COMMUNITY COLLEGE
OF RHODE ISLAND

Purchasing Office

BID/PROPOSAL

PUBLIC BID NO**. BB003556**

COMMODITY: **FIRE ALARM TESTING – PROVIDENCE CAMPUS**

DATE & TIME BID TO BE RECEIVED IN CCRI PURCHASING OFFICE:
JULY 25, 2016 AT 11:00AM. THIS IS A SEALED BID. SUBMIT IN A SEALED ENVELOPE WITH THE SPECIFIC BID/RFP NUMBER, DATE & TIME OF BID CLOSING NOTED ON THE ENVELOPE. MAIL OR DELIVER TO PURCHASING OFFICE, COMMUNITY COLLEGE OF RI, 400 EAST AVE, WARWICK, RI 02886.

QUESTIONS MAY BE EMAILED TO THE PURCHASING OFFICE AT PURCHASING@CCRI.EDU. SITE VISIT MAY BE SCHEDULED WITH MR. DAVID SNOW, ASSOCIATE DIRECTOR OF PHYSICAL PLANT AT 401-333-7155.

PRE-BID CONFERENCE: **NO**

SURETY: NOT REQUIRED: **X** REQUIRED: _____

PLEASE COMPLETE THE ATTACHED W-9 AND SUBMIT WITH THIS COVER SHEET AND ATTACHED BID.

~~CCRI VENDOR ID:~~ _____ FEIN: _____

COMPANY NAME: _____

STREET AND NUMBER: _____

CITY, STATE & ZIP CODE: _____

ORDERING E-MAIL ADDRESS: _____

No offer will be considered that is not accompanied by the attached two-page Bidder Certification Form/Contract Offer completed and signed by the offeror.

_____ _____
Print Name and Title Telephone Number/E-Mail Address

_____ _____
Signature Date

Community College of Rhode Island Bidder Certification Form/Contract Offer

NOTICE TO OFFERORS

This two-page Community College of Rhode Island (CCRI) Bidder Certification Form/Contract Offer **must** be attached to the front of the offer and shall be considered an integral part of each offer made by a vendor to enter into a contract with CCRI. As such, submittal of the entire Community College of Rhode Island Bidder Certification Form/Contract Offer, signed by a duly authorized representative of the offeror attesting to the accuracy of the information provided and the offer extended, is a mandatory part of any contract award. Offers received without the entire completed two-page form attached may result in offer disqualification.

Other Provisions and Procedures

To assure maximum access opportunities for users, public bid/RFP notices shall be posted on the Rhode Island Division of Purchases Website (www.purchasing.ri.gov/) for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due.

Offers are irrevocable for sixty (60) days from the opening date (or such other extended period set forth in the solicitation), and may not be withdrawn, except with the express permission of the College Purchasing Agent. All pricing will be considered to be firm and fixed unless otherwise indicated. All offers must define delivery dates for all items; if no delivery date is specified, it is assumed that immediate delivery from stock will be made. After an award has been made, failure to meet all requirements of this invitation may result in a determination of default. Payments for partial delivery will not be made, except where expressly provided herein.

Unless specified "no substitute," product offerings equivalent in quality and performance will be considered (at the sole option of the College) on the condition that the offer is accompanied by detailed product specifications.

The College reserves the right to (a) make awards on the basis that best serves the interest of CCRI, individual items, total low, etc., and (b) reject any and all bids in whole or in part. Prices quoted are N30, FOB DESTINATION, less federal/state tax.

VENDOR AUTHORIZATION TO PROCEED. When a purchase order or change order is issued by the Community College of Rhode Island, no claim for payment for services rendered or goods delivered contrary to or in excess of the contract terms and scope shall be considered valid unless the vendor has obtained a written change order issued by the Community College of Rhode Island PRIOR TO delivery.

Any offer, whether in response to a solicitation for proposals or bids, or made without a solicitation, which is accepted in the form of a purchase order made in writing by the Purchasing Agent, or a state official with purchasing authority delegated by the Purchasing Agent, shall be considered a binding contract.

Where bid surety is required, bidder must furnish a bid bond or certified check for 5% of the bid total with the bid, or for such other amount as may be specified. Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island.

This solicitation and any contract or purchase order arising from it is issued in accordance with the specific requirements described herein, and the State's Purchasing Laws and Regulations and other applicable State Laws, including the Board of Governors for Higher Education General Terms and Conditions of Purchase. The regulations, General Terms and Conditions are incorporated into all Community College of Rhode Island contracts and can be viewed at www.ribghe.org/procurementregs113006.pdf.

Offerors are advised that all materials submitted to the College for consideration in response to this solicitation will be considered without exception to be Public Records pursuant to Title 38 Chapter 2 of the Rhode Island General Laws, and will be released for inspection upon written request once an award has been made. Bidders are encouraged to attend Public Bid Openings to obtain competitive pricing information. Bid tabulations may be reviewed after award(s) have been made at the Community College of Rhode Island Purchasing Office Mondays through Fridays between the hours of 9:00 a.m. and 3:30 p.m. – telephone requests for bid results will not be honored.

Provisions of State labor laws concerning payment of prevailing wage rates, issued by the R.I. Department of Labor and Training, shall apply for contracts involving public works construction, alteration, or building repair work.

In accordance with Title 7 Chapter 1.1-99 of the Rhode Island General Laws, foreign corporations (a corporation established other than in Rhode Island) must be qualified to transact business in this state.

State Equal Employment Opportunity Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at $10,000 and more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1 of the Rhode Island General Laws, also apply. For further information, contact the State MBE Administrator at (401) 574-8253 or charles.newton@doa.ri.gov, visit the website http://www.mbe.ri.gov/.

ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS
Offerors must respond to every disclosure statement. A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements. Incomplete certification forms are grounds for disqualification of offer.

Indicate Yes (Y) or No (N):

____1 Has your firm (or any principal) been subject to the following findings by the Federal Government, State of Rhode Island or any other jurisdiction? Suspension, Debarment, Indictment, Criminal Conviction. CIRCLE APPROPRIATE ITEM (S).

____2 Has your firm (or any principal) been fined more than $5000 for a single violation by the Rhode Island Department of Environmental Management for violation of Rhode Island Wetlands law?

____3 I/we certify that I/we will immediately disclose, in writing, to the College Purchasing Agent any potential conflict of interest which may occur during the course of the engagement authorized pursuant to this contract.

____4 I/we acknowledge that, in accordance with (1) RIGL Section 37-2-54(C) "no purchase or contract shall be binding on the state or any agency thereof unless approved by the Department [of Administration] or made under general regulations which the Chief Purchasing Officer may prescribe," and (2) RIGL section 37-2-7(16) which identifies the Board of Governors for Higher Education as a public agency and gives binding contractual authority to the College Purchasing Agent.

____5 I/we certify that all of the vendor information provided is correct and complete.

____6 I/we certify that I or my firm possesses all licenses required by Federal and State law and regulation as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and, should my/our license lapse or be suspended, I/we shall immediately inform the Community College of Rhode Island Purchasing Agent in writing of such circumstance.

____7 I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and, should my/our insurance lapse or be suspended, I/we shall immediately inform the Community College of Rhode Island Purchasing Agent in writing of such circumstance.

____8 I/we certify that I/we understand that falsification of any information herein or failure to notify the Community College of Rhode Island Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for perjury.

____9 I/we acknowledge that the provisions and procedures set forth in this form apply to any offer contained herein.

IF YOU HAVE ANSWERED "YES" TO QUESTIONS #1 or 2 OR IF YOU ARE UNABLE TO CERTIFY YES TO QUESTIONS #3 – 9 OF THE FOREGOING, PROVIDE DETAILS/EXPLANATION BELOW AND/OR IN AN ATTACHED STATEMENT.

_____

Signature below commits vendor to the attached offer and certifies (1) that the offer reflects all solicitation amendments (2) that the above statements and information are accurate (3) that vendor understands and has complied with the requirements set forth herein

Vendor's
Signature: _____Bid Number: _____Date:_____
(Person authorized to enter into contracts; signature must be in ink) (If applicable)

_____
Print Name and Title of Company official signing offer Telephone Number

FORM W-9
REV 8/15

STATE OF RHODE ISLAND
FORM W-9 PAYER'S REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION

THE IRS REQUIRES THAT YOU FURNISH YOUR TAXPAYER IDENTIFICATION NUMBER TO US. FAILURE TO PROVIDE THIS INFORMATION CAN RESULT IN A $50 PENALTY BY THE IRS. IF YOU ARE AN INDIVIDUAL, PLEASE PROVIDE US WITH YOUR SOCIAL SECURITY NUMBER (SSN) IN THE SPACE INDICATED BELOW. IF YOU ARE A COMPANY OR A CORPORATION, PLEASE PROVIDE US WITH YOUR EMPLOYER IDENTIFICATION NUMBER (EIN) WHERE INDICATED.

Taxpayer Identification Number (T.I.N.)

Enter your taxpayer identification number in the appropriate box. For most individuals, this is your social security number.

Social Security No. (SSN) ☐☐☐

Employer ID No. (EIN) ☐☐

NAME _____

ADDRESS _____

CITY, STATE AND ZIP CODE _____

PAYMENT REMITTANCE ADDRESS, IF DIFFERENT FROM THE ADDRESS ABOVE

ADDRESS _____

CITY, STATE AND ZIP CODE _____

CERTIFICATION: Under penalties of perjury, I certify that:

(1) The number shown on this form is my correct Taxpayer Identification Number (or I am waiting for a number to be issued to me), **and**

(2) I am not subject to backup withholding because either: (A) I am exempt from backup withholding, or (B) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (C) the IRS has notified me that I am no longer subject to backup withholding.

(3) I am a U.S. citizen or other U.S. person (as defined by the IRS).

Certification Instructions -- You must cross out item (2) above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item (2) does not apply.

Please sign here and provide title, date and telephone number:

SIGNATURE_____ **TITLE**_____ **DATE**_____ **TEL NO**_____

Original Signature Required (Digital Signature Not Acceptable)

BUSINESS DESIGNATION:

Please Check One: Individual ☐ Corporation ☐ Trust/Estate ☐ Government/Nonprofit Corporation ☐

Partnership ☐ Medical Services Corporation ☐ Legal Services Corporation ☐

LLC Tax Classification: Single Member (Individual) ☐ Partnership ☐ Corporation ☐

TIPS:

NAME: Be sure to enter your full and correct legal name as shown on your income tax return for the SSN or EIN provided.

ADDRESS, CITY, STATE AND ZIP CODE: If you operate a business at more than one location, adhere to the following:

1) Same EIN with more than one location -- attach a list of location addresses with remittance address for each location and indicate to which location the year-end tax information return should be mailed.

2) Different EIN for each different location -- submit a completed W-9 form for each EIN and location. (One year-end tax information return will be reported for each EIN and remittance address.)

Mail Completed Form To:
Supplier Coordinator
Purchasing Department
One Capitol Hill, 2nd Floor
Providence RI 02908

Or Email To: doa.pursuppliercoordinator@purchasing.ri.gov

For State Use Only:

IRS____ RI SOS____ FED_____ Other_____

RI Supplier # _____ Approved _____

Date Entered _____ Entered By_____

BID SOLICITATION

BID NO. **B0003556**

Community College of Rhode Island
400 East Ave
Warwick RI 02886

Date: 07/12/16

Vendor Info:

Name:

Address:

Phone:
Fax:
Contact Person:
Email:

Ship To: Community College of RI
1762 Louisquisset Pike - LC
Lincoln RI 02865-4585

CONDITIONS OF OFFER:

1. In accordance with Chapter 37-2-54(3) of the Rhode Island General Laws "No purchase or contract shall be binding on the State or any agency thereof unless approved by the Department of Administration or made under general regulations which the Chief Purchasing Officer may prescribe" including change orders and other type of contracts.

"Any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the State".

2. I/we certify that I or my firm possesses all licenses and certification required by Federal and State Law and regulation as they pertain to the requirements of this solicitation.

3. I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from this solicitation.

4. Offers must be signed and dated by a person authorized to enter into contracts on behalf of vendor. Signature commits vendor to the terms and prices specified on this contract for a period of 30 calendar days from the bid opening date.

Requisition: **R0046883**

Item	Quantity	UOM	Description	Unit Price	Total
			CLOSING DATE & TIME: JULY 25, 2016 AT 11:00AM . RULES FOR SUBMITTING OFFERS: . **********IMPORTANT********** BID RESPONSE MUST BE SUBMITTED USING CCRI BID FORM. ANY OTHER FORM SUBMITTED WILL BE CONSIDERED NON-RESPONSIVE AND WILL BE DISQUALIFIED. . VENDOR NAME MUST APPEAR ON ALL PAGES. . IF BIDDING ON ANY ITEM, THE ENTIRE BID MUST BE RETURNED. . A COMPLETE, SIGNED BID/OFFER PACKAGE, INCLUDING A COMPLETED THREE-PAGE COMMUNITY COLLEGE OF RI BIDDER CERTIFICATION FORM/CONTRACT OFFER MUST BE SUBMITTED WITH THE SPECIFIC BID/RFP NUMBER, DATE, AND TIME OF BID CLOSING NOTED ON THE ENVELOPE. . MAIL TO:		

CONTINUED

NOTE TO VENDOR: The College is a tax-exempt public educational institution.

THIS IS A SOLICITATION FOR BID
NOT A PURCHASE ORDER.
DO NOT SHIP ANY PRODUCT
BASED ON THIS DOCUMENT.

Vendor Signature Date

Not valid unless signed by authorized agent of vendor

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BID NO. **B0003556**

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400 East Ave
Warwick RI 02886

Date: 07/12/16

Vendor Info:

Name:

Address:

Phone:
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Requisition: **R0046883**

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1			(Continued...) PURCHASING OFFICE COMMUNITY COLLEGE OF RI 400 EAST AVENUE WARWICK, RI 02886 ********** . BIDS MISDIRECTED TO OTHER LOCATIONS OR WHICH ARE NOT PRESENT AT THE COMMUNITY COLLEGE OF RHODE ISLAND PURCHASING OFFICE AT THE TIME OF CLOSING FOR WHATEVER CAUSE WILL BE CONSIDERED TO BE LATE AND WILL NOT BE OPENED. FOR THE PURPOSE OF THIS REQUIREMENT, THE OFFICIAL TIME AND DATE SHALL BE THAT OF THE TIME CLOCK IN THE PURCHASING OFFICE OF COMMUNITY COLLEGE OF RI. POSTMARKS SHALL NOT BE CONSIDERED PROOF OF TIMELY SUBMISSION. . FAILURE TO COMPLETE FORM AS INSTRUCTED MAY BE GROUNDS FOR "DISQUALIFICATION". .		

CONTINUED

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1			(Continued...) EACH BID/OFFER MUST BE SUBMITTED IN A SEPARATE SEALED ENVELOPE. IF ATTACHMENTS ARE REQUIRED, BE SURE THEY ARE INCLUDED IN THE PACKAGE. (E.G., BID SURETIES, SPECIAL LICENSES, SAMPLES, SPEIFICATIONS THAT DIFFER FROM SOLICITATION). . BID PRICE IS NET F.O.B DESTINATION AND SHALL INCLUDE INSIDE DELIVERY AT NO EXTRA COST. . AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE PURCHASING OFFICE PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE COMMUNITY COLLEGE OF RI AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID.		

CONTINUED

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Item	Quantity	UOM	Description	Unit Price	Total
1			(Continued...) ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE COMMUNITY COLLEGE OF RHODE ISLAND. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT. NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE PURCHASING OFFICE PRIOR TO AWARD: PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - $1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF $5 MILLION. ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - $1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF $1 MILLION. .		

CONTINUED

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Item	Quantity	UOM	Description	Unit Price	Total
1			(Continued...) ANNUAL RENEWAL INSURANCE CERTIFICATES FOR WORKERS' COMPENSATION, PUBLIC LIABILITY, PROPERTY DAMAGE INSURANCE, AUTO INSURANCE, PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS), BUILDER'S RISK INSURANCE, SCHOOL BUSING AUTO LIABILITY, ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL), VESSEL OPERATION (MARINE OF AIRCRAFT) PROTECTION & INDEMNITY, ETC., MUST BE SUBMITTED TO THE SPECIFIC AGENCY IDENTIFIED IN THE "BILL-TO" SECTION OF THE PURCHASE ORDER. CERTIFICATES ARE ANNUALLY DUE PRIOR TO THE BEGINNING OF ANY CONTRACT PERIOD BEYOND THE INITIAL TWELVE-MONTH PERIOD OF A CONTRACT. FAILURE TO PROVIDE ANNUAL INSURANCE CERTIFICATION MAY BE GROUNDS FOR CANCELLATION. . VENDOR IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD		

CONTINUED

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Item	Quantity	UOM	Description	Unit Price	Total
1			(Continued...) WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE. . SUCCESSFUL BIDDER WILL BE REQUIRED TO PROVIDE COPIES OF ALL LICENSES, PERMITS, ETC. REQUIRED BY LAW BEFORE A PURCHASE ORDER IS ISSUED. . BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/ OR LOCATION, TAKING MEASUREMENTS WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE. . NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL. .		

CONTINUED

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Ship To: Community College of RI
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Item	Quantity UOM	Description	Unit Price	Total
1		(Continued...) THIS REQUEST COVERS THE PERIOD FROM JULY 2016 - JUNE 30, 2017.		

1	4.00 QTR	QUARTERLY FIRE ALARM TESTING AT THE PROVIDENCE CAMPUS OF CCRI AS PER ATTACHED SCOPE OF WORK AND AS FOLLOWS: . QUARTERLY TESTING SHCEDULE: . 1ST QTR JUL-SEPT 2ND QTR OCT-DEC 3RD QTR JAN-MAR 4TH QTR APR-JUN	$_____	$_____

2	1.00 HR	EMERGENCY SERVICE RATE/HR MON-FRI 7AM-3:30PM NOTE: EMERGENCY SERVICES REQUIRE VENDOR TO RESPOND	$_____	$_____

CONTINUED

NOTE TO VENDOR: The College is a tax-exempt public educational institution.

THIS IS A SOLICITATION FOR BID
NOT A PURCHASE ORDER.
DO NOT SHIP ANY PRODUCT
BASED ON THIS DOCUMENT.

Vendor Signature Date

Not valid unless signed by authorized agent of vendor

BID SOLICITATION

BID NO. **B0003556**

Community College of Rhode Island
400 East Ave
Warwick RI 02886

Date: 07/12/16

Vendor Info:

Name:

Address:

Phone:
Fax:
Contact Person:
Email:

Ship To: Community College of RI
1762 Louisquisset Pike - LC
Lincoln RI 02865-4585

CONDITIONS OF OFFER:

1. In accordance with Chapter 37-2-54(3) of the Rhode Island General Laws "No purchase or contract shall be binding on the State or any agency thereof unless approved by the Department of Administration or made under general regulations which the Chief Purchasing Officer may prescribe" including change orders and other type of contracts.

"Any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the State".

2. I/we certify that I or my firm possesses all licenses and certification required by Federal and State Law and regulation as they pertain to the requirements of this solicitation.

3. I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from this solicitation.

4. Offers must be signed and dated by a person authorized to enter into contracts on behalf of vendor. Signature commits vendor to the terms and prices specified on this contract for a period of 30 calendar days from the bid opening date.

Requisition: **R0046883**

Item	Quantity	UOM	Description	Unit Price	Total
2			(Continued...) WITHIN ONE (1) AFTER REQUEST FROM AGENCY.		

3	1.00	HR	EMERGENCY SERVICE RATE/HR SAT & 3:30PM TO 7AM	$_____	$_____

4	1.00	HR	EMERGENCY SERVICE RATE/HR SUNDAY & HOLIDAYS	$_____	$_____

5	1.00	EA	EMERGENCY SERVICE CALL - PARTS (PERCENTAGE DISCOUNT OFF FROM LIST PARTS) _____%	$_____	$_____

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COMMUNITY COLLEGE OF RHODE ISLAND
PROVIDENCE LISTON CAMPUS

Fire Alarm System Testing, Inspection and Service

SCOPE OF WORK

SECTION A

1. **VENDOR –** will conduct quarterly testing & inspection of the Community College of Rhode Island (CCRI) **PROVIDENCE LISTON CAMPUS FIRE ALARM SYSTEM LOCATED AT ONE HILTON STREET, PROVIDENCE, RHODE ISLAND 02905**. The components and systems to be tested include but are not limited to the components listed on the attached Equipment List under SECTION B. Vendor is responsible for conducting full survey of existing system and its components.
2. **VENDOR –** will conduct smoke detector cleaning and sensitivity testing as part of the quarterly testing requirements as specified in SECTION A (9).
3. **VENDOR –** will provide Fire Alarm Service both scheduled as well as emergency based on hourly rate schedule as described in SECTION C.
4. **VENDOR** – and its technicians must be licensed to perform these services per Rhode Island Department of Labor and Training (RIDLT) regulations and must provide all licensing documentation at time of BID submission.
5. **VENDOR** – must provide Background Criminal Investigation (BCI) checks for all service technicians. A copy of a Rhode Island approved picture ID must also be provided with the BCI document. This information will remain on file at the CCRI Providence Liston Campus College Police office. CCRI retains the right to deny access to its properties based on the information provided by the BCI. The BCI must be renewed annually.
6. **VENDOR** – must be certified by **NOTIFIER as a full distributor *AND* service provider of NOTIFIER Fire Alarm System components** including parts and software and must provide documentation of current Notifier certification at time of BID submission.
7. **VENDOR** – technicians must have received OSHA 10-hour training. Copies of the 10-hour OSHA certification cards must be submitted with BID.
8. **VENDOR** – technicians must sign-in at Operations when performing any services and must display at all times vendor provided IDs when on the CCRI campus.
9. **VENDOR – shall conduct the quarterly testing of the NOTIFIER Alarm System as well as smoke detector cleaning and sensitivity testing in compliance with all Federal, State, and Local codes including but not limited to the Rhode Island Fire Safety Code which adopts and amends the following code standards:**
    a) **NFPA 1, *Fire Code*, 2012 edition (or most recent edition);**
    b) **NFPA 72, *National Fire Alarm and Signaling Code*, 2010 edition (or most recent edition);**
    c) **NFPA 101, *Life Safety Code*, 2012 edition (or most recent edition).**
10. **SCHEDULING** –of inspections and /or service calls must be done in advance with the CCRI Physical Plant designee. Upon completion of each inspection and/or service call, a summary of the tasks completed will be provided to CCRI Physical Plant for approval and sign-off. Testing to be scheduled during normal business hours of 7:00 am to 3:30 pm, Monday through Friday.

COMMUNITY COLLEGE OF RHODE ISLAND
PROVIDENCE LISTON CAMPUS

Fire Alarm System Testing, Inspection and Service

SCOPE OF WORK

11. **TESTING -** under no circumstances can interrupt /interfere with CCRI daily business operations, including but not limited the conducting of classes. ***For this reason vendor must complete some aspects of the required testing during non-business hours.*** This includes the annual 100 % functional testing of the notification appliances. For this purpose, non- business hours are considered any time between the hours of 10:00 pm and 6:50 am Monday through Friday and weekends. Testing can also be conducted during non-business hours with the approval and coordination of the Physical Plant Department.
12. **FREQUENCY –** vendor will perform **FOUR (4)** 25% test(s) per year on automatic initiating devices (including but not limited to heat, smoke, duct smoke, manual pull stations and beam/optical smoke detectors & sensors, etc.) and **One (1)** 100% functional test(s) of notification appliances excluding a Decibel level test. Fire Protection/Sprinkler System Initiating Devices that are connected and supervised by the Fire Alarm system will be tested electrically.
13. **VENDOR** – is 100 % responsible for coordinating with the ***Providence Fire Department***, the local Agency Having Jurisdiction (AHJ), all logistical items relating to testing and/or servicing the Fire Alarm System including but not limited to obtaining and returning radio box key, calling in/out of radio alarm boxes, initiating out-of-service tags with CCRI College Police and Physical Plant.
14. **REPORTS -**
    a. Vendor will furnish a hard copy of the ***Uniform Fire Alarm Test Report*** as provided by the Rhode Island Sate Fire Marshall's Office certifying that tests have been completed and documenting any deficiencies found which may require corrective action. Per code requirements, vendor must complete and affix the inspection report sticker on the primary Fire Alarm Control Panel (FACP).
    b. Vendor must also provide web based online report service such as ***BuildingReports.com*** for filing and access of all fire alarm testing results including but not limited to full inventory of all hardware, tests results, repairs, failed tests etc. Vendor to provide documentation of this service including CCRI login and password information prior to issuance of CCRI purchase order.
15. **HARDWARE SUPPORT** – vendor will maintain sufficient spare parts to be able to bring the NOTIFIER system back online with 36 hours of confirming a system trouble due to part malfunction and/or failure.
16. **VENDOR** – must supply any all tools to complete inspections/service including but not limited to FACP keys, flashlights, caution tape, signage etc. CCRI will provide use of ladders and lift as required.
17. **VENDOR –** must maintain at all times a clean and safe working environment while performing this testing. Warning signage as required by Federal OSHA, State, Local, and ADA regulations must be in place and is the responsibility of the vendor.
18. **VENDOR –** is responsible for cleanup of any dust /debris created by this testing.
19. **VENDOR –** is responsible for removing and replacing any ACT tiles as required in the process of performing this testing in order to gain access to Fire Alarm components.
20. **CCRI –** will provide on-site access to as-built drawings and manuals for the Providence Liston Campus Fire Alarm System.

COMMUNITY COLLEGE OF RHODE ISLAND
PROVIDENCE LISTON CAMPUS

Fire Alarm System Testing, Inspection and Service

SCOPE OF WORK

SECTION B

CONTROL EQUIPMENT

QTY	Model	Catalog #	Description
1			Existing panel NFS2-3030
1	LCM-320	A-35	Loop Control Module. Each LCM may be expanded
1	ABS-2D	A-126	Surface (or semi-flush) mount backbox, black
1	ADDR-B4	C-7	Audio Command Doorfor CAB-B4, Black
2	SBB-B4	G-190	Back-box 2 chassis black

PERIPHERAL EQUIPMENT

QTY	Model	Catalog #	Description
6	AA-100	C-130	100 Watt Audio Amplifier@ 70.7 VRMS,120VAC
2	ACM-24AT	D-95	Onyx Series ACS annunciator
2	ADP-4B	D-95	Dress Plate Annunciator black
1	LCD-160	D-115	160 character display annunciator
4	FCPS24S8	E-130	8.0 Amps, 120 VAC remote charger power supply
4	ZNAC-4	E-130	Class A (Style Z) NAC option module
10	PS12550	E-200	Battery Sealed Lead Acid, 12V, 90 AH
8	PS1270	E-200	Battery 12V, 55 AH, Gel Type
63	FSP-851	H-202	Intelligent Addressable Photo Detector
24	FSP-851R	H-202	Intelligent Addressable Photo det., Duct Applications
66	B710LP	H-211	Intelligent detector base, with flange
3	FST-851R	H-211	Intelligent Addressable Rate-of-Rise Thermal Detector
2	FSB-200S	H-212	Intelligent Beam Detector with remote test feature
2	BEAMMMK	H-212	Projected Beam Smoke Detector Multi-Mount Kit
2	BEAMSMK	H-212	Projected Beam Smoke Detector Surface Mount Kit
20	FMM-1	H-220	Addressable Monitor Module
1	FCM-1	H-230	Addressable Control Module (NAC Circuits)
40	FRM-1	H-230	Addressable Relay Module w/Fiashscan
28	NBG-12LX	H-240	Addressable NBG-12L Pull Station
8	ISO-X	H-300	SLC Loop Isolator Module
2	RM-1		Microphone assembly for mounting to an ADP-4
24	DST5		lnnovairFiex sampling tube, steel, 5' with holes
24	DNR		Intelligent duct detector, non-relay

COMMUNITY COLLEGE OF RHODE ISLAND
PROVIDENCE LISTON CAMPUS

Fire Alarm System Testing, Inspection and Service

SCOPE OF WORK

SECTION B (continued)

26	RTS151KEY		Remote test station; with switch, key reset
3	EQDR-B4		Equipment Door assembly, vented, two tiers, black
3	EQBB-B4		Equipment Back-box assembly, two tiers, black
3	STR		STR, RED, 2W, WALL, 12/24V, BCD
20	E50-24MCW-FR		2W SPKR STRB,SQ,WALL,24VDC, 15/30/75/110CD,RD
21	E50-24MCC-FR		2W SPKR STRB,SQ,CEIL,24VDC, 15/30/75/110CD,RD
7	E50-R		2W SPKR,SQ,SEMI FLUSH,WALL,24VDC,RD
5	NFS-LBB		NFS Large Battery Back-box, black

SECTION C

1. Service Rate Schedules

PERIOD	TIME	RATE	UM
Monday – Friday*	7:00 am – 3:30 pm		per hour
After Hours**	3:31 pm – 6:59 am		per hour
Saturday**	ANYTIME		per hour
Sunday / Holiday**	ANYTIME		per hour
Trip Charge [t]	**ANYTIME**	**N/A**	**N/A**

* (1) Hour minimum. After first (1) hour, rate is charged in 15 minute increments.
** (3) Hour minimum. After first (3) hours, rate is charged in 15 minute increments.
[t] **No travel time permitted**