

City of Pawtucket, RI

***** **Addendum #1** *****

RFP # 16-006

Citywide Stormwater Quality Master Plan

March 18, 2016

The attention of bidders submitting proposals for the above-referenced project is called to the following Addendum to the Request for Proposals indicated above. The items set forth herein, whether of omission, addition, substitution or other change, are all to be included in, and form a part of the proposed Contract Documents for the work.

Inclusion of this Addendum must be acknowledged in the spaces provided in the document entitled "Request for Proposals RFP #16-006 – Citywide Stormwater Quality Master Plan" Failure to acknowledge any and all addenda in the above specified bid form may be cause for rejection of the bids by the Owner on the grounds that it is not responsive.

This Addendum consists of four (4) pages and two (2) attachments (9 pages total).

ADDENDUM ITEMS

1. SIGN-IN SHEET

ITEM 1-1: Sign-In Sheet from Pre-Proposal Conference held on March 11, 2016 is attached hereto.

2. CHANGES TO RFP LANGUAGE

ITEM 2-1: Section 3.2 of RFP
Project Background, Third Bullet Point, "Existing Information"

DELETE: "Of these, 19 are combined sewer overflow structures owned by the Narragansett Bay Commission, and the remainder is assumed to be separate storm drain (MS4)"

INSERT: “Of these, approximately 11 are combined sewer overflow structures owned by the Narragansett Bay Commission, and the remainder is assumed to be separate storm drain (MS4)”

ITEM 2-2: Section 11.0 of RFP
Pricing Proposal

DELETE: Pricing Proposal in its entirety

INSERT: Attached Pricing Proposal
Please note: Pricing Proposal has been revised to separate Task 9 from the scope of services comprising the “Complete Study,” and to solicit pricing for this Task as an alternate service.

3. QUESTIONS & ANSWERS

Questions received at the Pre-Bid Conference:

Q1: Must the promotional video be produced/formatted to appear on television?

A1: No. It is intended that the promotional video will be shared primarily through web-based means, e.g. YouTube or similar, free video sharing web service.

Q2: Will the Consultant be required to demonstrate the effectiveness of the video?

A2: No. Neither the City nor NEIWPC will require demonstration of the video’s effectiveness.

Q3: Will the Consultant be permitted to borrow from or build upon an approved QAPP in order to complete Task 2?

A3: Yes. The City noted in its proposal to NEIWPC that it “anticipate(s) building on existing, approved QAPPs to the extent practicable and will confirm appropriate example QAPPs with NEIWPC following project initiation.” NEIWPC has affirmed their acceptance of this approach in recent discussions with the City, noting that several recently approved QAPPs cover similar subject matter as the City’s project.

Questions received via E-mail:

Q4: Will the City of Pawtucket accept free hand GIS storm drain inlet/manhole locations for task 3, or does the City of Pawtucket expect the available drawings to be georeferenced using edge of pavement line for the locations all the storm drain inlets/manhole?

A4: Provided this method is approved per the QAPP process, the City takes no exception to free hand GIS digitization practices.

Q5: Does the City of Pawtucket has a preferred method for naming storm drain inlets/manholes in the geodatabase?

A5: The City developed a naming convention as part of its limited geodatabase development efforts to date. The City is open to altering this convention. Please note that the EPA's geospatial data policy may also affect the practice ultimately selected for use in the Project.

Q6: Does Task 3 require the digitizing of the available drawings for the separated storm system only or does this task include the combined system as well?

A6: The City aims to digitize the layout of drainage systems—separated and combined—connecting to all 49 outfalls. Where this information is unavailable or budget otherwise constrains this effort, priority will be given to digitizing the separated system (MS4).

Q7: For task 5 what is the level of accuracy required/tolerance level that the City of Pawtucket/NEIWPC would like to achieve for elevation data for rim elevations/invert elevations?

A7: The City and NEIWPC have not prescribed a level of accuracy for GIS data collection as part of their agreement. However, both expect that the accuracy of data collected shall be suited to the data's intended use. In this case, the data will be used to populate a GIS map of the City's storm drainage systems and inform concept-level BMP design plans. The City's expectation, then, is that GIS data must be accurate to within 3 feet horizontally, and 1 foot vertically. NEIWPC will have the final say as to what level of accuracy is appropriate for the aforementioned uses.

Q8: Task 5 required the verification of the mapped storm drain system in Task 3, but does not address the potential need for significant edits such as adding new inlets/manholes encountered in the field. Is this the City of Pawtucket's expectation?

A8: Yes. The City expects that "verification" of the desktop-derived GIS map shall include revising the map as appropriate to reflect conditions observed in the field.

Q9: Can the existing geodatabase be made available for review?

A9: Yes. The City will have shared its available GIS-based storm drain system data directly with the Consultants present at pre-proposal conference as of the date of this Addendum.

Q10: Approximately what length (in minutes) is envisioned for the project video?

A10: Approximately 5 minutes. Preferably less.

Q11: For field inspections in task 5, what duration of working time will the City DPW escort(s) be available for per work day?

A11: DPW escorts will be available between the hours of 8:30 AM and 4:30 PM.

Q12: In Task 5, do GPS location and elevations need to be certified by a registered land surveyor?

A12: See Response to Question 7. It is not anticipated that the GIS data must be collected with survey-grade accuracy. However, this will be NEIWPC's decision, ultimately.



Andrew Silvia, PE

Chief of Project Development

Pricing Proposal

16-006

1.00 OFFER:

- A. Having examined the Place of the Work and all matters referred to in the Instructions to Respondents and the Contract Documents prepared by the City of Pawtucket, we, the undersigned, hereby offer to enter into a Contract to perform the Work, **Citywide Stormwater Quality Master Plan**, for the amount indicated below, subject to the additions and deductions according to the terms of the Contract Documents and as stated below. The undersigned will provide all necessary and proper material, manpower, facilities, and means to complete the Work.
- B. The undersigned hereby understands that the City of Pawtucket (Owner) reserves the right to award the entire project or delete portions of the work to funds available, whichever is in the best interest of the Owner.
- C. The undersigned also understands that the contract must be carried out in strict accordance with the contract documents.

Total Price for COMPLETE STUDY: \$.....dollars,
(amount in words)

(\$.....) in lawful money of the United States of America and,
(in figures)

We have included herewith, the proposal alternates information and the unit price proposal form.

2.00 PROPOSAL FORM SIGNATURE(S)

The Corporate Seal of

_____ (Respondent - please print the full name of your Proprietorship, Partnership, or Corporation)

was hereunto affixed in the presence of:

_____ (Authorized signing officer Title)

(Seal)

_____ (Authorized signing officer Title)

If the Proposal is a joint venture or partnership, add additional forms of execution for each member of the joint venture in the appropriate form or forms as above.

3.00 PROPOSAL ALTERNATES:

Alternates as quoted are for provision of price adjustments to the Base Bid prior to Contract Award. The Respondent shall indicate in the appropriate field whether the Alternate results in an ADD or DEDUCT to the Base Bid unit price. The Alternate ADD or DEDUCT indicated will adjust the Base Bid unit price by the stated amount, not replace the Base Bid unit price, provided that the Alternate is selected by the Owner.

Alternates will be executed at the Owner’s option. Accepted Alternates will be listed in the Owner/Contractor Agreement.

ALT-1 Provide Promotional Materials as Described in “Task 9” of the Scope of Services (Section 4.3 of this RFP)

ADD/DEDUCT	TOTAL COST ADJUSTMENT	TOTAL COST ADJUSTMENT
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(indicate add or deduct)	(figures)	(words)

3.01 UNIT (TASK-BASED) PRICING PROPOSAL FORM:

Project Tasks	Cost	Manhours
Task 1: Procurement of Services		
Task 2: Develop Quality Assurance Project Plan		
Task 3: Characterize & Map Drainage Areas		
Task 4: Select 10 Drainage Areas for Concept Design		
Task 5: Field Assessment of Drainage System		
Task 6: Prepare Conceptual BMP Designs		
Task 7: Model Conceptual BMPs & Develop Priority List		
Task 8: Conduct Community Outreach		
Task 9: Prepare Promotional Materials		
Task 10: Prepare Quarterly Grant Reports		
Task 11: Prepare Final Grant Report		
Meetings with DPW Staff (per RFP Section 4.4)		
Direct Expenses		
TOTAL:		

Notes:

1. Do not provide a cost to perform Task 1. This Task will be performed by others.
2. Do not provide a cost to perform Task 9 in this form. Provide price to perform Task 9 in the Proposal Alternates Section 3.00.
3. Total cost noted above must match the Total Price noted in Section 1.00 of this Pricing Proposal.

CERTIFICATE OF COMPLIANCE WITH TAX LAWS

I, _____ of _____, certify under
(principal) *(corporation)*
pains and penalties of perjury that said corporation has complied with all the laws of the State of Rhode Island and
Providence Plantations relating to taxes.

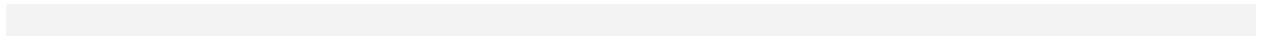
Date

Signature

Title

Federal Tax Identification Number

END OF SECTION



RFP #16-006 SIGN-IN SHEET

ORGANIZATION

NAME

EMAIL

VHB

SUSAN MOBERG

smoberg@vhb.com

Pare Corporation

Shaun Driscoll

sdriscoll@parecorp.com

Tighe & Bond

Janet Moran

jsmoran@tighebond.com

CDM Smith

Eilish Corey

coreye@cdmsmith.com

CHERENZIA & ASSOC.

CHRIS SHEA

CSHEA@CHERENZIA.COM

EA Environmental

Ron Mark

RMARK@EAEST.COM

Russ O'Neill

Deen Audet

daudet@fondo.com

EA Engineering

Tom Dalry

tdalry@eaest.com

ESS GROUP, INC.

GORDON PERKINS

gperkins@essgroup.com

Wright-Pierce

Andrew Smith

andrew.smith

CDR McGuire

Jim Jackson

@wright-pierce.com

James.Jackson@cdrmcguire.com

PAWTUCKET DPW

ANDREW SILVIA

ASILVIA@PAWTUCKETRI.COM