INVITATION TO BID
by the PAWTUXET RIVER AUTHORITY

REPAIRS TO CANOE/KAYAK LAUNCH
PONTIAC VILLAGE, WARWICK RHODE ISLAND

The Pawtuxet River Authority (PRA) invites all interested and qualified firms to submit responses to this solicitation for the repairs to a canoe/kayak launch in the city of Warwick, Rhode Island.

Minority business enterprises and women owned business enterprises (MBEs) pursuant to RIGL 37-14.1, as well as disadvantaged business enterprises (DBEs) pursuant to 49 CFR 26, will have maximum opportunities to participate in the performance of PRA procurement transactions.

BACKGROUND
The Pawtuxet River Authority, doing business as the Pawtuxet River Authority & Watershed Council (the PRAWC), is a quasi public agency and non-profit public benefit corporation created by the Rhode Island General Assembly in 1972 (RI General Laws 46-24). The authority is expressly authorized to provide for land and water conservation and for the construction and maintenance of hiking and biking trails, flood control and water pollution control facilities, preservation of wetlands, dam construction, diversion of streams, dikes, walls, and pumping stations.
THE PROJECT

The PRA is undertaking a project to repair an outdoor public recreational facility on land it owns on Pawtuxet River at the northerly end of Knight Street in the city of Warwick, RI, also identified as Warwick plat 276 lot 5.

The project will consist of landscape repairs to address erosion damage to an existing parking area and walkway/trail to the Pawtuxet River, including:

- installation of an inlaid cobblestone entrance to the existing parking area which must be additionally engineered to convey storm-water
- rehabilitation of surface of parking area
- rehabilitation and improvement of several existing storm-water swales
- repairs to a granite block stairway to the river's edge
- miscellaneous landscaping improvements

The services to be provided by the candidate contractor will consist of:

1. Supplying all necessary materials for the project
2. Construction of all phases of the project
3. Adherence to design plans and specifications to be provided by the Pawtuxet River Authority

A wetlands permit has been obtained from the RIDEM and all work is to be done in compliance with the permit conditions and Rhode Island Department of Environmental Management (RIDEM) Rules and Regulations Governing the Administration and Enforcement of the Freshwater Wetlands Act.

Funding for this project will be provided by the Pawtuxet River Authority.

SCOPE OF WORK

The scope of work for the project is described in: PRA Pontiac Canoe Launch Specifications. These specifications will be provided via email request to the Pawtuxet River Authority, or can be viewed at the headquarters of the Pawtuxet River Authority at 8 Hope Furnace Road, Hope RI upon request.

Should the respondent feel additional tasks are needed to prepare a better evaluation and design, these tasks should be included along with a discussion of their necessity and a clearly articulated separate credit/charge associated with the recommended work.

PRE-BID MEETING

The Pawtuxet River Authority will gladly accommodate prospective bidders with an on-site meeting to explain the project, once interested parties are collectively identified.
REQUIREMENTS OF RESPONDENT’S SUBMITTAL
Respondents to this solicitation are required to specifically provide the following two areas of information:

A. Qualification Statements
The following documentation of qualifications must be provided and shall be used to evaluate the ability of the respondent to perform all work:

- Documentation of the respondent’s professional qualifications (including licensing) and experience with similar projects. The PRA will be the sole judge as to the similarity of the project(s) referenced. At least three client references for similar projects must be provided with the bid.

B. Other requirements for the Bid
- Project Costs
  Include in the proposal an estimate of the costs for the project as outlined in Scope of Work. The PRA will provide a standardized form for direct costs to be broken down by task as applicable including costs for subcontractors.

- Resources and Availability of Personnel
  Provide a description of the resources needed for your completion of this project (including subcontractors) and their availability over the term of the project.

- Project Schedule
  A project schedule shall be included in the proposal outlining the time necessary to complete the project. The start date for the project will be discussed upon awarding of a contract.

EVALUATION PROCEDURE/CRITERIA
A selection committee comprised of PRA Board Members will evaluate all bid proposals received by the deadline. The evaluation is based on a numerical score sheet. Based on the evaluation, the selection committee will select a firm.

The proposals will be evaluated based on the following criteria:

1. Experience on Similar Projects/References 10%
2. Resources and Availability of Personnel 10%
3. Project Schedule 20%
4. Project Costs 60%
Pursuant to the provisions of Title 37 Chapter 14.1 of the General Laws, the Pawtuxet River Authority reserves the right to apply additional consideration to offers, and to direct awards to bidders other than the responsive bid representing the lowest price where:

1. The offer is fully responsive to the terms and conditions of the Request, and
2. The price offer is determined to be within a competitive range (not to exceed 5% higher than the lowest responsive price offer) for the product or service, and
3. The firm making the offer has been certified by the R.I. Department of Administration to be a small business concern meeting the criteria established to be considered a Minority Business Enterprise.

In a case where the awardee/Prime Contractor is not an MBE, ten percent [10%] of the dollar value of the work performed for this project shall be performed by Minority Business Enterprises where it has been determined that subcontract opportunities exist, and where certified Minority Business Enterprises are available. A contractor may count towards its MBE, DBE, or WBE goals 60% of its expenditures for materials and supplies required under a contract and obtained from an MBE, DBE, or WBE regular dealer, and 100% of such expenditures when obtained from an MBE, DBE, or WBE manufacturer. Awards of this type shall be subject to approval, by the Pawtuxet River Authority of Administration, of a Subcontracting Plan submitted by the bidder receiving the award.

**PREVAILING WAGE**

This project will be subject to RIGL § 37-13-6: Ascertainment of prevailing rate of wages and other payments – Specification of rate in call for bids and in contract" and RIGL § 37-13-7: "Specification in contract of amount and frequency of payment of wages."

**INSURANCE**

The awardee will be expected to procure and maintain, until acceptance of the project, insurance as specified below, and in such form as shall protect them and any subcontractor performing work from all claims and liability for damages for bodily injury, including accidental death, and the property damage, which may arise from operations of this project, whether such operations be by themselves or by any subcontractor or by anyone directly or indirectly employed by either of them. Except as otherwise stated, the amounts of such insurance shall be, for each policy, not less than;

(A) For liability for bodily injury, including accidental death, $500,000, for any one person and, subject to the same limit for each person, $1,000,000 on account of one accident.

(B) For liability for property damage, $500,000, on account of any one accident and $1,000,000, on account of all accidents.
The following types of insurance shall be provided:

(a) Workmen’s Compensation Insurance as required by the General Laws of Rhode Island.

(b) Bodily Injury Insurance and Contractor’s Protective Bodily Injury Insurance, in the amounts required in (A) above.

(c) Property Damage Insurance and Contractor’s Protective Property Damage Insurance, each including coverage for blasting and explosion, and injury to or destruction of wires or pipes and similar property and appurtenant apparatus, and collapse or structural injury to any building or structure in the amounts required in (B) above.

(d) Bodily Injury Insurance covering the operation of all motor vehicles owned by the awardee, in the amounts required in (A) above.

(e) Property Damage Insurance covering the operation of all motor vehicles owned by the awardee, in the amount not less than $500,000.

(f) Insurance in the amounts required in (A) and (e) above, to cover bodily injuries and property damage resulting from the use of motor vehicles that are operated in connection with prosecution of the work in this project

(g) Contractual Liability Insurance covering the liability assumed by the awardee in the amounts required under (A) and (B) above.

Certificates from the insurance carriers, stating the limits of liability and expiration date, shall be filed with the Owner for all policies, and for policies required in this project

The awardee is required to provide immediate notification to the Pawtuxet River Authority of cancellation or restrictive amendment of any insurance coverage.

SUBMITTAL PROCEDURES
Prospective candidates must submit a bid containing the above information and consisting of a paper format and placed in a sealed envelope and clearly marked: “CONSTRUCTION BID- PONTIAC CANOE LAUNCH REPAIRS” and addressed to the Pawtuxet River Authority, Chairman Robert J. Nero.

The bid must be sent/delivered to:

Pawtuxet River Authority
c/o Robert Nero, Chairman
8 Hope Furnace Road
Hope, RI 02831
and received by 5:00 PM, Friday, December 21, 2018.

Bids will be opened publicly at the headquarters of the Pawtuxet River Authority, 8 Hope Furnace Road, Hope, RI 02831 at 5:30 PM, on Friday, December 21, 2018.

PLEASE NOTE: THERE WILL BE NO EXCEPTIONS TO THIS DEADLINE. Faxed or emailed bids will not be accepted. No supplemental materials will be accepted after this date.

The PRA reserves the right to accept or reject without prejudice, any or all proposals, or to accept the bid deemed to be in the best interest of the Pawtuxet River Authority.

ADDITIONAL INFORMATION

Questions Regarding the Bid Request
All pre-bid communications regarding this request should be addressed to:

Robert J. Nero/Chairman
Pawtuxet River Authority
8 Hope Furnace Road
Hope, RI 02831
401-330-0812 (c)/401-615-7039 (o)
pra@pawtuxet.org
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BIDDER COST FORM SHEET

BIDDERS NAME: ______________________________

Scope of Work:
REPAIRS TO STORMWATER CONVEYANCES, PARKING LOT ENTRANCE,
RESURFACE PARKING AREA, REHABILITATION OF STAIRWAY & PLANTING
BEDS, INSTALLATION OF TEMPORARY EROSION CONTROLS

a. LABOR: $_______________
b. MATERIALS: $_______________

ADDITIONAL INFORMATION / ALTERNATIVE PRICING:
_____________________________________________________________________________
_____________________________________________________________________________