City of Pawtucket, RI

***** Addendum *****

RFQ # 13-017
Landscape Architecture Services

April 9, 2013

The following issues/questions have been posed, via email, in the weeks since this RFQ went into circulation on March 21, 2013. Noting that review and consideration of these questions may inspire interested parties to revise their responses, the City of Pawtucket hereby extends the deadline for submission of qualifications until **Thursday, April 25, 2013 at 10:00 a.m.** Additional requests for information are due **Friday, April 19, 2013**.

Q: Must the fee schedule include rates for sub-contractors / sub-consultants?

A: Yes, where your firm anticipates retaining sub-contractors / sub-consultants in order to procure the services outlined in the scope of work, the fees associated with these vendors must be included in the fee schedule.

Q: What units should be used to represent the fees included in the fee schedule?

A: It is sufficient to provide the hourly rates of personnel or equipment that you anticipate to utilize in procuring the projects outlined in the scope of work. It is also acceptable to express these rates on a per-day or per-half-day basis.

Q: Do you require a team organizational chart and/or key personnel resumes?

A: Including these items would be helpful to City staff in evaluating your firm's qualifications; however, this is not required.

David Clemente

Purchasing Agent