Standard Parking®

September 14, 2016

Invitation for Bid No. 26560SP
Snow Removal Services
T.F. Green Airport
Public Parking Lots & Associated Sidewalks/Walkways

INTRODUCTION

Standard Parking Plus (SP+) is seeking bids to provide on-call snow removal services for the removal of snow and ice from the public parking lots and associated sidewalks and walkways, and if required, from roof decks of public parking garages at T.F. Green Airport. A separate Invitation for Bid was solicited on August 30, 2016 for snow removal services related to the clearing of snow and ice around the Bruce Sundlun Terminal building and surrounding properties at T.F. Green Airport. Contract award shall be for a one-year period with two additional one-year extensions at SP+'s discretion.

A mandatory pre-bid meeting and site visit will be held at 9:00 AM EDT, September 20, 2016 at 2000 Post Road, 3rd Floor, Warwick, R.I. 02889.

Due date for bids is no later than 2:00 PM EDT, October 5, 2016, at which time they will be publicly opened. Bids must be in a sealed envelope clearly marked **"IFB No. 26560SP – Snow Removal Services"**. SP+ will not accept late bids under any circumstances. All costs incurred in connection with responding to this Invitation for Bids (IFB) shall be borne by the bidder. Sealed bids will be received at: Rhode Island Airport Corporation, Office of Procurement, 3rd Floor, T. F. Green Airport, and 2000 Post Road, Warwick RI 02886-1533.

Questions related to this solicitation may be submitted to procurement@pvdairport.com no later than 4:00PM EDT, September 23, 2016. Direct contact with SP+ or RIAC staff is strictly prohibited unless submitted in writing to procurement@pvdairport.com. SP+ or RIAC may issue an addendum by 4:00PM EDT, September 26, 2016 to respond to any relevant questions raised by potential bidders. This addendum will be posted to https://www.pvdairport.com/corporate/procurement and https://www.purchasing.ri.gov.

Bruce Warren
Standard Parking Plus
Facility Manager

David Cloutier
RI Airport Corporation
AVP Business Development

SPECIFICATIONS

There are two (2) public, surface Parking Lots at T.F. Green Airport; Short Term Lot "D" (including Trusted Agent lot) and Long Term Express Lot "E", consisting of 5 entry lanes, 8 exit lanes and approximately 6,600 total spaces. There are also three (3) public Parking Garages; Garage "A", Garage "B", and Garage "C" located at the airport.

The snow in surface lots Lots "D" & "E" needs to be plowed to designated areas, and then hauled to a determined area after storms. Depending on usage and occupancy, not all portions of Lot "D" or Lot "E" may require plowing, and hauling will not always be needed in either Lot "D" or Lot "E". Standard Parking Plus will direct which areas of each lot need to be plowed, and when snow hauling is needed.

In addition, equipment and manpower may be required for the purpose of removing snow from the roof decks of Parking Garages "A", "B", and "C", and hauling it to designated sites if necessary.

Minimum equipment and manpower for the for clearing surface Lots "D" and "E" and associated sidewalks/walkways, as well as hauling snow from these lots and Garages "A", "B", and "C", if required, will consist of the following:

1. Three (3) 4-wheel drive, 1 ton pick-up trucks with 9-foot power angle plows and operators. At least two of these 1 ton pick-up trucks will be required to have material spreaders.

2. Two (2) Front End Loaders with minimum 14'-16' pusher blades and operators.

3. Two (2) 4-wheel drive, ¾ ton pickup trucks with 8-foot power angle plows and operators.

4. One (1) skid-steer with 6'-10' push blade and operator.

5. One (1) back-hoe with 10'-12' push blade and operator.

6. The successful bidder must have the ability, at the request of Standard Parking Plus, to increase equipment and/or manpower needed to maintain parking lots, entry and exit lanes, and sidewalks/walkways in a safe condition.

Equipment required by SP+ for the purposes of hauling snow from the lots and/or garages will consist of the following:

7. One (1) front-end loader with a minimum 3.5 cubic yard bucket, with operator.

8. Two (2) 10-wheel dump trucks, with operators.

9. One (1) laborer and hand tools.

The contractor must be capable of replacing any piece of equipment within one (1) hour if it becomes inoperable.

SP+ reserves the right to add additional areas for snow removal services based on the pricing proposed in response to this IFB.

A responsive bid must include the total hourly cost for equipment and manpower for normal snow removal operations, including sidewalk/walkway clearing and sanding.

REQUIREMENTS

The successful bidder will have a supervisor available 24/7 as a point of contact during the snow season and provide phone numbers to coordinate work with SP+. This supervisor will also be on site during snow and ice storms to supervise their workers and ensure all areas are cleared to the requirements and satisfaction of SP+

Typically, when called in to clear Parking Lots and sidewalks as described above, the contractor will be required to remain on-site for the duration of the snow event, until released by SP+.

Contractor will supply Parking Lot salt/sand mix and SP+ will supply ice melting product for the sidewalks/walkways.

SP+ will pay for the actual time on-site performing snow removal and ice control. There will be no reimbursement for the effort of staging the equipment, and moving it to and from the Airport. Contractors will be responsible for any damage to curbing, signs, storm drains, parking revenue control equipment, bollards, islands, etc.

INSURANCEREQUIREMENTS

Evidence of the following minimum insurance coverage must be provided:

a. Commercial General Liability limits of $1,000,000 per occurrence.

b. Motor Vehicle Liability Insurance with limits of $1,000,000.

c. Worker's Compensation coverage to Rhode Island statutory limits or documentation evidencing an approved self-insurance program.

d. Umbrella Liability limits of $3,000,000 excess of $1,000,000 primary layer.

SP+ and the Rhode Island Airport Corporation shall be named as additional insured on all policies of insurance with the exception of Worker's Compensation insurance.

IFB NO. 26560SP
SNOW REMOVAL SERVICES
T. F. GREEN AIRPORT
RESPONSE FORM

Responses Due date for bids is no later than 2:00 p.m., October 5, 2016 Attention: Office of Procurement, Rhode Island Airport Corporation, 3rd Floor, 2000 Post Road, Warwick, RI 02886. Vendors may copy/scan these pages to facilitate completing the information, but must return response in this format/order.

The undersigned, on behalf of the bidder, certifies that: This offer is made without previous understanding, agreement or connection with any person, firm, or corporation entering a bid on the same project; is in all respects fair and without collusion or fraud. The person whose signature appears below is legally empowered to bind the company in whose name the bid is entered. They have read the entire document and understand all provisions. If accepted by RIAC this bid is guaranteed as written and amended and will be implemented as stated.

ALL vendors interested in responding MUST provide the following requested information in this format. Additional information may be included on accompanying sheets, if necessary.

Firm Name_____

Contact Name_____ Title _____

Signature_____Date _____

Address _____City/State _____Zip _____

Phone _____Fax _____Hours _____

Company Web Site Address_____E-Mail _____

General Nature of Business _____

Remittance Address (for Payments):

Name:

_____

Address _____City/State _____Zip _____

1. Are you Rhode Island Certified as DBE/WBE/MBE? If yes, please attach certification letter

   Yes____ No____

2. Are you listed on a Master Price Agreement (MPA) with the State of Rhode Island?

   Yes____ No____ MPA Number(s)_____

3. Are you a GSA, MiCTA, or U.S. Communities Contractor?

   Yes____ No____ Number(s)_____

4. Type of Organization (check one):

   Manufacturer _____ Distributor _____ Retail _____ Dealer _____ Service _____

5. We Acknowledge Receipt of Addenda: No.___, Dated _____; No. ___, Dated _____

6. Has any person, firm, or corporation entering a proposal on the project been disbarred or suspended by the State of Rhode Island? _____ If so, indicate dates and explanation for such.

   _____

   _____

7. Provide references from at least (3) companies, which have received the proposed or similar services. Please include: Firm, Facility, Group or Organization Name, Address, Contact Person, Title, Phone Number, Email Address, Date of Purchase/Service/Project, Description of Purchase/Service/Project.

8. Attach a W9 Form.

9. On a separate sheet, list any deviations from the SPECIFICATIONS and MANDATORY REQUIREMENTS section in this document. **Below is an example of the format**

ITEM NO.	REASON FOR DEVIATION, DESCRIPTION OF REPLACEMENT COMPONENT, AND/OR EXPLANATION

4. **BID PRICING INFORMATION IN NUMBERS AND WORDS**

Minimum Equipment and Manpower for Parking Lots and associated sidewalks/walkways:

1. Combined hourly rate for three (3) 4-wheel drive, 1 ton pick-up trucks with 9-foot power angle plows and operators. At least two (2) of these required 1 ton pick-up trucks will be required to have material spreaders.

$_____
(Amount in Numbers)

_____
(Amount in Words)

2. Combined hourly rate for two (2) 3/4 ton 4WD pickup trucks with minimum 8 foot power angle plows and operators.

$_____
(Amount in Numbers)

_____
(Amount in Words)

3. One (1) skid-steer with 6'-10' push blade and operator.

$_____
(Amount in Numbers)

_____
(Amount in Words)

4. Combined hourly rate for two (2) Front End Loaders with minimum 14'- 16' pusher blades and operators.

$_____
(Amount in Numbers)

_____
(Amount in Words)

5. One (1) back-hoe with 10'-12' push blade and operator.

$_____
(Amount in Numbers)

_____
(Amount in Words)

6. One (1) front-end loader with minimum 3.5 cubic yard bucket with operator.

$_____
(Amount in Numbers)

_____
(Amount in Words)

7. Combined hourly rate for two (2) 10-wheel dump trucks, with operators.

$_____
(Amount in Numbers)

_____
(Amount in Words)

8. Combined hourly rate for one (1) laborer and hand tools.

$_____
(Amount in Numbers)

_____
(Amount in Words)

Total Hourly Rate for Items 1 through 8, above:

$_____
(Amount in Numbers)

_____
(Amount in Words)

9. Material: Salt/Sand mix (per yard).

$_____
(Amount in Numbers)

_____
(Amount in Words)

"NO BID" RESPONSE FORM

To submit a "No Bid" response for this project, this form must be completed for your company to remain on our bidders list for commodities/services referenced. If you do not respond your name may be removed from this bidders list.

Note: Please show the solicitation number on the outside of the envelope.

Please check statement(s) applicable to your "No Bid" response –

- o Specifications are restrictive; i.e. geared toward one brand or manufacturer only (explain below).
- o Specifications are ambiguous (explain below).
- o We are unable to meet specifications.
- o Insufficient time to respond to the solicitation.
- o Our schedule would not permit us to perform.
- o We are unable to meet bond requirements.
- o We are unable to meet insurance requirements.
- o We do not offer this product or service.
- o Remove us from your vendor list for this commodity/service.
- o Other (specify below).

Comments:

_____

_____

_____

_____
Company Name (as registered with the IRS)

_____
Authorized Signature

_____ _____
Correspondence Address Printed Name

_____ _____
City, State, Zip Title

_____ _____ / _____
Date Telephone

Terms and Conditions

In submitting a response to this Invitation for Bids, vendors hereby understand the following:

1. All project participants, consultants, engineers, and contractors, must comply with all applicable federal, state laws and SP+ rules and regulations pertaining to contracts entered into by governmental agencies, including non-discriminating employment. Contracts entered into on the basis of submitted bids are revocable if contrary to law.

2. Alternate bids (two or more bids submitted) will be considered for award. SP+ reserves the right to make the final determination of actual equivalency or suitability of such bids with respect to requirements outlined herein.

3. The bids submitted, and any further information acquired through interviews, will become, and are to be considered, a part of the final completed contract. If there is any variance or conflict, the bid specifications, conditions, and requirements shall control.

4. Bidders must hold the bid price for ninety (90) days from bid opening date, and may not withdraw their bid for at least thirty (30) days after the time and date set for the receipt of bids. Prices MUST also be free of federal, state and local taxes unless otherwise imposed by a governmental body, and applicable to the material on the bid. RIAC is Tax Exempt and a certificate will be supplied as required by the firm contracted with by SP+.

5. Bidder MUST return the original attached Response Form as noted previously on the bid due date.

6. Envelopes containing responses must be sealed and marked on the lower left-hand corner with the firm name and address bid number, date, and time.

7. SP+ interprets the term "lowest responsible bidder" as requiring SP+ to: (a) choose between the kinds of materials, goods, wares, or services subject to the bid, and (b) determine which bid is most suitable for its intended use or purpose. SP+ can consider, among other factors, such things as labor cost, service and parts availability, availability of materials and supplies, and maintenance costs of items upon which bids are received. SP+ can determine any differences or variations in the quality or character of the material, goods, wares, or services performed or provided by the respective bidders.

8. SP+ reserves the right to waive any irregularities and to reject any and all bids on any basis without disclosing the reason. SP+ will be the sole judge in determining as equivalent products (if applicable). The successful bidder will be the lowest responsible and responsive bidder. For purposes of this solicitation, the lowest responsible bidder is the firm that SP+ determines meets the specifications at the lowest price.

9. All requested information must be supplied. If you cannot respond to any part of this request, state the reason you cannot respond. You may provide supplemental information, if necessary, to assist SP+ in analyzing your bid.

10. A purchase order and/or contractual agreement constitutes SP+ 's offer to the service provider upon the terms and conditions stated herein, and shall become binding meeting the terms set forth herein when it is accepted by acknowledgment or performance.

11. After award, if the successful bidder/supplier refuses or fails to make deliveries of the materials and or services within the times specified in the Invitation for Bids, purchase order, or contractual agreement, SP+ may, by written notice, terminate the contract OR purchase order.

12. The supplier shall hold and save SP+, The State of Rhode Island, and its officers, agents, servants/employees harmless from liability of any patented or unpatented invention, process, article, or appliance manufactured, or used in the performance of the contract, including its use by SP+.

13. Payment of the seller's invoices is subject to adjustment and payment terms are net 30 days following approval by SP+ staff.

14. Procedures respecting bids and the selection of Contractors shall be in conformity with Title 37, Chapter 2 of the General Laws of the State of Rhode Island and RIAC procurement rules.

15. The Bidder agrees that:

    a. He/she shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, national origin, ancestry, or physical handicap;
    b. In all solicitations or advertisements for employees, he/she shall include the phrase, 'Equal Opportunity Employer,' or a similar phrase;
    c. If he/she fails to comply, he shall be deemed to have breached the present contract, and it may be canceled, terminated, or suspended, in whole or in part, by SP+;
    d. If he/she is found guilty of discrimination under a decision, he/she shall be deemed to have breached the present contract, and it may be canceled, terminated, or suspended, in whole or in part, by SP+; and,
    e. He/she shall include the provisions of subsections (a) through (d) inclusively of this paragraph in every subcontract or purchase order so that such provision will be binding upon such subcontractor or vendor.

16. The firm responding to this bid proposes to furnish all materials, labor, supplies, equipment and incidentals necessary to provide the equipment/materials/services described herein in accordance with the, Addenda, Contract, Bonds, Insurance, Plans, Specifications, Mandatory Requirements and Conditions.

17. If a response to this Invitation for Bids is accepted, the Bidder agrees to execute and deliver to SP+ a contract in accordance with the Contract Documents (if applicable) within ten days of notice of the award to the Bidder. The Bidder agrees that the surety/deposit given concurrently herewith shall become the property of SP+ in the event the Bidder fails to execute and deliver such contract within the specified time. In the further event of such failure, the Bidder shall be liable for SP+'s actual damages that exceed the amount of the surety.

18. It shall be understood that time is of the essence in the bidder performance. The bidder agrees that SP+'s damages would be difficult or impossible to predict in the event of a default in the performance hereof; and it is therefore agreed that if the bidder defaults in the performance of the Contract Documents, the bidder shall be liable for payment of the sums

stipulated in the Contract Documents as liquidated damages, and not as a penalty.

19. The bidder hereby certifies that he/she has carefully examined all of the documents for the project, has carefully and thoroughly reviewed this Invitation for Bids, that he/she has inspected the location of the project (if applicable), and understands the nature and scope of the work to be done; and that this bid is based upon the terms, specifications, requirements, and conditions of the Invitation for Bids and documents. The Bidder further agrees that the performance time specified is a reasonable time, having carefully considered the nature and scope of the project as aforesaid.

20. All products/services and related equipment proposed and/or affected by acquisitions or purchases made as a result of the response to this document shall be compliant with existing SP+ hardware, software, and applications where applicable. Verification must be provided in the response to this document.

21. The Bidder certifies that this proposal is submitted without collusion, fraud or misrepresentation as to other Bidders, so that all bids for the project will result from free, open and competitive bidding among all vendors.

22. It shall be understood that any bid and any/all referencing information submitted in response to this Invitation for Bids shall become the property of RIAC, and will not be returned. SP+ will use discretion with regards to disclosure of proprietary information contained in any response, but cannot guarantee that information will not be made public. As a governmental entity, RIAC is subject to making records available for disclosure after Board approval of the recommendation.

23. SP+ will not be responsible for any expenses incurred by any vendor in the development of a response to this Invitation for Bids. Further, SP+ shall reserve the right to cancel the work described herein prior to issuance and acceptance of any contractual agreement/purchase order by the recommended vendor even if SP+ has formally accepted a recommendation.

24. Bids must be received prior to the time and dates listed to be considered responsive. SP+ will not "accept" late responses and will return them to the sender. Further, SP+ will NOT: (1) guarantee security of the document received; (2) be held responsible for bids which are NOT legible (and may choose to reject such responses.

25. By submission of a response, the Bidder agrees that at the time of submittal, he/she: (1) has no interest (including financial benefit, commission, finder's fee, or any other remuneration) and shall not acquire any interest, either direct or indirect, that would conflict in any manner or degree with the performance of Bidder's services, or (2) benefit from an award resulting in a "Conflict of Interest." A "Conflict of Interest" shall include holding or retaining membership, or employment, on a board, elected office, department or bureau, or committee sanctioned by and/or governed by SP+. Bidders shall identify any interests, and the individuals involved, on separate paper with the response and shall understand that SP+ may reject their bid.

26. Campaign Finance Compliance - Every person or business entity providing goods or services at a cost of $5,000 cumulated value is required to file an affidavit regarding political campaign contributions with the RI State Board of Elections even if no reportable contributions have been made. (RI General Law 17-27) Forms obtained at Board of Elections, Campaign Finance Division, 50 Branch Avenue, Providence, RI 02904 (401-222-2056).

27. Major State Decision-Maker - Does any Rhode Island "Major State Decision-Maker", as defined below, or the spouse or dependent child of such person, hold (i) a ten percent or greater equity interest, or (ii) a Five Thousand Dollar or greater cash interest in this business?

For purposes of this question, "Major State Decision-Maker" means:

(i) All general officers; and all executive or administrative head or heads of any state executive agency enumerated in R.I.G.L § 42-6-1 as well as the executive or administrative head or heads of state quasi-public corporations, whether appointed or serving as an employee. The phrase "executive or administrative head or heads" shall include anyone serving in the positions of president, senior vice president, general counsel, director, executive director, deputy director, assistant director, executive counsel or chief of staff;

(ii) All members of the general assembly and the executive or administrative head or heads of a state legislative agency, whether appointed or serving as an employee. The phrase "executive or administrative head or heads" shall include anyone serving in the positions of director, executive director, deputy director, assistant director, executive counsel or chief of staff;

(iii) All members of the state judiciary and all state magistrates and the executive or administrative head or heads of a state judicial agency, whether appointed or serving as an employee. The phrase "executive or administrative head or heads" shall include anyone serving in the positions of director, executive director, deputy director, assistant director, executive counsel, chief of staff or state court administrator,

If your answer is "Yes", please identify the Major State Decision-Maker, specify the nature of their ownership interest, and provide a copy of the annual financial disclosure required to be filed with the Rhode Island Ethics Commission pursuant to R.I.G.L. §36-14-16, 17 and 18.