in sheets (Exhibit 'D').

RHODE ISLAND AIRPORT CORPORATION

IFB No. 24895
RELOCATION OF HANGAR UTILITIES - 644 & 596 AIRPORT ROAD
T. F. GREEN AIRPORT
Mandatory Pre-Bid Meeting Attendance Sign-In
Wednesday, March 6, 2013 - 10:00 a.m.
Mary Brennan Board Room
(Please print clearly)

1	Company Name:	ALADDIN Electric	Name:	KEN TRUDELL
	Address:	1206 HARTFORD AVE	Primary Point of Contact (check below)	
	City, State, Zip	Johnston RI	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	
	Telephone:	272-8450 x205	Fax No.	351-3810
	E-Mail:	KENTRUDELALADDIN@GMAIL.COM		
2	Company Name:	ALADDIN ELECTRIC JAMES V MANUPELLI	Name:	
	Address:	90 MYSTIC DR	Primary Point of Contact (check below)	
	City, State, Zip	WARWICK RI 02889	<input type="checkbox"/> Yes / <input type="checkbox"/> No	
	Telephone:	401-272-8450	Fax No.	
	E-Mail:	JIM.ALADDIN@GMAIL.COM		
3	Company Name:	MOULISON WORTH CORP.	Name:	PETER LORD
	Address:	108 IRON TR.	Primary Point of Contact (check below)	
	City, State, Zip	BIDDEFORD ME 04005	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	
	Telephone:	207 282 0759	Fax No.	282 207 282 3935
	E-Mail:	PETER@MOULISONWORTH.COM KEN@MOULISON.COM		
4	Company Name:	RI State Law Mandate	Name:	
	Address:		Primary Point of Contact (check below)	
	City, State, Zip		<input type="checkbox"/> Yes / <input type="checkbox"/> No	
	Telephone:		Fax No.	
	E-Mail:			
5	Company Name:	John Rocchio Corp	Name:	Michael Rocchio
	Address:	20 Lark INDUSTRIAL PKWY	Primary Point of Contact (check below)	
	City, State, Zip	Smithfield, RI, 02828	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	
	Telephone:	401-949-5565	Fax No.	401-949-5565
	E-Mail:	mrochio@JohnRocchioCorp.com		

RHODE ISLAND AIRPORT CORPORATION

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Mandatory Pre-Bid Meeting Attendance Sign-In

Wednesday, March 6, 2013 - 10:00 a.m.

Mary Brennan Board Room

(Please print clearly)

6	Company Name:	TRAC BUILDERS	Name:	BILL VALEY PAUL F. DiNobile Jr
	Address:	DiNobile Corp / ULLC	Primary Point of Contact (check below)	
	City, State, Zip	PVW RI	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	
	Telephone:	401.639.5469	Fax No.	401.331.0149 - ULLC
	E-Mail:	dc901@cox.net		gross@TRACBUILDERS.COM
7	Company Name:	AECOM	Name:	Carl Tortolano
	Address:	RIAC	Primary Point of Contact (check below)	
	City, State, Zip		<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No	
	Telephone:	401 691 - 2231	Fax No.	
	E-Mail:	carl.tortolano@aecom.com		
8	Company Name:		Name:	
	Address:		Primary Point of Contact (check below)	
	City, State, Zip		<input type="checkbox"/> Yes / <input type="checkbox"/> No	
	Telephone:		Fax No.	
	E-Mail:			
9	Company Name:		Name:	
	Address:		Primary Point of Contact (check below)	
	City, State, Zip		<input type="checkbox"/> Yes / <input type="checkbox"/> No	
	Telephone:		Fax No.	
	E-Mail:			
10	Company Name:		Name:	
	Address:		Primary Point of Contact (check below)	
	City, State, Zip		<input type="checkbox"/> Yes / <input type="checkbox"/> No	
	Telephone:		Fax No.	
	E-Mail:			
11	Company Name:		Name:	
	Address:		Primary Point of Contact (check below)	
	City, State, Zip		<input type="checkbox"/> Yes / <input type="checkbox"/> No	
	Telephone:		Fax No.	
	E-Mail:			

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12	Company Name:	Digregorio Corp	Name:	Nicholas Piampiano
	Address:		Primary Point of Contact (check below)	
	City, State, Zip		___ Yes / ___ No	
	Telephone:	232 - 5550	Fax No.	
	E-Mail:	nick@digregoriocorp.com		
13	Company Name:	John Beechie Corp	Name:	
	Address:	20 Lark Ind. P.W.	Primary Point of Contact (check below)	
	City, State, Zip	Smithfield RI	___ Yes / ___ No	
	Telephone:	949-5565	Fax No.	
	E-Mail:	Bobby@JohnBeechieCorp.com		
14	Company Name:	American S.I.C. Corp.	Name:	Sean Mackard
	Address:	132 Shaw Pike	Primary Point of Contact (check below)	
	City, State, Zip	Johnston RI	___ Yes / <input checked="" type="checkbox"/> No	
	Telephone:	944-8817	Fax No. 647-1591	
	E-Mail:	Anthony@ADiFazio Construction.NE@aol.com		
15	Company Name:		Name:	
	Address:		Primary Point of Contact (check below)	
	City, State, Zip		___ Yes / ___ No	
	Telephone:		Fax No.	
	E-Mail:			
16	Company Name:		Name:	
	Address:		Primary Point of Contact (check below)	
	City, State, Zip		___ Yes / ___ No	
	Telephone:		Fax No.	
	E-Mail:			
17	Company Name:		Name:	
	Address:		Primary Point of Contact (check below)	
	City, State, Zip		___ Yes / ___ No	
	Telephone:		Fax No.	
	E-Mail:			