TOWN OF
NORTH KINGSTOWN, RHODE ISLAND

80 BOSTON NECK ROAD
NORTH KINGSTOWN, R.I. 02852-5762
PHONE: (401) 294-3331
FAX: (401) 294-2436

INVITATION FOR BIDS

NEW 2014 4-WHEEL GASOLINE POWERED GOLF CARS WITH ROOFS

Sealed proposals for the above will be accepted in the Office of the Purchasing Agent, Town Hall, 80 Boston Neck Road, North Kingstown, RI 02852-5762, **until 11:00 A.M. on February 12, 2014,** and will then be publicly opened and read aloud.

NO BIDS WILL BE ACCEPTED AFTER THE 11:00 A.M. DEADLINE.

The bid will be evaluated as to R.I.G.L. 45-55-5. (2) "Competitive Sealed Bidding", and the award shall be made on the basis of the lowest evaluated or responsive bid price.

Specifications may be obtained at the Purchasing Agent's Office at 401-294-3331 ext. 144 or by email at kstringer@northkingstown.org.

The Town of North Kingstown reserves the right to reject any and all proposals or parts thereof/ to waive any formality in same, or accept any proposal deemed to be in the best interest of the Town.

The Town of North Kingstown will provide interpreters for the hearing impaired at any pre-bid or bid opening, provided a request is received three (3) days prior to said meeting by calling 294-3331, ext. 144

Kendra Stringer,
Purchasing Agent

SELECTION CRITERIA

The bid will be evaluated as to R.I.G.L. 45-55-5.(2) “Competitive Sealed Bidding”, and the award shall be made on the basis of the lowest evaluated or responsive bid price.

The following factors will be considered in determining the lowest evaluated or responsive bid price:

Bid Price;

Meets or exceeds bid specifications;

Delivery date;

Past performance by vendors meeting delivery dates;

Documentation included if equivalent equipment;

Warranty/Guarantee;

Past performance by brand name bid;

Early Payment Discount.

SELECTION CRITERIA

TOWN OF NORTH KINGSTOWN, RHODE ISLAND

INFORMATION FOR BIDDERS

ARTICLE 1. RECEIPT AND OPENING OF BIDS

Sealed bids must be submitted in SEALED ENVELOPES, addressed to the Purchasing Agent, Town Hall, 80 Boston Neck Road, North Kingstown, Rhode Island 02852, and clearly marked with the name of the item bid, and the date and time of opening. Bids will be received by the Purchasing Agent up to the specified time as noted on the Invitation To bid, and publicly opened and read aloud at the specified time.

Proposals submitted for a specified item must not be combined under the same cover with any other bid item.

It is the bidder's responsibility to see that his bid is delivered within the time and at the place prescribed. Proposals received prior to the time of opening will be securely kept unopened. No responsibility will attach to any officer or person for the premature opening of a proposal not properly addressed and identified.

Any bid received after the time and date specified shall not be considered, by messenger or by mail, even if it is determined by the Town that such non-arrival before the time set for opening was due solely to delay in the mails for which the bidder is not responsible.
Conditional or qualified bids will not be accepted.

ARTICLE 2. PREPARATION OF BID

Each bid must be submitted on the prescribed form. All blank spaces for bid prices must be filled in, in ink or typewritten, both in words and figures. Erasures or other changes must be explained or noted over the signature of the bidder.

Each bid must be submitted in sealed envelopes, clearly labeled, so as to guard against opening prior to the time set therefore.

The Town may consider any bid not prepared and submitted in accordance with the provisions hereof and reserves the right to reject any or all proposals in whole or in part, toward any item, group of items, or total bid; to waive any technical defect or formality in same, or to accept any proposal deemed to be in the best interest of the Town.

In the event more than one item is requested and/or listed on the Proposal Form, bidders may bid on any or all items. The Town reserves the right to make award on an item for item basis or aggregately, whichever may be in the best interest of the Town.

ARTICLE 3. TELEGRAPHIC MODIFICATION

Telephonic, telegraphic or oral bids, amendments or withdrawals will not be accepted.

ARTICLE 4. WITHDRAWAL OF BIDS

Bids may be withdrawn personally or by written request at any time prior to the time specified for the opening. Bids may be modified in the same manner. Negligence on the part of the bidder in preparing the bid confers no right of withdrawal or modification of his bid after such bid has been opened.

ARTICLE 5. QUALIFICATIONS OF THE BIDDER

The Town reserves the right to request each bidder to present evidence that he is normally engaged in purveying the type of product or equipment bid on. No bid shall be considered from bidders who are unable to show that they are normally engaged in purveying the type of product or equipment specified in the bid proposal.

To receive full consideration, the bidder must submit literature and necessary details, when applicable, on the material or service he proposes to furnish in order that the Town may have full information available when analyzing the proposals.

ARTICLE 6. OBLIGATIONS OF THE BIDDER

At the time of opening of bids, each bidder will be presumed to have inspected the Specifications and Contract Documents (including all Addenda) which has been sent to the address given by such bidder. The failure or omission of any bidder to receive or examine any form, instrument, or document or to inspect any item specified as a Trade-in shall in no way relieve any bidder from any obligation in respect to his bid.

Any exceptions or deviations from the provisions contained in this Specification must be explained in detail and attached to proposal. If such deviations do not depart from the intent of this notice and are in the best interest of the Town, the proposal will receive careful consideration.

ARTICLE 7. "OR EQUAL" BIDDING

The Town intends to permit liberal scope in bidding and specifically does not intend to limit bidding to any one make or model. Whenever a material, article or piece of equipment is identified by reference to manufacturers' or vendors' names, trade names, catalogue numbers, etc., it is intended merely to establish a standard; and any proposed material, article, or equipment of other manufacturers and vendors which will perform adequately the duties imposed by the general design will be considered equally acceptable provided it is in the opinion of the Town to be of equal substance and function.

ARTICLE 8. PRICES

Bidders shall state the proposed price in the manner as designated in the Bid Proposal Form. In the event that there is a discrepancy between unit prices and the extended totals, the unit prices shall govern. In the event that there is a discrepancy between the price written in words and written in figures, the prices written in words shall govern.

In the event a column headed "Vendor's Offering" is provided in the bid proposal, enter your offering, compliance or non-compliance in each space. DO NOT enter dollar amounts.

The prices in this bid shall be irrevocable for ninety (90) days, or until the bid is awarded by the Town Council. After award by the Town Council, said prices shall then remain firm for the duration of the Contract.

ARTICLE 9. TAX EXEMPTIONS

The Town is exempt from payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30 Para. I, as amended. The Town is exempt from payment of Federal Excise Taxes. The prices bid must be exclusive of taxes and will be so construed. Exemption certificates will be completed as required by the successful bidder.

ARTICLE 10. DELIVERY

Delivery shall be F.O.B. North Kingstown, Rhode Island or as specified on the Bid Proposal Form.

ARTICLE 11. LAWS, ORDINANCES AND CODES

All applicable Federal and State Laws, Ordinances and Codes of the Town of North Kingstown and regulations of all authorities having jurisdiction over this Project shall apply to this contract the same as though written herein in full.

The Town of North Kingstown will not award the Contract to any Contractor who is, at the time, ineligible under the provisions of any applicable regulations issued by the Secretary of Labor, United States Department of Labor, or is not qualified under applicable Ordinances of the Town of North Kingstown, or the laws of the State of Rhode Island.

TOWN OF NORTH KINGSTOWN

GENERAL NOTES

NEW 2014 GASOLINE POWERED 4-WHEEL GOLF CARS WITH ROOFS

The Town is seeking to purchase UP TO a maximum of twenty five (25) NEW 2014 gasoline powered 4-wheel golf cars with roofs as described. Because of budget constraints, the Town reserves the right to buy less than 25 golf cars. ONLY AUTHORIXED FRANCHISED DEALERS PROVIDING SAID CARS NEED APPLY.

These specifications are intended to set minimum qualifications. Any makes and models that meet or exceed the specifications will be considered, provided adequate information is included in the bid return. <u>If quoting equivalent equipment, vendor must provide full body documentation and specifications, including sales literature.</u>

Line by line items included with this bid. Each line is to be filled in, yes or no, with any exceptions noted. Vendor shall note in writing any deviations from the specifications. Failure to do so or merely providing literature may be just cause for rejection of vendor's bid.

Delivery date of vehicles will be adhered to. Past performance by vendors meeting delivery dates will be considered in this bid evaluation.

Vendor may submit more than one bid of the specifications and may photocopy the bid specifications to submit more than one offering, or may request more from the Purchasing Department.

BID SPECIFICATIONS

UP TO 25 NEW 2014 GASOLINE POWERED 4-WHEEL GOLF CARS WITH ROOFS

These specifications describe new 2014 4-WHEEL GOLF CARS WITH ROOFS. Any makes and models that meet or exceed the specifications will be considered, provided adequate information is included.

All of the below are MINIMUM REQUIREMENTS: (Please provide specification sheets and glossy photographs)

Bidder must have lease/sold golf cars for a period not less than 5 years (include list of references which should include name of golf course, contact person, and contact phone number).

SPECIFICATIONS	MEETS SPECS (if no please explain)
Filterless oil system	
4-cyl. 285cc, air cooled engine	
Continuously variable transmission	
Electronic ignition system	
Maintenance free internal disc brakes	
6.0 gallon fuel tank	
Single brake pedal with a hill brake and positive locking positions	
Automatic release parking brake with two non-slip pedals	
Fully independent front suspension	
Automatic type double reduction rack and pinion steering or equal	
Fuel injection system	
Front and rear 5 MPH energy absorbing bumpers	
Rear mud flaps	
Stand-up bag rack with quick release buckles	
Reverse warning buzzer	
Scorecard, pencil and tee holder	
Sweater basket	
Thermoplastic roof	
Three year parts and labor warranty	

VENDOR SIGNATURE:_____

Town of North Kingstown Trade In Page

The Town of North Kingstown desires to purchase UP TO a maximum of twenty five (25) new 4-wheel gasoline golf cars with roofs for the use at the North Kingstown Municipal Golf Course, 615 Callahan Road, North Kingstown, Rhode Island. Because of budget constraints, the Town reserves the right to buy less than 25 golf cars. Trade In: Up to a maximum of 25 golf cars as follows:

	SERIAL #	TRADE IN PRICE
2005 E-Z GO TXT-G	2277727	$
2005 E-Z GO TXT-G	2277710	$
2005 E-Z GO TXT-G	2277705	$
2005 E-Z GO TXT-G	2277739	$
2005 E-Z GO TXT-G	2277713	$
2005 E-Z GO TXT-G	2277725	$
2005 E-Z GO TXT-G	2277734	$
2005 E-Z GO TXT-G	2277696	$
2005 E-Z GO TXT-G	2277681	$
2005 E-Z GO TXT-G	2277744	$
2005 E-Z GO TXT-G	2277688	$
2005 E-Z GO TXT-G	2277718	$
2005 E-Z GO TXT-G	2277730	$
2005 E-Z GO TXT-G	2277701	$
2005 E-Z GO TXT-G	2277687	$
2005 E-Z GO TXT-G	2277719	$
2005 E-Z GO TXT-G	2277682	$
2005 E-Z GO TXT-G	2277749	$
2005 E-Z GO TXT-G	2277729	$
2005 E-Z GO TXT-G	2277732	$
2005 E-Z GO TXT-G	2277742	$
2005 E-Z GO TXT-G	2277743	$
2005 E-Z GO TXT-G	2277740	$
2005 E-Z GO TXT-G	2277751	$
2003 E-Z GO TXT-G	1058808	$

Total Trade In Amount $_____

The failure or omission of any bidder to inspect said golf cars to be traded shall in no way relieve any bidder from any obligation in respect to this bid.

VENDOR SIGNATURE:_____

TOWN OF NORTH KINGSTOWN, RHODE ISLAND

PROPOSAL FORM

To: Town of North Kingstown-Department of Recreation Golf Course
80 Boston Neck Road
North Kingstown RI 02852-5762

I, (We), the undersigned, agree to furnish to the Town of North Kingstown, UP TO 25 New 4-wheel gasoline golf cars with roofs, according to the specifications:

Year: _____ Make: _____ Model:_____

_____ $_____
(Price in words) (Price in figures)

Less trade ins from previous trade in page **- $_____**
(trade in vehicles –as is/where is)

TOTAL NET BID PRICE: $_____

Warrantee/Guarantee: _____

DELIVERY DATE: _____

TERMS: _____

DISCOUNT FOR EARLY PAYMENT: _____

COMPANY NAME: _____

ADDRESS: _____

_____

EMAIL : _____

SIGNATURE: _____

_____
(Please print name and title)

TEL: _____ DATE: _____

VENDOR SIGNATURE:_____