



COMMUNITY COLLEGE
OF RHODE ISLAND

Purchasing Office

REQUEST FOR QUOTE (RFQ): BID# BB002766

TITLE: CCRI BOOKSTORE RENOVATIONS

SUBMISSION DEADLINE: April 30, 2014 at 10:00 AM (ET)

PRE-BID CONFERENCE:

NO

YES – NON-MANDATORY

YES – MANDATORY: Bidder must attend the mandatory prebid conference.

The bidder's representative must register with the Community College of RI Purchasing Office at the mandatory prebid conference and identify the bidder he or she represents.

Location: Community College of RI, 400 East Avenue, Warwick, RI
VP Conference Room 2328, 2nd Floor

Date: Thursday, April 17, 2014

Time: 9:00 AM

Buyer Name: Lisa M. Fontes

Title: Purchasing Officer

QUESTIONS concerning this solicitation must be received by the Community College of Rhode Island at (purchasing@ccri.edu) no later than (April 21, 2014, 12:00 PM (ET)). Questions should be submitted in a *Microsoft Word attachment*. Please reference the bid number (Bid #BB002766) on all correspondence. Questions received, if any, will be posted on the Rhode Island Division of Purchases, Other RI Bid Opportunities, website as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

SURETY REQUIRED: NO

BOND REQUIRED: NO

DISK BASED BID:

NO

YES: See attached Disk Based Bidding Information

NOTE TO VENDORS:

A complete, signed bid/offer Package, Including a completed five-page RIVIP Bidder Certification Cover Form/Contract Offer must be submitted with the specific Bid/RFP Number, date, and time of bid closing noted on the envelope. Mail to: Purchasing Office, Community College of RI, 400 East Avenue, Warwick, RI 02886.

THIS IS NOT A BIDDER CERTIFICATION FORM



COMMUNITY COLLEGE
OF RHODE ISLAND

Purchasing Office

NOTICE TO VENDORS

Public Works Projects

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.**

For further information on how to comply with this statutory requirement, see R. I. Gen. Laws §§ 37-2-18(b) and (j). Also see Procurement Regulation 5.11, and in addition, for highway and bridge projects, also see Procurement Regulation 5.13, accessible at www.purchasing.ri.gov.



COMMUNITY COLLEGE OF RHODE ISLAND

Purchasing Office
400 East Avenue
Warwick, RI 02886

Tel: (401) 825-2196
Fax: (401) 825-2328

DEPARTMENT OF PURCHASING PUBLIC WORKS BID CLAUSES

Offer to Contract

All bid proposals are subject to and constitute an offer to contract with the State of Rhode Island through the Community College of Rhode Island on the terms and conditions contained in this solicitation, any addenda, applicable federal and municipal law, and the laws of the State of Rhode Island, including all procurement statutes and regulations (available at www.purchasing.ri.gov), all of which are incorporated by this reference into any contract awarded pursuant to this solicitation.

The terms and conditions in these Community College of Rhode Island Public Works Bid Clauses supersede any and all inconsistent or conflicting terms and conditions in any other provision of any other document in this solicitation and shall govern this solicitation and the award of any contract pursuant to this solicitation.

Noncompliance

Bidders must comply with all requirements. Any failure to comply may result, at the discretion of the CCRI Purchasing Agent, in the disqualification of the bid proposal.

Failure of the successful bidder to comply with the terms and conditions of the contract awarded pursuant to this solicitation may result in nonpayment, termination of the contract, suspension or debarment of the bidder, or any other necessary or appropriate remedy in the sole discretion of the CCRI Purchasing Agent.

Addenda

Bidders are responsible for checking for addenda, all of which become incorporated into this solicitation upon posting on the Division of Purchases website at www.purchasing.ri.gov. No addenda will be posted within the 5-day period preceding the submission date for bid proposals.

Apprenticeship

The successful bidder must employ apprentices on this project (if the value of the project is at least \$1 Million) in accordance with the apprentice to journey person ratio for each trade approved by the State Apprenticeship Council. Specific information is available at www.dlt.ri.gov/apprenticeship.

Award

The CCRI Purchasing Agent, in his or her sole discretion, will award the contract pursuant to this solicitation to the responsive and responsible bidder who submits the lowest responsive and responsible bid. A binding contract between the State of Rhode Island and the successful bidder will be formed only by the issuance of a Purchase Order by the CCRI Purchasing Office.

Bid Proposal Submission

Each bid proposal (a complete package, with the signed Bidder Certification Cover Form) must be submitted in a *separate sealed envelope* with the specific "Bid Number" and the "Submission Date and Time" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered to the CCRI Purchasing Office (via mail or messenger service) by the date and time specified for the submission of bid proposals. Bidders should allow at least one hour additional time for parking when delivering a bid proposal in person or by messenger. Bids must be addressed to:

**Community College of Rhode Island
Purchasing Office
400 East Avenue
Warwick, RI 02886**

Bid proposals that are not present at the Purchasing Office at the date and time specified for the submission of bid proposals for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Purchasing Office, which upon arrival are stamped in. Postmarks will not be considered proof of timely submission.

Bid Surety

Bidders must furnish, with their bid proposals, either a bid bond from a surety licensed to conduct business in the State of Rhode Island or a certified check payable to the Community College of Rhode Island in the amount of five (5%) percent of the bid proposal.

Contractors Registration

The bidder must have and maintain a valid certificate of registration issued by the Contractors' Registration Board throughout the term of the contract awarded pursuant to this solicitation and ensure that its subcontractors, unless exempt from registration, also obtain and maintain valid certificates of registration.

Divestiture of Investments in Iran Requirement

No bidder engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Community College of Rhode Island. Each bidder submitting a bid proposal or entering into a renewal of a contract is required to certify that the bidder does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws § 37-2.5-3.

Domestic Steel

Any steel products required by the plans and specifications in this solicitation must be fabricated or processed from steel made in the United States.

Equal Opportunity

The successful bidder must demonstrate a commitment to equal opportunity and submit an affirmative action plan for review by the State Equal Opportunity Office.

Foreign Corporations

No foreign corporation may transact business in the State of Rhode Island until it shall have obtained a Certificate of Authority from the Rhode Island Secretary of State. The successful bidder will be required to provide a Good Standing Certificate issued by the Rhode Island Secretary of State within the 10-day period following the tentative letter of award.

Inspection

The bidder is responsible for carefully reviewing all of the requirements of this solicitation, inspecting the project site, including (without limitation) checking and/or verifying measurements, site conditions, any limitations, and other details, prior to preparing and submitting its bid proposal.

Insurance

The successful bidder must submit a certificate of insurance that references the solicitation number and names the Community College of Rhode Island as “certificate holder” and as “additional insured” upon the issuance of the tentative letter of award, on an annual basis during the term of the contract awarded pursuant to this solicitation, and from time to time upon request. The certificate of insurance must state that 20 days’ advance notice of cancellation will be sent to: Community College of Rhode Island, Purchasing Office, 400 East Avenue, Warwick, RI 02886; Fax number 401-825-2328— and provide evidence of the following specific types and amounts of insurance:

<u>Type of Insurance</u>	<u>Amount of Coverage</u>
Comprehensive General Liability	
Bodily injury	\$1 Million each occurrence \$1 Million annual aggregate
Property damage	\$500,000 each occurrence \$500,000 annual aggregate
Independent contractors Contractual (including construction “hold harmless” and other types of Contracts or agreements in effect for insured operations) Completed operations Personal injury (with employee exclusion deleted)	
Automobile Liability	
Combined Single Limit	\$1 Million each occurrence
Bodily injury, property damage, including non owned and/or hired vehicles and equipment	
Workers Compensation	
Coverage B	\$100,000

The CCRI Purchasing Agent reserves the right to accept alternate forms and plans of insurance and/or to required additional or more extensive coverage.

Licenses

The successful bidder and anyone performing any work on the contract awarded pursuant to this solicitation must possess all of the licenses required by any governmental authority to perform such work.

Minority Business Enterprises

Respondents should be aware of all applicable MBE requirements, as set forth in R. I. Gen. Law § 37-14.1-1, et seq. The State's goal is for a minimum ten per cent (10%) participation by MBE's in all State procurements. For further information, contact the State MBE Administrator at (401) 574-8253 or charles.newton@doa.ri.gov, Visit the website <http://www.mbe.ri.gov/>

Occupational Safety

The successful bidder must ensure (if the total project cost is at least \$100,000) that all employees at the project site possess a card issued by the United States Department of Labor certifying successful completion of an OSHA ten (10) hour construction safety program.

Payment and Performance Bonds

The successful bidder must furnish a 100% payment and performance bond from a surety licensed to conduct business in the State of Rhode Island upon the tentative award of the contract.

Prebid Conference

Bidders must attend a mandatory prebid conference. The bidder's representative must register with the Purchasing Office at the mandatory prebid conference and identify the bidder he or she represents.

Public Copy

Each bid proposal must include a "public copy" to be available for public inspection upon the opening of bids. For further information on how to comply with this statutory requirement, see R. I. Gen. Laws § 37-2-18(b), Procurement Regulation 5.11, and in addition, for highway and bridge projects, also see Procurement Regulation 5.13, accessible at www.purchasing.ri.gov.

Reservation of Rights

The C C R I Purchasing Office reserves the right to revoke, suspend, or terminate this solicitation at any time in its sole discretion.

Subcontractors

The bidder must demonstrate that it is able to perform a substantial portion of the work using its own workforce. Any bidder that does not maintain a permanent workforce and/or proposes to perform a disproportionate amount of the work through one or more subcontractors will be considered unqualified. The CCRI Purchasing Office reserves the right to reject any such bid proposal.

Substitutions

Products specified in this solicitation establish a standard of quality, performance, dimension, function, and appearance. Proposed substitutions must meet the standard and will not be considered without the prior written approval of the Purchasing Office. A request for substitution must include the detailed information necessary for a comprehensive evaluation.

Taxes

The State of Rhode Island is exempt from federal excise taxes and state sales and use taxes. The bidder shall not include such taxes in any prices in the bid proposal.

Termination

The CCRI Purchasing Office reserves the right to terminate any contract awarded pursuant to this solicitation at any time, for any reason, with or without cause.

Wages

For contracts that total less than \$1 Million

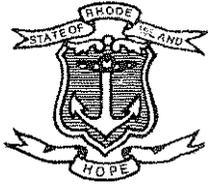
The successful bidder and its subcontractors must pay their workers at the applicable prevailing wage rates (for the various trades) on a weekly basis, pay one and one-half times the applicable prevailing wage rates to any worker who works more than 40 hours in any one week or more than 8 hours in any one day, and submit certified weekly payroll forms on a monthly basis to the agency. Prevailing wage posters and rate schedules, available at the Rhode Island Department of Labor and Training website at www.dlt.ri.gov, must be posted at the project site.

For contracts that may total \$1 Million or Greater

The successful bidder and its subcontractors must pay their workers at the applicable prevailing wage rates for the various trades on a weekly basis, pay one and one-half times the applicable prevailing wage rates to any worker who works more than 40 hours in any one week or more than 8 hours in any one day, submit certified weekly payroll forms on a monthly basis to the agency, and maintain (for contracts totaling \$1 Million or more) a certified prevailing wage daily log at the project site. Prevailing wage posters and rate schedules, available at the Rhode Island Department of Labor and Training website at www.dlt.ri.gov, must be posted at the project site.

Withdrawal

Bid proposals are irrevocable for a period of 60 days following the due date for their submission.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex

1511 Pontiac Avenue
Cranston, RI 02920-4407

TTY: Via RI Relay 711

Lincoln D. Chafee
Governor

Charles J. Fogarty
Director

STATE CONTRACT ADDENDUM

RHODE ISLAND DEPARTMENT OF LABOR AND TRAINING

PREVAILING WAGE REQUIREMENTS (37-13-1 ET SEQ.)

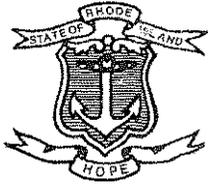
The prevailing wage requirements are generally set forth in RIGL 37-13-1 et seq. These requirements refer to the prevailing rate of pay for regular, holiday, and overtime wages to be paid to each craftsmen, mechanic, teamster, laborer, or other type of worker performing work on public works projects when state or municipal funds exceed one thousand dollars (\$1,000).

All Prevailing Wage Contractors and Subcontractors are required to:

1. Submit to the Awarding Authority a list of the contractor's subcontractors for any part or all of the prevailing wage work in accordance with RIGL § 37-13-4;
2. Pay all prevailing wage employees at least once per week and in accordance with RIGL §37-13-7 (see Appendix B attached);
3. Post the prevailing wage rate scale and the Department of Labor and Training's prevailing wage poster in a prominent and easily accessible place on the work site in accordance with RIGL §37-13-11; posters may be downloaded at www.dlt.ri.gov/pw/Posters.htm .poster/htm or obtained from the Department of Labor and Training, Center General Complex, 1511 Pontiac Avenue, Cranston, Rhode Island;
4. Access the Department of Labor and Training website, at www.dlt.ri.gov on or before July 1st of each year, until such time as the contract is completed, to ascertain the current prevailing wage rates and the amount of payment or contributions for each covered prevailing wage employee and make any necessary adjustments to the covered employee's prevailing wage rates effective July 1st of each year in compliance with RIGL §37-13-8;
5. Attach a copy of this CONTRACT ADDENDUM and its attachments as a binding obligation to any and all contracts between the contractor and any

An Equal Opportunity Employer/Program./Auxiliary aids and services are available upon request to individuals with disabilities.

TTY via RI Relay 711



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex
1511 Pontiac Avenue
Cranston, RI 02920-4407

Telephone; (401) 462-8000
TTY; Via RI Relay 711

Lincoln D. Chafee
Governor
Charles J. Fogarty
Director

subcontractors and their assignees for prevailing wage work performed pursuant to this contract;

6. Provide for the payment of overtime for prevailing wage employees who work in excess of eight (8) hours in any one day or forty (40) hours in any one week as provided by RIGL §37-13-10;
7. Maintain accurate prevailing wage employee payroll records on a Rhode Island Certified Weekly Payroll form available for download at www.dlt.ri.gov/pw.forms/htm, as required by RIGL §37-13-13, and make those records available to the Department of Labor and Training upon request;
8. Furnish the fully executed RI Certified Weekly Payroll Form to the awarding authority on a monthly basis for all work completed in the preceding month.
9. For general or primary contracts one million dollars (\$1,000,000) or more, shall maintain on the work site a fully executed RI Certified Prevailing Wage Daily Log listing the contractor's employees employed each day on the public works site; the RI Certified Prevailing Wage Daily Log shall be available for inspection on the public works site at all times; this rule shall not apply to road, highway, or bridge public works projects. Where applicable, furnish both the Rhode Island Certified Prevailing Wage Daily Log together with the Rhode Island Weekly Certified Payroll to the awarding authority.
10. Assure that all covered prevailing wage employees on construction projects with a total project cost of one hundred thousand dollars (\$100,000) or more has a OSHA ten (10) hour construction safety certification in compliance with RIGL § 37-23-1;
11. Employ apprentices for the performance of the awarded contract when the contract is valued at one million dollars (\$1,000,000) or more, and comply with the apprentice to journeyman ratio for each trade approved by the apprenticeship council of the Department of Labor and Training in compliance with RIGL §37-13-3.1;
12. Assure that all prevailing wage employees who perform work which requires a Rhode Island trade license possess the appropriate Rhode Island trade license in compliance with Rhode Island law; and

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TTY via Rf Relay 711



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Director

13. Comply with all applicable provisions of RIGL §37-13-1, et. seq;

Any questions or concerns regarding this CONTRACT ADDENDUM should be addressed to the contractor or subcontractor's attorney. Additional Prevailing Wage information may be obtained from the Department of Labor and Training at www.dlt.ri.gov/pw.

CERTIFICATION

I hereby certify that I have reviewed this CONTRACT ADDENDUM and understand my obligations as stated above.

By: _____

Title: _____

Subscribed and sworn before me this ___ day of _____, 20__.

Notary Public
My commission expires: _____

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TTY via RI Relay 711



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Telephone: (401) 462-8000

APPENDIX A

TITLE 37
Public Property and Works

CHAPTER 37-13
Labor and Payment of Debts by Contractors

SECTION 37-13-5

§ 37-13-5 Payment for trucking or materials furnished - Withholding of sums due. -A contractor or subcontractor on public works authorized by a proper authority shall pay any obligation or charge for trucking and material which have been furnished for the use of the contractor or subcontractor, in connection with the public works being performed by him or her, within ninety (90) days after the obligation or charge is incurred or the trucking service has been performed or the material has been delivered to the site of the work, whichever is later. When it is brought to the notice of the proper authority in a city or town, or the proper authority in the state having supervision of the contract, that the obligation or charge has not been paid by the contractor or subcontractor, the proper authority may deduct and hold for a period not exceeding sixty (60) days, from sums of money due to the contractor or subcontractor, the equivalent amount of such sums certified by a trucker or materialman creditor as due him or her, as provided in this section, and which the proper authority determines is reasonable for trucking performed or materials furnished for the public works.

APPENDIX B

TITLE 37

Public Property and Works

CHAPTER 37-13

Labor and Payment of Debts by Contractors

SECTION 37-13-7

§ 37-13-7 Specification in contract of amount and frequency of payment of wages.

-(a) Every call for bids for every contract in excess of one thousand dollars (\$1,000), to which the state of Rhode Island or any political subdivision thereof or any public agency or quasi-public agency is a party, for construction, alteration, and/or repair, including painting and decorating, of public buildings or public works of the state of Rhode Island or any political subdivision thereof, or any public agency or quasi-public agency and which requires or involves the employment of employees, shall contain a provision stating the minimum wages to be paid various types of employees which shall be based upon the wages that will be determined by the director of labor and training to be prevailing for the corresponding types of employees employed on projects of a character similar to the contract work in the city, town, village, or other appropriate political subdivision of the state of Rhode Island in which the work is to be performed. Every contract shall contain a stipulation that the contractor or his or her subcontractor shall pay all the employees employed directly upon the site of the work, unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates not less than those stated in the call for bids, regardless of any contractual relationships which may be alleged to exist between the contractor or subcontractor and the employees, and that the scale of wages to be paid shall be posted by the contractor in a prominent and easily accessible place at the site of the work; and the further stipulation that there may be withheld from the contractor so much of the accrued payments as may be considered necessary to pay to the employees employed by the contractor, or any subcontractor on the work, the difference between the rates of wages required by the contract to be paid the employees on the work and the rates of wages received by the employees and not refunded to the contractor, subcontractors, or their agents.

(b) The terms "wages", "scale of wages", "wage rates", "minimum wages", and "prevailing wages" shall include:

- (1) The basic hourly rate of pay; and
- (2) The amount of:

(A) The rate of contribution made by a contractor or subcontractor to a trustee or to a third person pursuant to a fund, plan, or program; and

(B) The rate of costs to the contractor or subcontractor which may be reasonably anticipated in providing benefits to employees pursuant to an enforceable commitment to carry out a financially responsible plan or program which was communicated in writing to the employees affected, for medical or hospital care, pensions on retirement or death, compensation for injuries or illness resulting from occupational activity, or insurance to provide any of the foregoing, for unemployment benefits, life insurance, disability and sickness insurance, or accident insurance, for vacation and holiday pay, for defraying costs of apprenticeship or other similar programs, or for other bona fide fringe benefits, but only where the contractor or subcontractor is not required by other federal, state, or local law to provide any of the benefits; provided, that the obligation of a contractor or subcontractor to make payment in accordance with the prevailing wage determinations of the director of labor and training insofar as this chapter of this title and other acts incorporating this chapter of this title by reference are concerned may be discharged by the making of payments in cash, by the making of contributions of a type referred to in subsection (b)(2), or by the assumption of an enforceable commitment to bear the costs of a plan or program of a type referred to in this subdivision, or any combination thereof, where the aggregate of any payments, contributions, and costs is not less than the rate of pay described in subsection (b)(1) plus the amount referred to in subsection (b)(2).

(c) The term "employees", as used in this section, shall include employees of contractors or subcontractors performing jobs on various types of public works including mechanics, apprentices, teamsters, chauffeurs, and laborers engaged in the transportation of gravel or fill to the site of public works, the removal and/or delivery of gravel or fill or ready-mix concrete, sand, bituminous stone, or asphalt flowable fill from the site of public works, or the transportation or removal of gravel or fill from one location to another on the site of public works, and the employment of the employees shall be subject to the provisions of subsections (a) and (b).

(d) The terms "public agency" and "quasi-public agency" shall include, but not be limited to, the Rhode Island industrial recreational building authority, the Rhode Island economic development corporation, the Rhode Island airport corporation, the Rhode Island industrial facilities corporation, the Rhode Island refunding bond authority, the Rhode Island housing and mortgage finance corporation, the Rhode Island resource recovery corporation, the Rhode Island public transit authority, the Rhode Island student loan authority, the water resources board corporate, the Rhode Island health and education building corporation, the Rhode Island higher education assistance authority, the Rhode Island turnpike and bridge authority, the Narragansett Bay water quality management district commission, Rhode Island telecommunications authority, the convention center authority, the board of governors for higher education, the board of regents for elementary and secondary education, the capital center commission, the housing resources commission, the Quonset Point-Davisville management corporation, the Rhode Island children's crusade for higher education, the Rhode Island depositors economic protection corporation, the Rhode Island lottery commission, the Rhode Island

partnership for science and technology, the Rhode Island public building authority, and the Rhode Island underground storage tank board.



**RI Department of Labor and Training
Workforce Regulation and Safety Division**
Professional Regulation - Prevailing Wage

General Contractor Apprenticeship Certification Form

This form **MUST** be completed and submitted at the time of bidding and is available on the Department of Labor and Training's Website at www.dlt.ri.gov, under Workforce Regulation and Safety, Prevailing Wage, Publications and Forms.

Bid/RFP Number: _____

Bid/RFP Title: _____

RIVIP Vendor ID#: _____

Vendor Name: _____

Address: _____

Telephone: _____

Fax: _____

E-Mail: _____

Contact Person and Title: _____

_____(Company Name & Address) (hereafter "bidder") hereby certifies that bidder meets the general contractor apprenticeship requirements of R. I. Gen. Laws § 37- 13- 3.1 because bidder meets one of the following qualifications (check):

- A. Bidder sponsors a current and duly approved Rhode Island Department of Labor and Training Apprenticeship Program and currently employs at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing on the contract (attach apprenticeship program standards and apprenticeship agreement);

- B. Bidder sponsors a current and duly registered Rhode Island Department of Labor and Training reciprocal apprenticeship program pursuant to R. I. Gen. Laws § 28-45-16 and currently employs at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach apprenticeship program standards, apprenticeship agreement and Rhode Island Department of Labor and Training Reciprocal Apprenticeship Program Approval);

- C. _____Bidder has entered into a current collective bargaining agreement with a duly approved Rhode Island Department of Labor and Training Apprenticeship Program sponsor and, pursuant to the terms of the collective bargaining agreement, will employ at least one apprentice per trade/occupation , who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach relevant section of collective bargaining agreement and signature page);

- D. _____Bidder has entered into a current labor agreement with a duly approved Rhode Island Department of Labor and Training Apprenticeship Program sponsor and, pursuant to the terms of the labor agreement, will employ at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach relevant section of labor agreement and signature page);

- E. _____Bidder will not perform work on the awarded contract except through subcontractors (non performance);

- F. _____Bidder has received approval from the Rhode Island Department of Labor and Training that it satisfies the general contractor requirements of R. I. Gen. Laws §37-13-3.1 for purposes of a particular bid (attach Rhode Island Department of Labor and Training correspondence).

 Printed Name and Title of Authorized Representative

 Date

 Signature of Authorized Representative

- C. _____ Subcontractor has entered into a current collective bargaining agreement with a duly approved Rhode Island Department of Labor and Training Apprenticeship Program sponsor and, pursuant to the terms of the collective bargaining agreement, will employ at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach relevant section of collective bargaining agreement and signature page);
- D. _____ Subcontractor has entered into a current labor agreement with a duly approved Rhode Island Department of Labor and Training Apprenticeship Program sponsor and, pursuant to the terms of the labor agreement, will employ at least one apprentice per trade/ occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach relevant section of labor agreement and signature page);
- E. _____ Subcontractor will not perform work on the awarded contract except through subcontractors (non performance);
- F. _____ Subcontractor has received approval from the Rhode Island Department of Labor and Training that it satisfies the subcontractor requirements of R. I. Gen. Laws §37-13-3.1 for purposes of a particular bid (attach Rhode Island Department of Labor and Training correspondence).

_____(Company Name & Address) (hereafter "Subcontractor") hereby certifies that its subcontractor(s) meet the apprenticeship requirements of R. I. Gen. Laws § 37-13-3.1.

Printed Name and Title of Authorized Representative

Date

Signature of Authorized Representative



RI Department of Labor and Training
Workforce Regulation and Safety *Division*
Professional Regulation - Prevailing Wage

General Contractor Apprenticeship Re-
Certification and Certification Form

This form **MUST** be completed and submitted at the time the contract is awarded and is available on the Department of Labor and Training's website at www.dlt.ri.gov, Workforce Regulation and Safety, Prevailing Wage, Publications and Forms.

Bid/RFP Number: _____

Bid/RFP Title: _____

RIVIP Vendor ID#: _____

Vendor Name: _____

Address: _____

Telephone: _____

Fax: _____

E-Mail: _____

Contact Person and Title: _____

Part A

_____(Company Name & Address) (hereafter "General Contractor") hereby re-certifies that it meets the apprenticeship requirements of R. I. Gen. Laws § 37-13-3.1 because General Contractor meets one of the following qualifications (check):

- A. General Contractor sponsors a current and duly approved Rhode Island Department of Labor and Training Apprenticeship Program and currently employs at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing on the contract (attach apprenticeship program standards and apprenticeship agreement);

- B. _____ General Contractor sponsors a current and duly registered Rhode Island Department of Labor and Training reciprocal apprenticeship program pursuant to R. I. Gen. Laws § 28-45-16 and currently employs at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach apprenticeship program standards, apprenticeship agreement and Rhode Island Department of Labor and Training Reciprocal Apprenticeship Program Approval);

- C. ____ General Contractor has entered into a current collective bargaining agreement with a duly approved Rhode Island Department of Labor and Training Apprenticeship Program sponsor and, pursuant to the terms of the collective bargaining agreement, will employ at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach relevant section of collective bargaining agreement and signature page);
- D. ____ General Contractor has entered into a current labor agreement with a duly approved Rhode Island Department of Labor and Training Apprenticeship Program sponsor and, pursuant to the terms of the labor agreement, will employ at least one apprentice per trade/occupation, who will obtain "on the job training" experience in the apprentice's trade by performing work on the contract (attach relevant section of labor agreement and signature page);
- E. ____ General Contractor will not perform work on the awarded contract except through subcontractors (non performance);
- F. ____ General Contractor has received approval from the Rhode Island Department of Labor and Training that it satisfies the general contractor requirements of RIGL §37-13-3.1 for purposes of a particular bid (attach Rhode Island Department of Labor and Training correspondence).

_____(Company Name & Address) (hereafter "General Contractor") hereby certifies that its subcontractor(s) meet the apprenticeship requirements under R. I. Gen. Laws § 37-13-3.1.

Printed Name and Title of Authorized Representative

Date

Signature of Authorized Representative

State of Rhode Island
PAYER'S REQUEST FOR TAXPAYER
IDENTIFICATION NUMBER AND CERTIFICATION

THE IRS REQUIRES THAT YOU FURNISH YOUR TAXPAYER IDENTIFICATION NUMBER TO US. FAILURE TO PROVIDE THIS INFORMATION CAN RESULT IN A \$50 PENALTY BY THE IRS. IF YOU ARE AN INDIVIDUAL, PLEASE PROVIDE US WITH YOUR SOCIAL SECURITY NUMBER (SSN) IN THE SPACE INDICATED BELOW. IF YOU ARE A COMPANY OR A CORPORATION, PLEASE PROVIDE US WITH YOUR EMPLOYER IDENTIFICATION NUMBER (EIN) WHERE INDICATED.

Taxpayer Identification Number (T.I.N.)

Enter your taxpayer identification number in the appropriate box. For most individuals, this is your social security number.

Social Security No. (SSN)

Employer ID No. (EIN)

Form boxes for Social Security No. (SSN)

Form boxes for Employer ID No. (EIN)

NAME

ADDRESS

(REMITTANCE ADDRESS, IF DIFFERENT)

CITY, STATE AND ZIP CODE

CERTIFICATION: Under penalties of perjury, I certify that:

- (1) The number shown on this form is my correct Taxpayer Identification Number (or I am waiting for a number to be issued to me), and
(2) I am not subject to backup withholding either because: (A) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (B) the IRS has notified me that I am no longer subject to backup withholding.

Certification Instructions -- You must cross out item (2) above if you have been notified by IRS that you are subject to backup withholding because of under-reporting interest or dividends on your tax return. However, if after being notified by IRS that you were subject to backup withholding you received another notification from IRS that you are no longer subject to backup withholding, do not cross out item (2).

PLEASE SIGN HERE

SIGNATURE TITLE DATE TEL NO.

BUSINESS DESIGNATION:

- Please Check One: Individual, Medical Services Corporation, Government/Nonprofit Corporation, Partnership, Corporation, Trust/Estate, Legal Services Corporation

NAME: Be sure to enter your full and correct name as listed in the IRS file for you or your business.

ADDRESS, CITY, STATE, AND ZIP CODE: Enter your primary business address and remittance address if different from your primary address). If you operate a business at more than one location, adhere to the following:

- 1) Same T.I.N. with more than one location -- attach a list of location addresses with remittance address for each location and indicate to which location the year-end tax information return should be mailed.
2) Different T.I.N. for each different location -- submit a completed W-9 form for each T.I.N. and location. (One year-end tax information return will be reported for each T.I.N. and remittance address.)

CERTIFICATION -- Sign the certification; enter your title, date, and your telephone number (including area code and extension).

BUSINESS TYPE CHECK-OFF -- Check the appropriate box for the type of business ownership.

Mail to: Community College of RI, Purchasing Office, 400 East Avenue, Warwick RI 02886 or Fax to (401) 825-2328

Please provide:

E-Mail address for Bid Solicitation: Fax:

E-Mail address for PO processing: Fax:

State of Rhode Island and Providence Plantations Contract Offer
RIVIP BIDDER CERTIFICATION COVER FORM

SECTION 1 - VENDOR INFORMATION

Bid/RFP Number: _____

Bid/RFP Title: _____

Opening Date & Time: _____

RIVIP Vendor ID #: _____

Vendor Name: _____

Address: _____

Telephone: _____

Fax: _____

E-Mail: _____

Contact Person: _____

Title: _____

R.I. Foreign Corp #: _____

NOTICE TO VENDORS

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.** For further information on how to comply with this statutory requirement, see R. I. Gen. Laws §§ 37-2-18(b) and (j). Also see Procurement Regulation 5.11, and in addition, for highway and bridge projects, also see Procurement Regulation 5.13, accessible at www.purchasing.ri.gov.

SECTION 2 – REQUIREMENTS

ALL OFFERS ARE SUBJECT TO THE REQUIREMENTS, PROVISIONS AND PROCEDURES CONTAINED IN THIS CERTIFICATION FORM. Offerors are expected to READ, SIGN and COMPLY WITH all requirements. Failure to do so may be grounds for disqualification of the offer contained herein.

Section 2.1 - RULES FOR SUBMITTING OFFERS

2.1A. This CERTIFICATION FORM MUST BE ATTACHED IN ITS ENTIRETY TO THE FRONT OF THE OFFER and shall be considered an integral part of each offer made by a vendor to enter into a contract with the Community College of Rhode Island. As such, submittal of the entire Bidder Certification Cover Form, signed by a duly authorized representative of the offeror attesting that he/she (1) has read and agrees to comply with the requirements set forth herein and (2) to the accuracy of the information provided and the offer extended, is a mandatory part of any contract award.

To assure that offers are considered on time, each offer must be submitted with the specific Bid/RFP/LOI number (provided above) and the date and time of opening marked in the upper left hand corner of envelope. Each bid/offer must be submitted in separate sealed envelopes.

A complete, signed (in ink) offer package must be delivered to the Community College of Rhode Island Purchasing Office (via any mail or messenger service) by the time and date specified for the opening of responses in a sealed envelope.

Bids must be submitted on the RI bid solicitation forms provided, indicating brand and part numbers of items offered, as appropriate. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested WITH THE OFFER. Bidders must be able to submit samples if requested. Mail To: Community College of Rhode Island Purchasing Office, 400 East Avenue, Warwick, RI, 02886.

Documents misdirected to other State locations or which are not present in the CCRI Purchasing Office at the time of opening for whatever cause will be deemed to be late and will not be considered. For the purposes of this requirement, the official time and date shall be that of the time clock in the Purchasing Office of CCRI. Postmarks shall not be considered proof of timely submission.

2.1B. RIVIP SOLICITATIONS. To assure maximum access opportunities for users, public bid/RFP solicitations shall be posted on the RIVIP for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Except when access to the Web Site has been severely curtailed and it is determined by the CCRI Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored. When the result of an Internet solicitation is unsuccessful, the Community College of Rhode Island will cancel the original solicitation and re-solicit the original offer directly from vendors.

2.2. PRICING. Offers are irrevocable for sixty (60) days from the opening date (or such other extended period set forth in the solicitation) and may not be withdrawn, except with the express permission of the CCRI Purchasing Agent. All pricing will be considered to be firm and fixed unless otherwise indicated. The Community College of Rhode Island is exempt from Federal excise taxes and State Sales and Use Taxes. Such taxes shall not be included in the bid price. PRICES QUOTED ARE FOB DESTINATION.

2.3. DELIVERY and PRODUCT QUALITY. All offers must define delivery dates for all items; if no delivery date is specified, it is assumed that immediate delivery from stock will be made. The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at vendor's expense.

2.4. PREVAILING WAGE, OSHA SAFETY TRAINING, and APPRENTICESHIP REQUIREMENTS.

Bidders must comply with the provisions of the Rhode Island labor laws, including R. I. Gen. Laws §§ 37-13-1 *et seq.* and occupational safety laws, including R. I. Gen. Laws §§ 28-20-1 *et seq.* These laws mandate for public works construction projects the payment of prevailing wage rates, the implementation and maintenance of occupational safety standards, and for projects with a minimum value of \$1 Million, the employment of apprentices. The successful Bidder must submit certifications of compliance with these laws from each of its subcontractors prior to their commencement of any work. Prevailing wage rates, apprenticeship requirements, and other workforce and safety regulations are accessible at www.dlt.ri.gov.

2.5. PUBLIC RECORDS. Offerors are advised that all materials submitted to the State for consideration in response to this solicitation will be considered without exception to be Public Records pursuant to Title 38 Chapter 2 of the Rhode Island General Laws, and will be released for inspection immediately upon request once an award has been made. Offerors are encouraged to attend public bid/RFP openings to obtain information; however, bid/RFP response summaries may be reviewed after award(s) have been made by using the RIVIP at any time or appearing in person at the Community College of Rhode Island Mondays through Fridays between 8:30 a.m. and 3:30 p.m. Telephone requests for results will not be honored. Written requests for results will only be honored if the information is not available on the RIVIP.

SECTION 3 - AWARD DETERMINATION

Award will be made to the responsive and responsible offeror quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the Community College of Rhode Island's sole option.

3.1. BID SURETY. Where bid surety is required, bidder must furnish a bid bond or certified check for 5% of the bid total with the bid, or for such other amount as may be specified. Bids submitted without a required bid surety will not be considered.

3.2. SPECIFICATIONS. Unless specified "no substitute," product offerings equivalent in quality and performance will be considered (at the sole option of the Community College of Rhode Island) on the condition that the offer is accompanied by detailed product specifications. Offers which fail to include alternate specifications may be deemed nonresponsive.

SECTION 4 – CONTRACT PROVISIONS

4.1. VENDOR AUTHORIZATION TO PROCEED.

4.1A. When a purchase order, change order, contract/agreement or contract/agreement amendment is issued by the Community College of Rhode Island, no claim for payment for services rendered or goods delivered contrary to or in excess of the contract terms and scope shall be considered valid unless the vendor has obtained a written change order or contract amendment issued by the Community College of Rhode Island PRIOR TO delivery.

4.1B. Any offer, whether in response to a solicitation for proposals or bids, or made without a solicitation, which is accepted in the form of an order OR Pricing Agreement made in writing by the Purchasing Agent, or a state official with purchasing authority delegated by the Purchasing Agent, shall be considered a binding contract.

4.2. REGULATIONS, GENERAL TERMS AND CONDITIONS GOVERNING STATE CONTRACTS. This solicitation and any contract or purchase order arising from it are issued in accordance with the specific requirements described herein, and the State's Purchasing Laws and Regulations and other applicable State Laws. The Regulations, General Terms and Conditions are incorporated into all state contracts. These regulations and basic information on How To Do Business with the State of Rhode Island are posted on the Rhode Island Vendor Information Program Website (www.purchasing.ri.gov).

4.2A. ARRA SUPPLEMENTAL TERMS AND CONDITIONS. Contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards, shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov.

4.3. EQUAL EMPLOYMENT OPPORTUNITY. Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at \$10,000 and more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1, of the Rhode Island General Laws, also apply.

4.4. PERFORMANCE BONDS. Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island. Performance bonds must be submitted within 21 calendar days of the issuance of a tentative notice of award.

4.5. DEFAULT and NON-COMPLIANCE. Default and/or non-compliance with the RIVIP requirements and any other aspects of the award may result in withholding of payment(s), contract termination, debarment, suspension, or any other remedy necessary that is in the best interest of the state/Community College of Rhode Island.

4.6. COMPLIANCE. Vendor must comply with all applicable federal, state and local laws, regulations and ordinances.

4.7. SPRINKLER IMPAIRMENT AND HOT WORK. The Contractor agrees to comply with the practices of the State's insurance carrier for sprinkler impairment and hot work. Prior to performing any work, the Contractor shall obtain the necessary information for compliance from the Risk Management Office at the Department of Administration or the agency for which work will be performed.

SECTION 5 – CERTIFICATIONS AND DISCLOSURES
ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS

Offerors must respond to every disclosure statement.

A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements.

Indicate Yes (Y) or No (N):

_____ 1. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been subject to suspension or debarment by any federal, state, or municipal government agency, or the subject of criminal prosecution, or convicted of a criminal offense within the previous five (5) years. If so, then provide details below.

_____ 2. State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has had any contracts with a federal, state or municipal government agency terminated for any reason within the previous five (5) years. If so, then provide details below.

_____ 3. State whether your company or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been fined more than \$5000 for violation(s) of Rhode Island environmental laws by the Rhode Island Department of Environmental Management within the previous five (5) years. If so, then provide details below.

_____ 4. I/we certify that I/we will immediately disclose, in writing, to the CCRI Purchasing Officer any potential conflict of interest, which may occur during the course of the engagement authorized pursuant to this contract.

_____ 5. I/we acknowledge that, in accordance with Chapter 37-2-54(c) of the Rhode Island General Laws “no purchase or contract shall be binding on the state or any agency thereof unless approved by the **Department [of Administration]** or made under general regulations which the Chief Purchasing Officer may prescribe”, including change orders and other types of contracts and under State Purchasing Regulation 8.2.1.1.2, “any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state”.

_____ 6. I/we certify that I/we or my/our firm possesses all licenses required by Federal and State laws and regulations as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and should my/our license lapse or be suspended, I/we shall immediately inform the Community College Rhode Island Purchasing Agent in writing of such circumstance.

_____ 7. I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and should my/our insurance lapse or be suspended, I/we shall immediately inform the Community College of Rhode Island Purchasing Agent in writing of such circumstance.

_____ 8. I/we certify that I/we understand that falsification of any information herein or failure to notify the Community College of Rhode Island Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for fraud.

_____ 9. I/we acknowledge that the provisions and procedures set forth in this form apply to any contract arising from this offer.

_____ 10. I/we acknowledge that I/we understand the State's Purchasing Laws (37-2 of the General Laws of Rhode Island) and Purchasing Regulations and General Terms and Conditions available at the Rhode Island Division of Purchases Website (www.purchasing.ri.gov) apply as the governing conditions for any contract or purchase order I/we may receive from the State of Rhode Island/Community College of Rhode Island, including the offer contained herein.

_____ 11. I/We certify that the bidder: (i) is not identified on the General Treasurer's list, created pursuant to R.I. Gen. Laws § 37-2.5-3, as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.

_____ 12. I/we certify that the above vendor information is correct and complete.



Community College of Rhode Island

400 East Ave
Warwick RI 02886

Date: 04/08/14

Vendor Info:

<p>Name:</p> <p>Address:</p> <p>Phone:</p> <p>Fax:</p> <p>Contact Person:</p> <p>Email:</p>
--

Ship To: Community College of RI
400 East Ave
Warwick RI 02886

CONDITIONS OF OFFER:

1. In accordance with Chapter 37-2-54(3) of the Rhode Island General Laws "No purchase or contract shall be binding on the State or any agency thereof unless approved by the Department of Administration or made under general regulations which the Chief Purchasing Officer may prescribe" including change orders and other type of contracts.

"Any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the State".

2. I/we certify that I or my firm possesses all licenses and certification required by Federal and State Law and regulation as they pertain to the requirements of this solicitation.

3. I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from this solicitation.

4. Offers must be signed and dated by a person authorized to enter into contracts on behalf of vendor. Signature commits vendor to the terms and prices specified on this contract for a period of 30 calendar days from the bid opening date.

Requisition: R0039448

Item	Quantity	UOM	Description	Unit Price	Total
			<p>CLOSING DATE & TIME: APRIL 30, 2014 AT 10:00AM</p> <p>.</p> <p>RULES FOR SUBMITTING OFFERS:</p> <p>.</p> <p>*****IMPORTANT*****</p> <p>BID RESPONSE MUST BE SUBMITTED USING CCRI BID FORM. ANY OTHER FORM SUBMITTED WILL BE CONSIDERED NON-RESPONSIVE AND WILL BE DISQUALIFIED.</p> <p>.</p> <p>VENDOR NAME MUST APPEAR ON ALL PAGES.</p> <p>.</p> <p>IF BIDDING ON ANY ITEM, THE ENTIRE BID MUST BE RETURNED.</p> <p>.</p> <p>A COMPLETE, SIGNED BID/OFFER PACKAGE, INCLUDING A COMPLETED TWO-PAGE COMMUNITY COLLEGE OF RI BIDDER CERTIFICATION FORM/CONTRACT OFFER MUST BE SUBMITTED WITH THE SPECIFIC BID/RFP NUMBER, DATE, AND TIME OF BID CLOSING NOTED ON THE ENVELOPE.</p> <p>.</p> <p>MAIL TO:</p>		
					CONTINUED

NOTE TO VENDOR: The College is a tax-exempt public educational institution.

**THIS IS A SOLICITATION FOR BID
NOT A PURCHASE ORDER.
DO NOT SHIP ANY PRODUCT
BASED ON THIS DOCUMENT.**

Vendor Signature

Date

Not valid unless signed by authorized agent of vendor



Community College of Rhode Island

400 East Ave
Warwick RI 02886

Date: 04/08/14

Vendor Info:

Name:
Address:
Phone:
Fax:
Contact Person:
Email:

Ship To: Community College of RI
400 East Ave
Warwick RI 02886

CONDITIONS OF OFFER:

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"Any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the State".

2. I/we certify that I or my firm possesses all licenses and certification required by Federal and State Law and regulation as they pertain to the requirements of this solicitation.

3. I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from this solicitation.

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Requisition: R0039448

Item	Quantity	UOM	Description	Unit Price	Total
1			(Continued...) PURCHASING OFFICE COMMUNITY COLLEGE OF RI 400 EAST AVENUE WARWICK, RI 02886 ***** . BIDS MISDIRECTED TO OTHER LOCATIONS OR WHICH ARE NOT PRESENT AT THE COMMUNITY COLLEGE OF RHODE ISLAND PURCHASING OFFICE AT THE TIME OF CLOSING FOR WHATEVER CAUSE WILL BE CONSIDERED TO BE LATE AND WILL NOT BE OPENED. FOR THE PURPOSE OF THIS REQUIREMENT, THE OFFICIAL TIME AND DATE SHALL BE THAT OF THE TIME CLOCK IN THE PURCHASING OFFICE OF COMMUNITY COLLEGE OF RI. POSTMARKS SHALL NOT BE CONSIDERED PROOF OF TIMELY SUBMISSION. . FAILURE TO COMPLETE FORM AS INSTRUCTED MAY BE GROUNDS FOR "DISQUALIFICATION". .		
					CONTINUED

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Date

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Community College of Rhode Island

400 East Ave
Warwick RI 02886

Date: 04/08/14

Vendor Info:

<p>Name:</p> <p>Address:</p> <p>Phone:</p> <p>Fax:</p> <p>Contact Person:</p> <p>Email:</p>

Ship To: Community College of RI
400 East Ave
Warwick RI 02886

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Requisition: R0039448

Item	Quantity	UOM	Description	Unit Price	Total
1			<p>(Continued...)</p> <p>EACH BID/OFFER MUST BE SUBMITTED IN A SEPARATE SEALED ENVELOPE. IF ATTACHMENTS ARE REQUIRED, BE SURE THEY ARE INCLUDED IN THE PACKAGE. (E.G., BID SURETIES, SPECIAL LICENSES, SAMPLES, SPEIFICATIONS THAT DIFFER FROM SOLICITATION).</p> <p>. BID PRICE IS NET F.O.B DESTINATION AND SHALL INCLUDE INSIDE DELIVERY AT NO EXTRA COST.</p> <p>. BIDDING: (a) A SINGLE PRICE SHALL BE QUOTED FOR EACH ITEM AGAINST WHICH A PROPOSAL IS SUBMITTED. THIS PRICE WILL BE THE MAXIMUM IN EFFECT DURING THE AGREEMENT PERIOD. ANY PRICE DECLINE AT THE MANUFACTURER'S LEVEL SHALL BE REFLECTED IN A REDUCTION OF THE AGREEMENT PRICE TO THE COLLEGE</p> <p>. (b) QUANTITIES, IF ANY, ARE ESTIMATED ONLY. THE AGREEMENT SHALL COVER THE ACTUAL QUANTITIES ORDERED DURING THE PERIOD. DELIVERIES WILL</p>		

CONTINUED

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Vendor Signature

Date

Not valid unless signed by authorized agent of vendor



Community College of Rhode Island

400 East Ave
Warwick RI 02886

Date: 04/08/14

Vendor Info:

<p>Name:</p> <p>Address:</p> <p>Phone:</p> <p>Fax:</p> <p>Contact Person:</p> <p>Email:</p>

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400 East Ave
Warwick RI 02886

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3. I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from this solicitation.

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Requisition: R0039448

Item	Quantity	UOM	Description	Unit Price	Total
1			<p>(Continued...)</p> <p>BE BILLED AT THE SINGLE, FIRM, AWARDED UNIT PRICE QUOTED REGARDLESS OF THE QUANTITIES ORDERED</p> <p>.</p> <p>(c) BID PRICE IS NET F.O.B. DESTINATION AND SHALL INCLUDE INSIDE DELIVERY AT NO EXTRA COST</p> <p>.</p> <p>(d) BIDS FOR SINGLE ITEMS AND/OR A SMALL PERCENTAGE OF TOTAL ITEMS LISTED, MAY, AT THE COLLEGE'S SOLE OPTION, BE REJECTED AS BEING NON-RESPONSIVE TO THE INTENT OF THIS REQUEST</p> <p>.</p> <p>ORDERING:</p> <p>(a) THE COLLEGE WILL SUBMIT INDIVIDUAL ORDERS FOR THE VARIOUS ITEMS AND VARIOUS QUANTITIES AS MAY BE REQUIRED DURING THE AGREEMENT PERIOD</p> <p>.</p> <p>(b) EXCEPTION - REGARDLESS OF ANY AGREEMENT RESULTING FROM THIS BID, THE COLLEGE RESERVES THE RIGHT TO SOLICIT PRICES SEPARATELY FOR ANY EXTRA</p>		
					CONTINUED

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Date

Not valid unless signed by authorized agent of vendor



Community College of Rhode Island

400 East Ave
Warwick RI 02886

Date: 04/08/14

Vendor Info:

Name:
Address:
Phone:
Fax:
Contact Person:
Email:

Ship To: Community College of RI
400 East Ave
Warwick RI 02886

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Requisition: R0039448

Item	Quantity	UOM	Description	Unit Price	Total
1			(Continued...) LARGE REQUIREMENTS FOR DELIVERY TO SPECIFIC DESTINATIONS. THE STATE/CCRI, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.		
1	1.00	JOB	Knight Campus Bookstore Renovations Lump sum pricing to include all materials, labor, demolition, permits, etc., to complete the project in its' entirety. Demolition, Installation and Fixture Specifications attached. Demolition notes: All materials demo'd are to be removed and put in dumpster (provided by fixture contractor). Lights to be demo'd must be disconnected by a licensed RI electrical contractor at fixture	\$ _____	\$ _____

CONTINUED

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--

Vendor Signature

Date

Not valid unless signed by authorized agent of vendor



Community College of Rhode Island

400 East Ave
Warwick RI 02886

Date: 04/08/14

Vendor Info:

<p>Name:</p> <p>Address:</p> <p>Phone:</p> <p>Fax:</p> <p>Contact Person:</p> <p>Email:</p>

Ship To: Community College of RI
400 East Ave
Warwick RI 02886

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Requisition: R0039448

Item	Quantity	UOM	Description	Unit Price	Total
1			(Continued...) contractor's expense. Care is to be taken to ensure no damage to existing fixtures, furniture or merchandise due to the demolition process. Fixture notes: All new lights are to be wired in sequence and connected to existing electrical source and switches.		

NOTE TO VENDOR: The College is a tax-exempt public educational institution.

**THIS IS A SOLICITATION FOR BID
NOT A PURCHASE ORDER.
DO NOT SHIP ANY PRODUCT
BASED ON THIS DOCUMENT.**

Vendor Signature

Date

Not valid unless signed by authorized agent of vendor



COMMUNITY COLLEGE
OF RHODE ISLAND

Purchasing Office
Public Works
Bid Preparation Checklist

Date: 4/8/2014

Bid#: BB002766

Title: CCRI Bookstore Renovations

This checklist is provided to assist the bidder in preparing a bid proposal for submission. It is not a substitute for a thorough review of the Instruction to Bidders in the Project Manual nor a comprehensive list of all bid requirements. Each bidder is responsible to review the Instructions to Bidders and to comply with all requirements of the Solicitation.

Bid Proposal Package:

- RIVIP Bidder Certification Cover Form (completed and signed in ink)
- Bid Form
 - All applicable blank spaces on the Bid Form have been completed
 - All Addenda have been acknowledged
 - Bid amount printed legibly in ink (in both words and figures that match where specified)
 - Erasures or corrections have been initialed by person signing the Bid Form
 - Bid Form is signed in ink
- Bid Surety
 - Bid bond or certified check (for DOT projects, bid bond only)
 - Bid surety is five percent of the bid total (or such other specified amount)
 - Bid Bond is signed by the bidder and surety
 - Power of Attorney is attached to the Bid Bond showing the name of person who signed the surety bond
- Public Copy of bid proposal in hard copy
- General Contractor Apprenticeship Certification Form "2013-14" (for projects greater than \$1,000,000) (R.I. Gen. Laws § 37-13-3.1).

Note: General Contractor Apprenticeship Re-Certification and Certification "2013-16" and Subcontractor Apprenticeship Certification Form "2013-15" are not required at time of bid proposal submission deadline.

- Applicable professional licenses (as specified in the Solicitation)
- Rhode Island Contractor Registration Board No.
- All bid proposal documents in a sealed envelope with the specific Solicitation #, Solicitation title, and the bid proposal submission deadline marked in the upper left hand corner of the envelope.
- Each bid proposal submitted in a separate sealed envelope.
- Completed Form W-9
- Other _____

Buyer Name: Lisa M. Fontes

Contact Information: Email: lfontes@ccri.edu Phone: 401-825-2444

Demolition, Installation & Fixture Specifications Community College of Rhode Island All Bookstore Locations

Community College of Rhode Island-Bookstore Fixtures

Pre Bid Worksite visit:

It is strongly recommended that interested bidder visit each worksite to review demolition conditions, load in logistics, contractor access and field measurements. Fixture contractor will be totally responsible for all site dimensions, mechanical locations, electrical locations and field conditions.

General Fixture Specifications:

A] Counters

- 1] All fixtures are to be priced in standard color melamine on mdf.
- 2] All countertops are to be standard grade High Pressure Laminate from Formica, Wilsonart or Pionite
- 3] All countertops are to be particleboard substrate 1.125" thick.
- 4] All counters are to be part of a modular counter system.
- 5] All connectors are to be hidden if possible
- 6] All panels and mid panels on counters are to be notched for electrical access as noted on spec sheets
- 7] All access panels specified are to be removable from base shelf and match finish
- 8] All grommets are to be 2" black plastic
- 9] Light in showcase to include ballast in base for electrical connection.
- 10] All counters are to be installed, leveled and connected per plan with concealed connectors
- 11] All counter cavities are to have one adjustable shelf with holes and pins shelf support

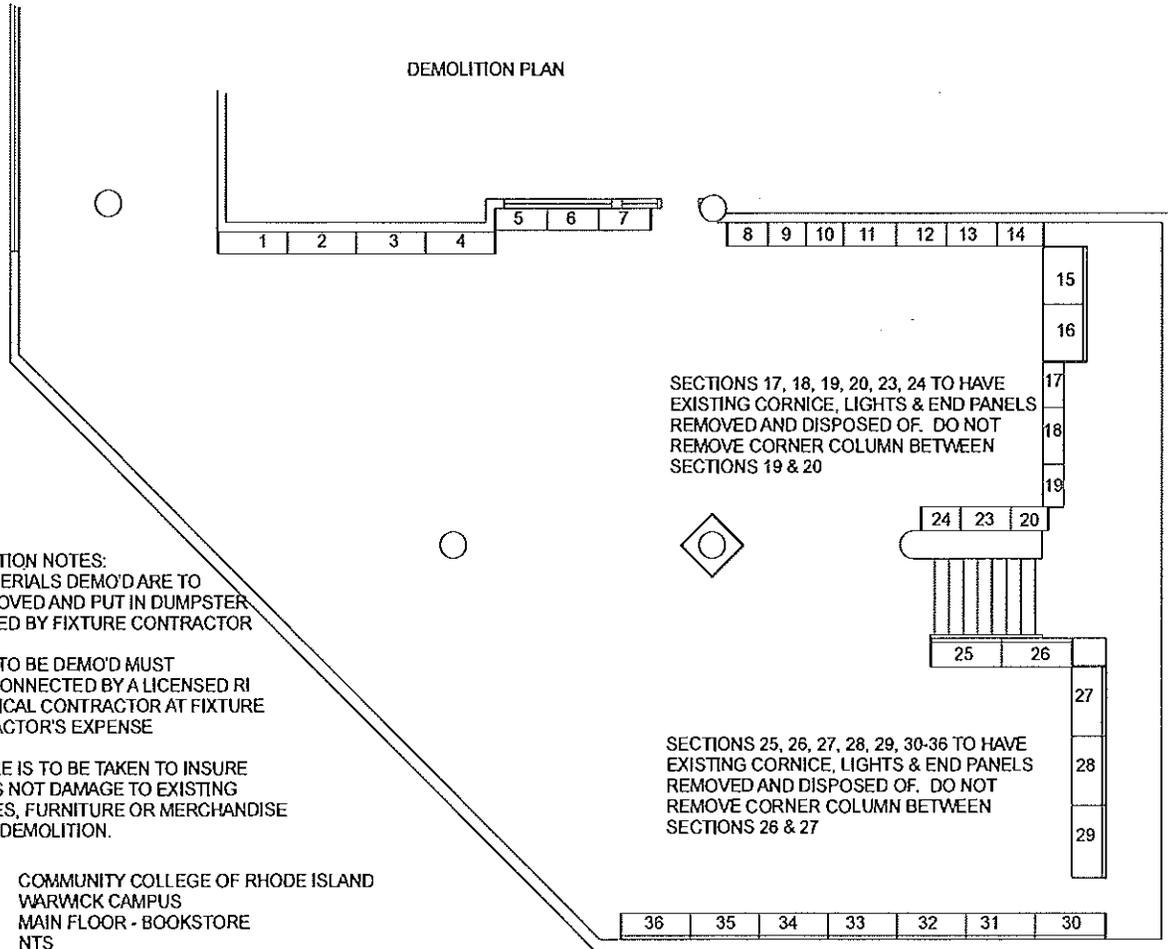
Demolition Notes:

- 1] All electrical disconnect and reconnect is to be provided by fixture contractor.
- 2] All demolished material will be disposed by the fixture contractor. Dumpster to be provided by fixture contractor.
- 3] Demolition is to take place in designated areas only. There is to be no storage of debris in the store sales area.
- 4] All areas under demolition must be protected and all effort is to be taken to prohibit public access

Installation Notes:

- 1] All installation to be done by trained store fixture installers. Additional labor is to be determined by fixture contractor. All labor must be covered by workmans compensation and liability insurance. Proof of insurance is to be made available to owner.
- 2] Area under demolition and fixture installation to be protected from public access.
- 3] All work is to be performed according to state and local building codes

DEMOLITION PLAN



DEMOLITION NOTES:
 ALL MATERIALS DEMO'D ARE TO
 BE REMOVED AND PUT IN DUMPSTER
 PROVIDED BY FIXTURE CONTRACTOR

LIGHTS TO BE DEMO'D MUST
 BE DISCONNECTED BY A LICENSED RI
 ELECTRICAL CONTRACTOR AT FIXTURE
 CONTRACTOR'S EXPENSE

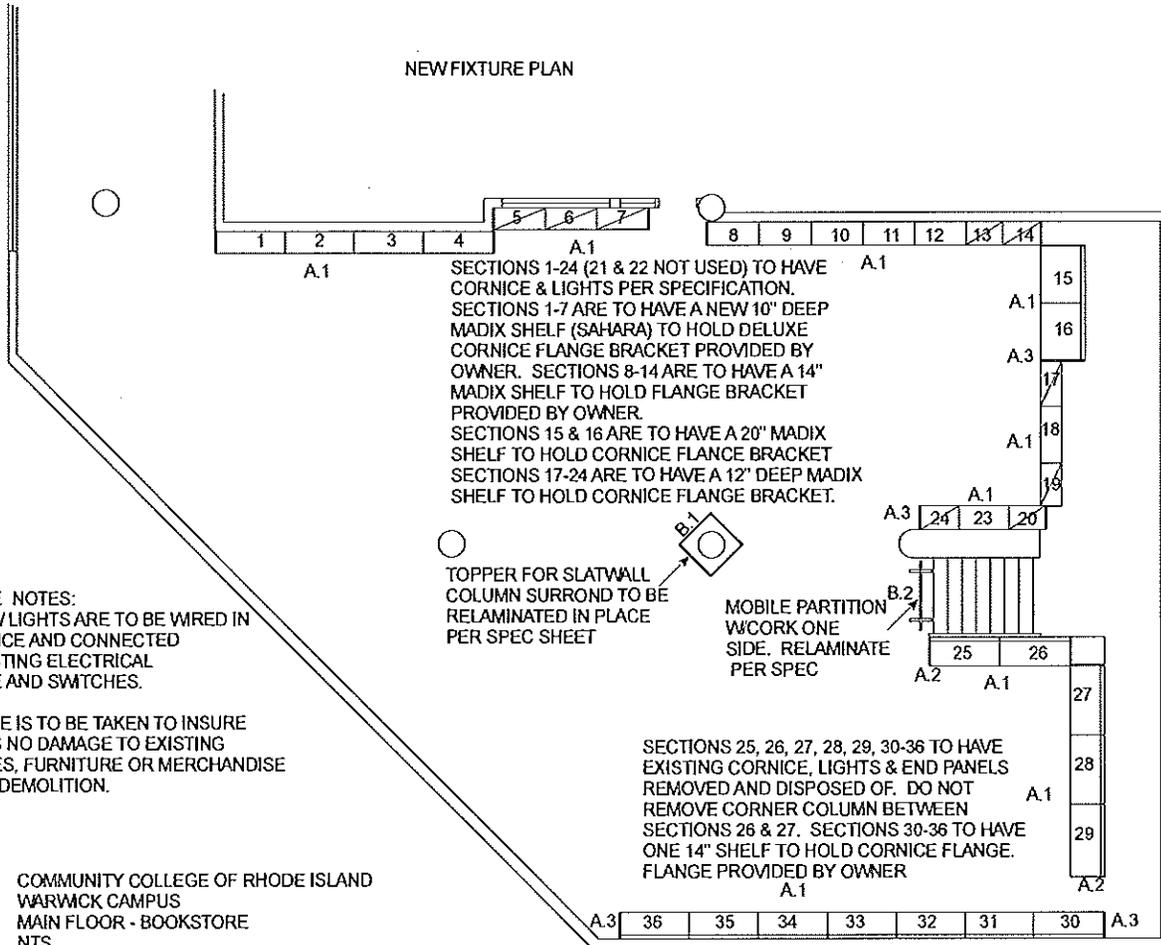
ALL CARE IS TO BE TAKEN TO INSURE
 THERE'S NOT DAMAGE TO EXISTING
 FIXTURES, FURNITURE OR MERCHANDISE
 DUE TO DEMOLITION.

COMMUNITY COLLEGE OF RHODE ISLAND
 WARWICK CAMPUS
 MAIN FLOOR - BOOKSTORE
 NTS

SECTIONS 17, 18, 19, 20, 23, 24 TO HAVE
 EXISTING CORNICE, LIGHTS & END PANELS
 REMOVED AND DISPOSED OF. DO NOT
 REMOVE CORNER COLUMN BETWEEN
 SECTIONS 19 & 20

SECTIONS 25, 26, 27, 28, 29, 30-36 TO HAVE
 EXISTING CORNICE, LIGHTS & END PANELS
 REMOVED AND DISPOSED OF. DO NOT
 REMOVE CORNER COLUMN BETWEEN
 SECTIONS 26 & 27

NEW FIXTURE PLAN



SECTIONS 1-24 (21 & 22 NOT USED) TO HAVE CORNICE & LIGHTS PER SPECIFICATION. SECTIONS 1-7 ARE TO HAVE A NEW 10" DEEP MADIX SHELF (SAHARA) TO HOLD DELUXE CORNICE FLANGE BRACKET PROVIDED BY OWNER. SECTIONS 8-14 ARE TO HAVE A 14" MADIX SHELF TO HOLD FLANGE BRACKET PROVIDED BY OWNER. SECTIONS 15 & 16 ARE TO HAVE A 20" MADIX SHELF TO HOLD CORNICE FLANGE BRACKET. SECTIONS 17-24 ARE TO HAVE A 12" DEEP MADIX SHELF TO HOLD CORNICE FLANGE BRACKET.

FIXTURE NOTES:
ALL NEW LIGHTS ARE TO BE WIRED IN SEQUENCE AND CONNECTED TO EXISTING ELECTRICAL SOURCE AND SWITCHES.

ALL CARE IS TO BE TAKEN TO INSURE THERE'S NO DAMAGE TO EXISTING FIXTURES, FURNITURE OR MERCHANDISE DUE TO DEMOLITION.

TOPPER FOR SLATWALL COLUMN SURROUND TO BE RELAMINATED IN PLACE PER SPEC SHEET

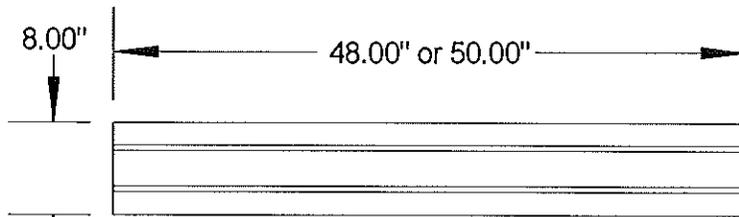
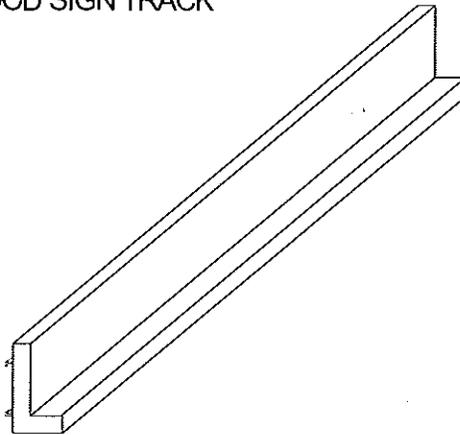
MOBILE PARTITION W/CORK ONE SIDE, RELAMINATE PER SPEC

SECTIONS 25, 26, 27, 28, 29, 30-36 TO HAVE EXISTING CORNICE, LIGHTS & END PANELS REMOVED AND DISPOSED OF. DO NOT REMOVE CORNER COLUMN BETWEEN SECTIONS 26 & 27. SECTIONS 30-36 TO HAVE ONE 14" SHELF TO HOLD CORNICE FLANGE. FLANGE PROVIDED BY OWNER

COMMUNITY COLLEGE OF RHODE ISLAND
WARWICK CAMPUS
MAIN FLOOR - BOOKSTORE
NTS

Fixture Specification

96" CORNICE W/SIGN TRACK
 TO INCLUDE:
 L SHAPE CORNICE AS SHOWN
 FLIP BOLTS TO FASTEN
 SOLID WOOD SIGN TRACK

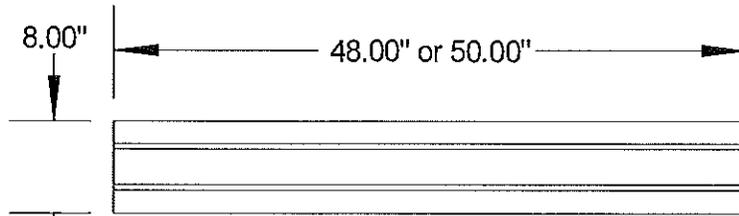
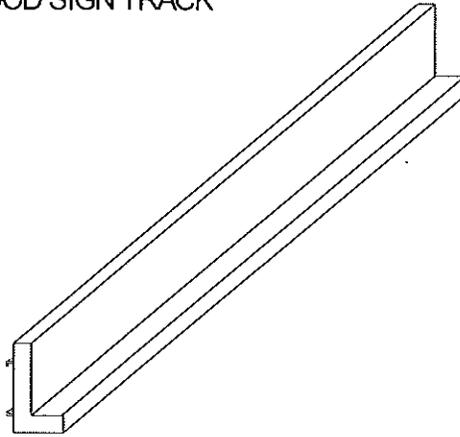


FRONT VIEW
 SIGN TRACK TO HOLD SIGNS 3.875" HIGH

Madix steel shelf wall unit	Project	Item Identifier: <u> A.1 </u>
	Community College of Rhode Island Warwick, RI	Height: <u> 8 </u> Width: <u> 96 </u> Depth: <u> 2.5 </u> Finish: <u> Sahara </u> Quantity: <u> 12 </u>

Fixture Specification

96" CORNICE W/SIGN TRACK
 TO INCLUDE:
 L SHAPE CORNICE AS SHOWN
 FLIP BOLTS TO FASTEN
 SOLID WOOD SIGN TRACK

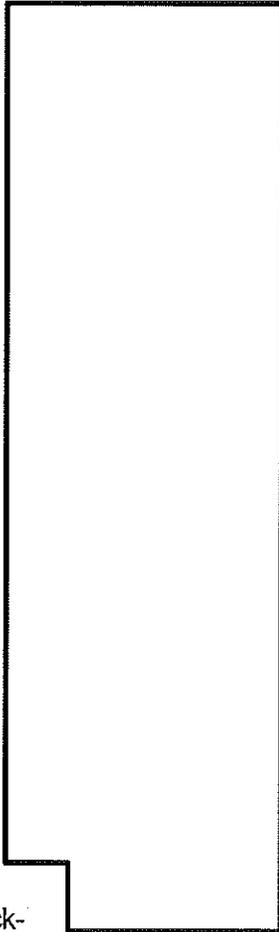


FRONT VIEW
 SIGN TRACK TO HOLD SIGNS 3.875" HIGH

Madix steel shelf wall unit	Project	Item Identifier: <u> A.1a </u>
	Community College of Rhode Island Warwick, RI	Height: <u> 8 </u> Width: <u> 98 </u> Depth: <u> 2.5 </u> Finish: <u> Sahara </u> Quantity: <u> 5 </u>

Fixture Specification

EDGEBAND
FRONT



Notch for
steel toe kick-
4" x 4"

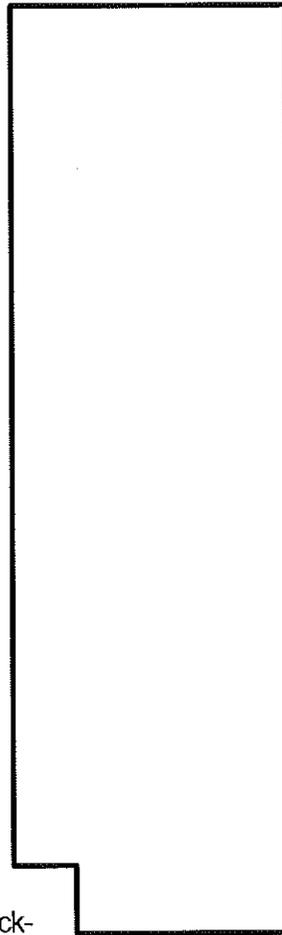
Wall end panel

Material: Natural Oak Melamine	Project	Item Identifier: <u> A2 </u>
	Community College of Rhode Island Warwick, RI	Height: <u> 85 </u> Width: <u> 24 </u> Depth: <u> .75 </u> Finish: Melamine Quantity: 2

Fixture Specification

EDGEBAND
FRONT

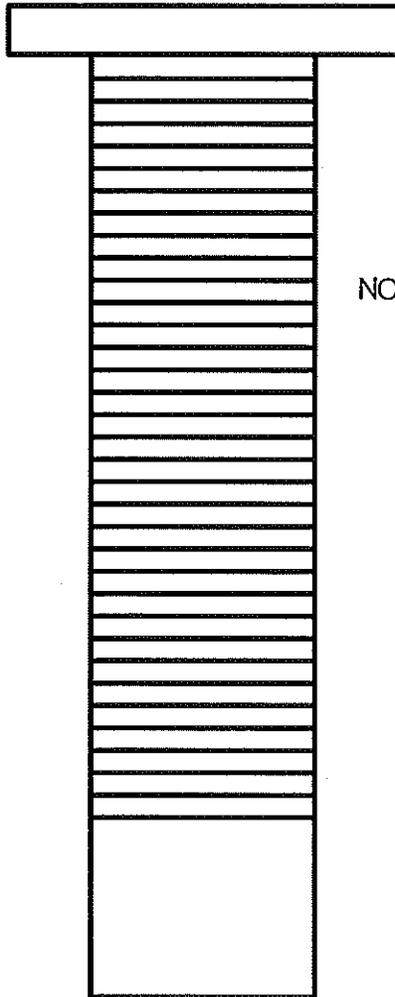
Notch for
steel toe kick-
4" x 4"



Wall end panel

Material: Natural Oak Melamine	Project	Item Identifier: <u> A.3 </u>
	Community College of Rhode Island Warwick, RI	Height: <u> 85 </u> Width: <u> 19 </u> Depth: <u> .75 </u> Finish: Melamine Quantity: 4

Fixture Specification



RELAMINATE TOPPER WITH
FORMICA #346-58 NATURAL
OAK - 4 SIDES
EDGE BAND LOWER EDGE

NO CHANGES TO COLUMN OR LIGHTS



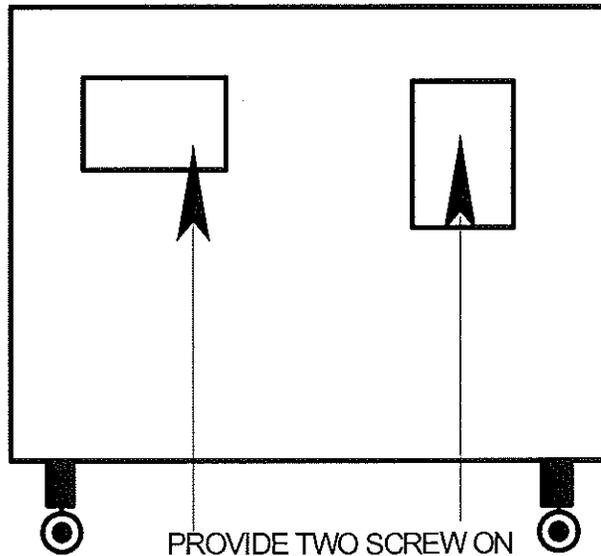
Material: Formica #346-58 Natural Oak	Project	Item Identifier: <u> B.1 </u>
	Community College of Rhode Island Warwick, RI	Height: <u> 6.5 </u> Width: <u> 52.5 </u> Depth: <u> 52.5 </u> Finish: High Pressure Lam Quantity: <u> 1 </u>

Fixture Specification

EXISTING MOBILE DIVIDER

MATERIAL:
HIGH PRESSURE LAMINATE
(FORMICA #346-58 - NATURAL
OAK) FOR BOTH SIDES, TOP
AND ENDS. ALL EXISTING
BLUE LAMINATE TO BE
COVERED.

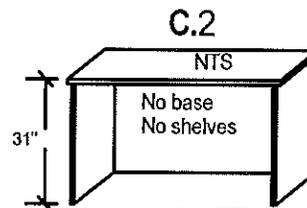
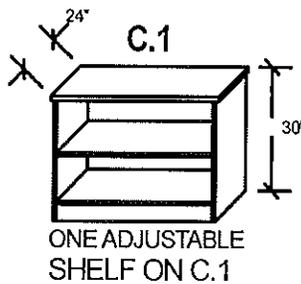
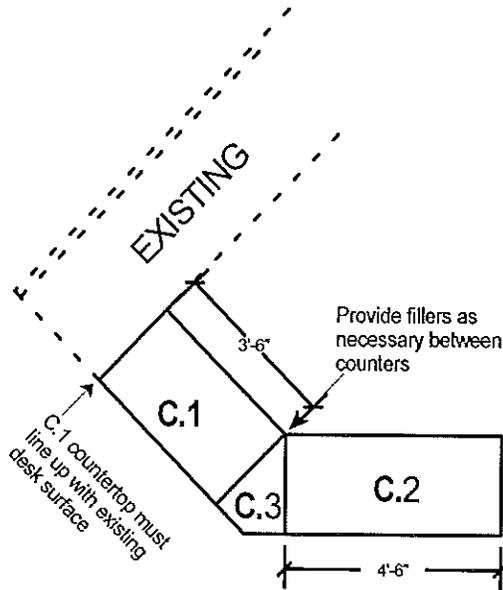
SAND EXISTING WOOD
BRACKTS HOLDING
CASTERS AND PAINT
BLACK



PROVIDE TWO SCREW ON
ACRYLIC SIGN HOLDERS,
11 X 8.5", ONE TO HOLD
SIGNS IN PORTRAIT, ON
IN LANDSCAPE: APPLY TO
SIDE TOWARDS SALES
FLOOR ONLY.

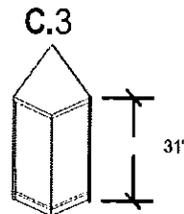
Material: FORMICA #346-58 NATURAL OAK	Project	Item Identifier: <u> B.2 </u>
	Community College of Rhode Island Warwick, RI	Height: <u> 48 </u> Width: <u> 48 </u> Depth: <u> 2 </u> Finish: High Pressure Lam Quantity: <u> 1 </u>

Fixture Specification



C.2 COUNTER:

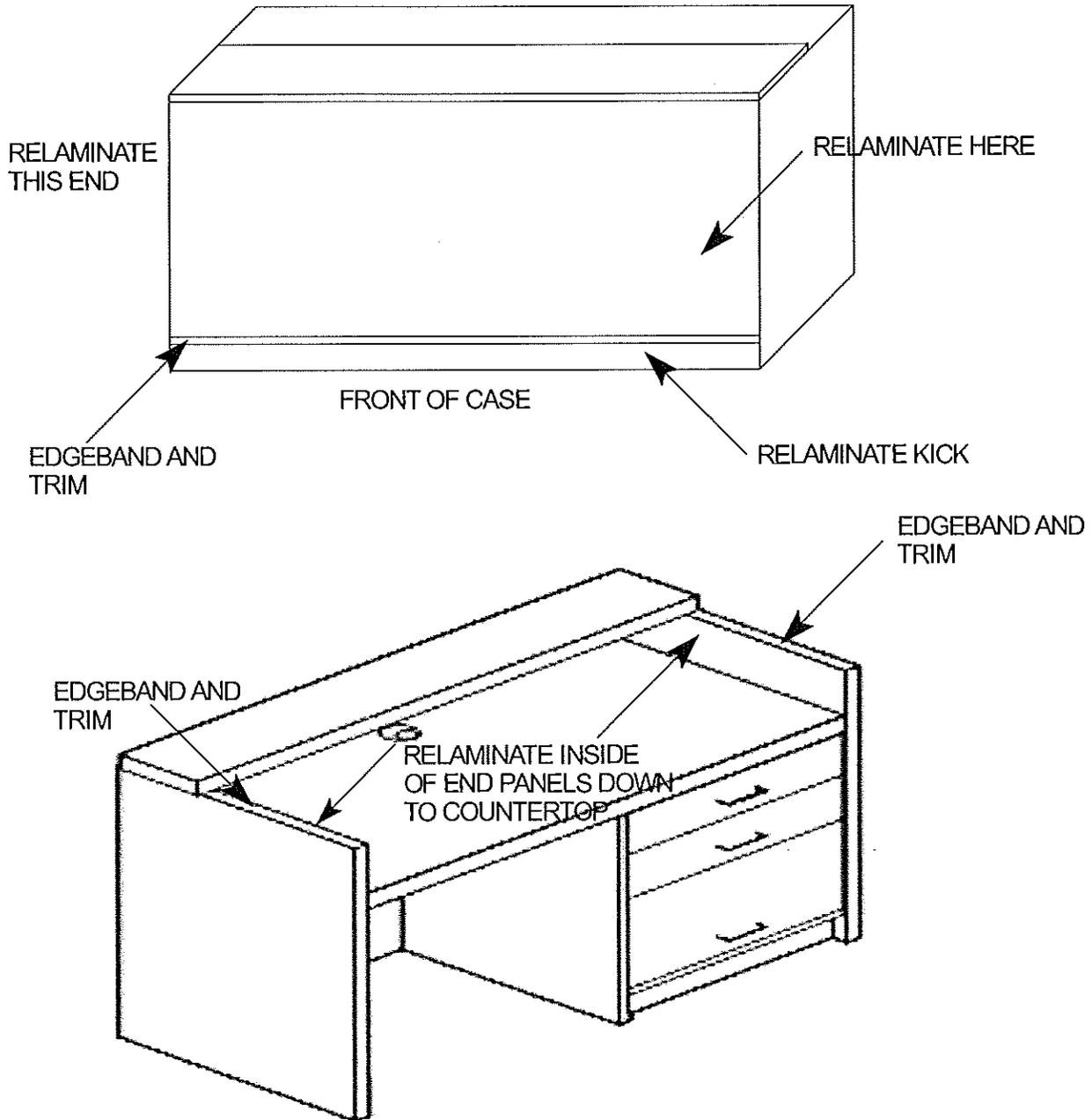
OWNER WILL SUPPLY FILE CASES
NO TALLER THAN 29" TO PLACE
UNDER C.2



COUNTERTOP COLOR IS FORMICA
#7215 EARTHEN TERRA

Material: Natural Oak Melamine	Project	Item Identifier: <u> C.1, C.2, C.3 </u>
	Community College of Rhode Island Warwick, RI	Height: <u> AS NOTED </u> Width: <u> AD NOTED </u> Depth: <u> AS NOTED </u> Finish: <u> OAK MELAMINE </u> Quantity: <u> 1 EACH </u>

Fixture Specification

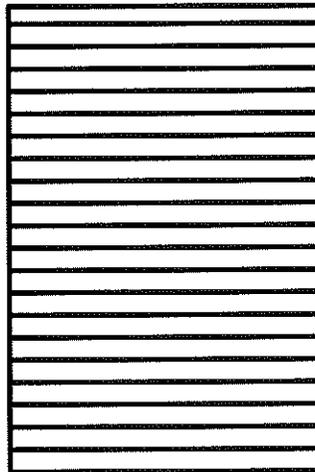


Material: FORMICA #346-58 NATURAL OAK	Project Community College of Rhode Island Warwick, RI	Item Identifier: <u> C.4 </u> Height: <u> 42 </u> Width: <u> 96 </u> Depth: <u> 30 </u> Finish: <u> High Pressure Lam. </u> Quantity: <u> 1 </u>
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Fixture Specification

SLATWALL PANEL FOR MADIX END FRAME

PANEL MUST FIT EXISTING MADIX END FRAME
54" HIGH X 42" WIDE (VIF).



SLATWALL TO BE 3" OC
MUST INCLUDE NATURAL
ALLUMINUM INSERTS

Material:	Project	Item Identifier: <u> G.3 </u>
Natural Oak Melamine	Community College of Rhode Island Warwick, RI	Height: <u> VIF </u> Width: <u> VIF </u> Depth: <u> .75 </u> Finish: <u> OAK MELAMNINE </u> Quantity: <u> 8 </u>

Fixture Specification

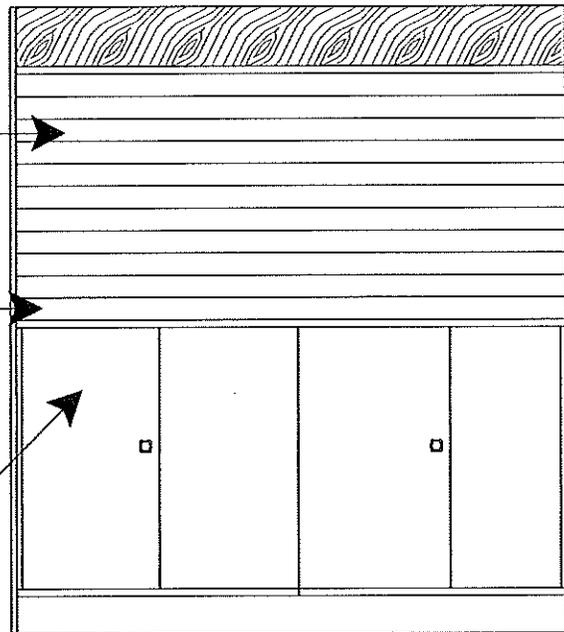
SLATWALL PANEL FOR MADIX 6' WALL SECTION

SLATWALL TO BE 3" OC
MUST INCLUDE NATURAL
ALUMINUM INSERTS

NEW SLATWALL, 3" OC, INSTALLED
IN EXISTING 6' WALL UNIT
48"H X 74" W
OAK MELAMINE W/NATURAL
ALUMINUM INSERTS

NEW 3"H X 74"W BASE FOR
BOTTOM OF SLATWALL

EXISTING WALL UNITS
W/STORAGE BASES



Material:	Project	Item Identifier: <u>T.7</u>
Natural Oak Melamine	Community College of Rhode Island Warwick, RI	Height: <u>48 + 3</u> Width: <u>74</u> Depth: <u>.75</u> Finish: <u>OAK MELAMNINE</u> Quantity: <u>1</u>

COMMUNITY COLLEGE OF RHODE ISLAND
WARWICK CAMPUS BOOKSTORE
SECOND FLOOR
NTS

