



TOWN OF  
**NORTH KINGSTOWN, RHODE ISLAND**

100 Fairway Drive  
North Kingstown, RI 02852-6202  
Phone: (401) 294-3331  
Fax: (401) 583-7125  
[www.northkingstown.org](http://www.northkingstown.org)

**REQUEST FOR QUALIFICATIONS  
TOWN OF NORTH KINGSTOWN  
ARCHITECTURAL AND ENGINEERING PRELIMINARY  
DESIGN SERVICES FOR NEW PUBLIC SAFETY COMPLEX**

\*Sealed submissions for the above will be accepted in the Office of Purchasing/Finance, Town Municipal Offices, 100 Fairway Drive, North Kingstown, RI 02852, until **11:00am on Wednesday, April 14, 2021.**

The submissions will be publicly opened and read aloud. Those attending will be asked to wear masks and practice social distancing. The Town of North Kingstown will make every effort to provide a safe environment. There will be a fifteen (15) person limit to the conference room.

**NO BIDS WILL BE ACCEPTED AFTER THE WEDNESDAY, APRIL 14, 2021,  
11:00AM DEADLINE.**

A virtual pre-bid conference will be held on Thursday, April 1, 2021 at 2:00pm for the purpose of asking clarifying questions about this RFQ. All potential bidders are encouraged to attend this conference and the questions and answers discussed at the conference will be posted as an addendum to this RFP following the conference. The information needed to connect to the conference is provided in the Scope of Work.

**IT IS THE RESPONSIBILITY OF THE PROSPECTIVE BIDDERS TO MONITOR THE TOWN'S AND STATE WEBSITE FOR ANY SUBSEQUENT BID ADDENDUM. NO ADDENDA WILL BE ISSUED OR POSTED WITHIN FORTY-EIGHT (48) HOURS OF THE BID SUBMISSION DEADLINE.**

The submissions will be evaluated as to R.I.G.L. 45-55-8.1 "Qualification based selection of architects and engineers." They will also be evaluated as to R.I.G.L. 37-2-64; 37-2-66; 37-2-67 and 37-2-68 and the award shall be made on the basis of the highest qualified firm.

Specifications may be obtained at the Purchasing Agent's Office at address listed above.

A certificate of Insurance showing \$1 million General Liability and \$1 million Any Auto, with the Town being named as an additional insured, Worker's Compensation, with a waiver of subrogation will be required of the successful bidder.

The Town of North Kingstown reserves the right to reject any or all submissions or parts thereof; to waive any formality in same, or accept any submissions deemed to be in the best interest of the Town.

The Town of North Kingstown will provide interpreters for the hearing impaired at any pre-bid or bid opening, provided a request is received three (3) days prior to said meeting by calling 294-3331, ext. 142.

**\*PLEASE SEE SCOPE OF WORK FOR SUBMITTAL REQUIREMENTS**

## SELECTION CRITERIA

**The submissions will be evaluated as to R.I.G.L. 45-55-8.1 “Qualification based selection of architects and engineers.” They will also be evaluated as to R.I.G.L. 37-2-64; 37-2-66; 37-2-67 and 37-2-68 and the award shall be made on the basis of the highest qualified firm.**

The following factors will be considered in determining the highest qualified firms and your submission must demonstrate and include your firm's:

- Competence to perform the services as reflected by technical training and education; general experience; experience in providing the required services; and the qualifications and competence of persons who would be assigned to perform the services;
- Ability to perform the services as reflected by workload and the availability of adequate personnel, equipment, and facilities to perform the service expeditiously;
- Past performance as reflected by the evaluation of private persons and officials of other governmental entities that have retained the services of the firm with respect to such factors as control of costs, quality of work, and an ability to meet deadlines;
- Ability to meet the RFQ requirements and to demonstrate an understanding of the scope of the projects;
- Experience of the Firm in similar projects;
- Services offered;
- Quality of the work previously performed by the Firm for the Town of North Kingstown, if any;
- All documentation that must be included with the submission to allow for the evaluation of the highest qualified firms is as follows:
  - 1) Performance Data Form, enclosed
  - 2) Qualification Statement, enclosed
  - 3) Proof of Errors and Omissions Insurance coverage as outlined in “Information to Vendors,” enclosed
  - 4) Personnel assigned to the project; resumes; qualifications; licenses and professional registration. *Note: All engineering services requiring a Professional Engineer shall be performed by a RI Licensed Professional Engineer; all architectural services shall be performed by a Rhode Island Licensed Architect; all Landscape Architecture Services shall be performed by a RI Licensed Landscape Architect; (Substitutions will not be allowed without prior approval of the awarding authority);* and
  - 5) Description of services to be provided.

**TOWN OF NORTH KINGSTOWN, RHODE ISLAND  
INFORMATION FOR VENDORS**

**ARTICLE 1. RECEIPT AND OPENING OF QUALIFICATIONS**

Requests for Qualifications must be submitted in SEALED ENVELOPES, addressed to the Purchasing Agent, Municipal Offices, 100 Fairway Drive, North Kingstown, Rhode Island 02852, and clearly marked with the name of the project. Qualifications will be received by the Purchasing Agent up to the specified time as noted on the Request for Qualifications.

Qualifications submitted for a specified item must not be combined under the same cover with any other qualifications item.

It is the vendor's responsibility to see that their Qualifications Request is delivered within the time and at the place prescribed. Qualifications received prior to the deadline time will be securely kept unopened. No responsibility will attach to any officer or person for the premature opening of qualifications not properly addressed and identified.

Any Qualifications received after the time and date specified shall not be considered, by messenger or by mail, even if it is determined by the Town that such non-arrival before the deadline time set was due solely to delay in the mails for which the vendor is not responsible. Conditional or qualified Requests for Qualifications will not be accepted.

**ARTICLE 2. PREPARATION OF QUALIFICATIONS**

Erasures or other changes must be explained or noted over the signature of the vendor.

Each qualification must be submitted sealed, and clearly labeled, so as to guard against opening prior to the deadline time.

The Town may consider any qualifications not prepared and submitted in accordance with the provisions hereof and reserves the right to reject any or all qualifications in whole or in part, toward any item, group of items, or total qualification; to waive any technical defect or formality in same, or to accept any qualification deemed to be in the best interest of the Town.

**ARTICLE 3. TELEGRAPHIC MODIFICATION**

Telephonic, telegraphic or oral submissions, amendments or withdrawals will not be accepted.

**ARTICLE 4. WITHDRAWAL OF QUALIFICATIONS**

Qualifications may be withdrawn personally or by written request at any time prior to the time specified for the deadline. Qualifications may be modified in the same manner. Negligence

on the part of the vendor in preparing the qualifications confers no right of withdrawal or modification of their qualifications after such qualifications has past the submittal deadline.

#### **ARTICLE 5. QUALIFICATIONS OF THE VENDOR**

The Town reserves the right to request each vendor to present evidence that the bidder is normally engaged in purveying the type of service proposed. No qualifications shall be considered from vendors who are unable to show that they are normally engaged in purveying the type of service specified in the qualification request.

To receive full consideration, the vendor must submit literature and necessary details, when applicable, on the service they propose to furnish in order that the Town may have full information available when analyzing the qualifications.

#### **ARTICLE 6. OBLIGATIONS OF THE VENDOR**

At the time of the deadline for the request, each vendor will be presumed to have inspected the Specifications and Contract Documents (including all Addenda) which has been sent to the address given by such vendor. The failure or omission of any vendor to receive or examine any form, instrument, or document shall in no way relieve any vendor from any obligation in respect to their qualifications submittal.

Any exceptions or deviations from the provisions contained in this Request for Qualifications must be explained in detail and attached to the submittal. If such deviations do not depart from the intent of this notice and are in the best interest of the Town, the qualification request will receive careful consideration.

#### **ARTICLE 7. PRICING (ONLY FOR HIGHEST QUALIFIED VENDOR)**

Any pricing by the highest qualified vendor in regards to this qualification request shall be irrevocable for (90) ninety days, or until the qualification request is awarded by the Town Council. After award by the Town Council, said prices shall then remain firm for the duration of the Contract.

#### **ARTICLE 8. TAX EXEMPTIONS**

The Town is exempt from payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30 Para. I, as amended. The Town is exempt from payment of Federal Excise Taxes. The prices proposed must be exclusive of taxes and will be so construed. Exemption certificates will be completed as required by the successful vendor.

#### **ARTICLE 9. CONTRACT PERIOD AND TERM OF AGREEMENT**

Contract period – PER CONTRACT. If financially advantageous to the Town of North Kingstown, these contracts may be renewed or extended, from time to time, when agreed to, in writing, by both parties.

## **ARTICLE 10. INSURANCE**

The Vendor shall assume responsibility and liability for all injuries to persons or damages to property, directly or indirectly due to, or arising out of, their operations under the contract and shall be responsible for the proper care and protection of all work performed until completion and final acceptance by the Town.

The Vendor shall also indemnify and save harmless the Town of North Kingstown against any and all claims of whatever kind and nature due to, or arising out of, their breach or failure to perform any of the terms, conditions, or covenants of the contract resulting from acceptance of their Qualifications Request.

The Vendor shall furnish the Purchasing Agent with certificates of insurance from companies acceptable to the Town of North Kingstown. All insurance companies listed on certificates must be licensed to do business in the State of Rhode Island. The Vendor shall provide a certificate of insurance as specified in the Request for Qualifications. Contracts of insurance (covering all operations under this contract) shall be kept in force until the Vendor's work is accepted by the Town.

The limits of the insurance must be at least in the amounts specified below:\*

- (R). Commercial General Liability-Occurrence Form \$1,000,000/\$1,000,000
- (R). Automobile Liability - \$ 1,000,000.
- (R). Worker's Compensation (if legally allowed and available).
- (R). Professional Liability - \$ 1,000,000.

Also: the Town shall be named as additional insured on all such certificates of insurance.

\*Sample Certificate of Insurance attached

The Vendor shall require similar insurance in the above amounts to be taken out and maintained by each sub-vendor. The Vendor shall be fully responsible for the acts and omissions of their sub-vendors and of persons employed either directly or indirectly by them, as he is for the acts and omissions of persons directly employed by him. Nothing contained in the contract shall create any contractual relation between any sub-vendor and the Town of North Kingstown.

## **ARTICLE 11. LAWS, ORDINANCES AND CODES**

All applicable Federal and State Laws, Ordinances and Codes of the Town of North Kingstown and regulations of all authorities having jurisdiction over this Project shall apply to this contract the same as though written herein in full.

The Town of North Kingstown will not award the Contract to any Vendor who is, at the time, ineligible under the provisions of any applicable regulations issued by the Secretary of Labor, United States Department of Labor, or is not qualified under applicable Ordinances of the Town of North Kingstown, or the laws of the State of Rhode Island.

**ARTICLE 12. LIQUIDATED DAMAGES**

Failure on the part of the vendor to complete the project within the agreed time schedule will result in a liquidated damage cost of Two Hundred Dollars (\$200.00) per day, excluding Saturdays, Sundays, and holidays, to the vendor, until completion (final acceptance), excluding warranty periods. The Town may apply liquidated damage costs to current payment requests not yet paid.

**REQUEST FOR QUALIFICATIONS (RFQ)  
ARCHITECTURAL AND ENGINEERING PRELIMINARY DESIGN SERVICES FOR  
NEW PUBLIC SAFETY COMPLEX**

**1. INVITATION**

The Town of North Kingstown Rhode Island is soliciting Statements of Qualifications from qualified firms interested in providing professional preliminary architectural and engineering design services for a proposed new Public Safety Complex. It is anticipated that firms may partner with other firms to ensure that the design team provides the appropriate level of expertise to the required disciplines.

The Town of North Kingstown is home to a population of 26,320 citizens and provides public safety services to over 11,000 workers that occupy the Quonset Point Business Park on a daily basis. After review of recently constructed facilities in comparable communities we anticipate a 45,000 to 55,000 square foot facility to serve as Police and Fire Headquarters including our Public Safety Communications Division's dispatch center, the town's emergency operations center, a detention facility, and a multi-unit fire station with living quarters.

Firms with relevant experience in designing Police, Fire, Dispatch Centers and combined Public Safety Buildings and qualifications to perform these services are encouraged to submit. The purpose of the RFQ process is to identify the most qualified respondents to support the Town in this important project. Following analysis of the responses to this Request for Qualifications, a firm or firms will be invited for interviews conducted by the Public Safety Building Committee with a firm being selected for further negotiation. The firm ultimately awarded a contract by the Town will provide afore mentioned services as directed by the Town of North Kingstown.

**2. RESPONSES**

The response to this Request for Qualifications (RFQ) shall be submitted in such form and quantity and at the location as is provided in this request. **The response must be submitted no later than Wednesday April 14, 2021 at 11:00 AM.**

**3. PREBID CONFERENCE**

**A virtual pre-submittal conference will be held on Thursday April 1, 2021 at 2:00 PM** for the purpose of asking clarifying questions about this RFQ. All potential respondents are encouraged to attend this conference and the questions and answers discussed at the conference will be posted as an addendum to this RFQ following the conference. The information needed to connect to the conference is below:

Topic: NK Public Safety Complex Preliminary Design RFQ Pre-Submittal Conference  
Time: Thursday April 1, 2021 2:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87042807754?pwd=dk5rbEg3MDdMWjVQckpLR1Rwc3RLQT09>



Meeting ID: 870 4280 7754  
Passcode: nkps2021

#### **4. PROPOSED SITE INFORMATION**

The North Kingstown Public Safety Building Committee has completed a comprehensive GIS study to evaluate potential locations for construction of a new Public Safety Complex. No final site selection has been made so we will be looking for a schematic design that can be flexible to work with multiple locations in town. Land within the jurisdiction of the Town of North Kingstown will be subject to the Planning and Zoning requirements of the Town and land within the Quonset Development Corporation's jurisdiction will be subject to their regulations. Documentation on the regulations for both jurisdictions can be provided by the Town of North Kingstown by request.

#### **5. PROJECT/SCOPE OF WORK**

The successful consultant will be responsible for working directly with Town staff and the members of the Public Safety Complex Building Committee. This initial effort intends to provide preliminary design services (architectural and engineering) for the construction of a new Public Safety Building (combined Police, Fire and Public Safety Communications), the purpose of which is to prepare all relevant information in advance of seeking voter approval. Work will meet all state, local and federal guidelines and standards.

##### **Expected Deliverables:**

**Space Needs Analysis** – A complete evaluation of space needs for Police, Fire and Public Safety Communications that considers existing needs as well as some accommodation for future growth. Combined use is encouraged to maximize value and overall cost savings.

**Schematic Design** – Consultant shall ascertain the requirements of the project and shall prepare schematic design studies which shall indicate the concept of the project, including the proposed general shape, size and type of construction. The Consultant shall furnish eight (8) full size paper architectural plan sets of all floor plans, and sketch elevation / perspective drawings of the proposed building which shall become the property of the Town of North Kingstown. These items shall be delivered electronically in both PDF format and an editable electronic format from the design tool used to develop all schematic designs. The Consultant shall determine from competent authority any of the following factors in conflict with use of the any proposed sites: Zoning Regulations, Sanitary Codes, Health and Fire Laws and Local Ordinances and shall report these findings thereon to the Town when Submitting the plans.

**Probable Cost Report** – The Consultant shall prepare a probable cost estimate of the proposed facility with sufficient detail to forward to the voters for consideration. The cost estimate shall include all costs needed to complete the proposed project including but not limited to design / engineering costs, site preparation, environmental remediation (if needed), construction costs, soft costs, technology costs, furniture and support systems. The cost estimate shall be based on

construction taking place in FY2026 (July 1, 2025 – June 30, 2026) with a target occupancy date of July 1, 2026.

**Additional Duties** These are duties the Public Safety Building Committee is responsible for and for which the consultant(s) may have some involvement.

**Energy Efficiency-Life-Cycle Costs Considered** - Evaluate the expected life-cycle costs of proposed systems and consider energy efficiency with an evaluation of return on investment.

**Public Involvement** - The Committee shall incorporate public input into the process, which will culminate in a public presentation of its findings and recommendations to the Town Council.

**Best Practices** - Research and review other similar projects to determine best practices that may be incorporated into the project. Tours of similar facilities is encouraged.

## **6. SELECTION**

Responses to this Request for Qualifications will be reviewed and evaluated by the Public Safety Building Committee who will select firms to be interviewed. Selected firms may be invited to make a presentation to the committee. A recommendation to the Town Manager will be made after the information has been reviewed and interviews of the short-listed firms have been completed. This recommendation will be based on all aspects the submitted documents including experience with similar projects, quality of the proposed work plans, information provided by references from past projects and any other relevant factors at the discretion of the Public Safety Building Committee. Following the selection process the Town Manager and the Public Safety Building Committee will make a final recommendation to the Town Council for award.

## **7. CRITERIA FOR SELECTION**

The purpose of this RFQ process, as previously stated, is to identify a qualified firm that is the most capable of providing the described services. Once identified, this firm will then be invited to take part in a competitive negotiation process with the Town for a contract. If an agreement can be reached with the selected firm, a contract will be awarded thereto. If an agreement cannot be reached, the Town will proceed with negotiations with the next most qualified firm. (See also Selection Criteria).

## **8. SUBMITTAL REQUIREMENTS**

### **A. Submittal Documents – Format**

Follow these instructions carefully:

- In total, five (5) hard copies, including attachments, are required as well as an electronic copy.
- Four (4) of the copies shall be spirally bound (or other semi-permanent binding method) to ensure that pages are not lost.

- One (1) copy should be clipped together to facilitate document reproduction.
- One (1) digital copy in PDF format shall be included on a USB Flash Drive.
- In the four (4) bound copies, use a tabbed divider followed by a section cover page, to separate Sections I through IV.
- The sealed envelope in which the Submittals are delivered must be clearly labeled on the outside with the Respondent's name and the project identification, "RFQ – Architectural and Design Services for the New Public Safety Complex for the Town of North Kingstown"

**Submittals shall be delivered to the following addressee on or before Wednesday April 14, 2021 at 11:00 AM EST:**

**Purchasing Agent  
Town of North Kingstown  
100 Fairway Drive  
North Kingstown, RI 02852-6202**

*Late submittals will not be accepted.*

**B. Submittal Content:** Each Submittal shall be organized in the following order:

**Outside Cover and First Page:**

Shall contain the title, "Statement of Qualifications for Architectural and Design Services for the New Public Safety Complex for the Town of North Kingstown," the name of the Respondent, and the Submittal date.

**Table of Contents:** Include a table of contents.

**Transmittal Letter:** Include a short Transmittal Letter. The Transmittal Letter shall include:

- Contact information for the respondent (Name, Address, Phone, Email)
- Summarize why the Respondent believes itself to be the most qualified;
- Contain the statement that to the best of the Respondent's abilities, all information contained in the RFQ submittal is complete and accurate;
- Contain a statement granting the Town of North Kingstown and its representatives authorization to contact any previous client of the Respondent (or a Respondent's Team Member) for purposes of ascertaining an independent evaluation of the Respondent's or a Respondent's Team member's performance; and
- At least one copy of the transmittal letter must have the original signature of an officer of the principal responding firm.

**Design team resumes**

**Summary of Relevant Projects Where the Respondent's Firm was the Consultant**

List no more than six relevant projects. A relevant project is one which best exemplifies your qualifications for this Contract and should involve planning clients and detail the services you provided:

- Name of Project
- Specific Comprehensive Plan or Planning Project
- Client Name
- Total Project Cost
- Project Description, including Public Process
- Project Deliverables including Schematic Design
- Describe the Services Your Firm Provided and Any Project Partners
- Indicate the Projects Consistency with Budget and Timeline/Deadlines
- Provide a Reference List Related to these Projects

### **Proposed Work Plan**

Provide a detailed work plan for the completion of all deliverables listed above. This work plan shall include staff hour estimates, a project timeline, proposed meetings with the Public Safety Building Committee and Town officials and any other processes and resources needed for successful completion of the project objectives.

### **9. RESERVATION OF RIGHTS**

The Town of North Kingstown reserves the right to reject all firms, decline to proceed with selection of any candidates, to request additional qualifications, and to make inquiries as may be necessary to verify qualifications. Nothing in this document shall require the Town of North Kingstown to proceed with planning and/or any of the identified services.

This RFQ includes preliminary design services for a project that may or may not be approved by the North Kingstown Town Council and the voters of North Kingstown. In the event that this project is approved by Town government and a bond referendum is passed by the voters of North Kingstown to fund full design, engineering and construction of a new Public Safety Complex, the Town of North Kingstown reserves the right to negotiate terms with the successful bidder of this RFQ for full design, engineering and construction management services without going to public bid. This clause does not guarantee that full design, engineering and construction management services will be awarded to the successful respondent but allows the Town of North Kingstown the option to use a single firm from start to finish to ensure project continuity.

### **ADDITIONAL INSTRUCTIONS, NOTIFICATIONS, and INFORMATION**

This RFQ including any attachments can also be obtained from the Town of North Kingstown's web site at <https://www.northkingstown.org/Bids.aspx>

The Town of North Kingstown reserves the sole right to (1) evaluate the qualifications submitted; (2) waive any irregularities therein; (3) reject any or all Respondents submitting qualifications, should it be deemed in the Town's best interest to do so.

**REQUEST FOR QUALIFICATIONS  
TOWN OF NORTH KINGSTOWN  
ARCHITECTURAL AND ENGINEERING PRELIMINARY DESIGN  
SERVICES FOR NEW PUBLIC SAFETY COMPLEX**

**PERFORMANCE DATA FORM**

The undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

***RESPONDENT:***

Experience of the firm in **like projects completed**. Please provide a listing of at least three (3) references pertaining to like projects completed. If more space is required, please attach additional sheets.

<b>Project/Description/Cost</b>	<b>Status or When completed</b>	<b>Name/Address Of Owner</b>	<b>Name &amp; Phone # of Contact at Owner</b>

Listing of references pertaining to like projects **currently in progress**, which you feel will qualify you for this work. If more space is required, please attach additional sheets.

<b>Project/Description/Cost</b>	<b>Status</b>	<b>Name/Address Of Owner</b>	<b>Name &amp; Phone # of Contact at Owner</b>

**REQUEST FOR QUALIFICATIONS  
TOWN OF NORTH KINGSTOWN  
ARCHITECTURAL AND ENGINEERING PRELIMINARY DESIGN  
SERVICES FOR NEW PUBLIC SAFETY COMPLEX**

**QUALIFICATION STATEMENT**

The undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

1. Respondent: \_\_\_\_\_

2. Address: \_\_\_\_\_

3. Submitted to: \_\_\_\_\_

Address: \_\_\_\_\_

Organization: \_\_\_\_\_

4.1: The submitting company is a ( ) Corporation ( ) Individual  
( ) Partnership ( ) Joint Venture ( ) Other \_\_\_\_\_

4.2: If your firm is a corporation, answer the following:

4.2.1: Date of Incorporation: \_\_\_\_\_

4.2.2: State of Incorporation: \_\_\_\_\_

4.2.3: President's Name: \_\_\_\_\_

4.2.4: Vice President's Name: \_\_\_\_\_

4.2.5: Secretary's Name: \_\_\_\_\_

4.2.6: Treasurer's Name: \_\_\_\_\_

4.3: If your firm is a partnership, answer the following:

4.3.1: Date of Organization: \_\_\_\_\_

4.3.2: Name of General Partners:

\_\_\_\_\_  
\_\_\_\_\_

4.4: If your firm is individually owned, answer the following:

4.4.1: Date of Organization: \_\_\_\_\_

4.4.2: Name of Owner: \_\_\_\_\_

4.5: How many years has your firm been in business and how many years of experience does your

firm have with similar projects? \_\_\_\_\_

5 EXPERIENCE:

5.1: Claims and Law Suits: (If the answer to any of the following questions is YES, please attach details.)

5.1.1: Has your firm ever failed to complete any work awarded to it? \_\_\_\_\_

5.1.2: Are there any judgments, claims, arbitration proceedings or suits against your firm, its principals or officers?

5.1.3: Has your firm filed any lawsuits or requested arbitration with regard to any contracts within the last five years? \_\_\_\_\_

5.2: List the people that will be assigned to this project and indicate their specialties. Attach their resumes and field experience. Identify their experience and relation to your firm.

Name:

Specialty:

_____	_____
_____	_____
_____	_____
_____	_____

**REQUEST FOR QUALIFICATIONS  
TOWN OF NORTH KINGSTOWN  
ARCHITECTURAL AND ENGINEERING PRELIMINARY DESIGN  
SERVICES FOR NEW PUBLIC SAFETY COMPLEX**

**SUBMITTED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.**

**NAME OF FIRM: \_\_\_\_\_**

**SIGNED BY: \_\_\_\_\_**

**TITLE: \_\_\_\_\_**

**PRINT NAME: \_\_\_\_\_**

**Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2021.**

**Notary Public**

\_\_\_\_\_  
**My commission expires:**



**REQUEST FOR QUALIFICATIONS  
TOWN OF NORTH KINGSTOWN  
ARCHITECTURAL AND ENGINEERING PRELIMINARY DESIGN  
SERVICES FOR NEW PUBLIC SAFETY COMPLEX**

The undersigned hereby authorizes any person, firm, or corporation to furnish information requested by the Town of North Kingstown, Rhode Island in verification of the recitals comprising this Statement of Qualifications and Performance Data form.

FIRM NAME: \_\_\_\_\_

BY: \_\_\_\_\_  
(Signature)

NAME/TITLE: \_\_\_\_\_  
(Please Print)

TELEPHONE NO: \_\_\_\_\_

DATE: \_\_\_\_\_

**REQUEST FOR QUALIFICATIONS  
TOWN OF NORTH KINGSTOWN  
ARCHITECTURAL AND ENGINEERING PRELIMINARY DESIGN  
SERVICES FOR NEW PUBLIC SAFETY COMPLEX**

**A. TERMINATION, SUSPENSION OR ABANDONMENT**

This Agreement may be terminated by either party upon not less than thirty days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

This Agreement may be terminated by the Owner upon not less than fourteen days' written notice to the Consultant in the event that the Project is permanently abandoned. If the project is abandoned by the Owner for more than 90 consecutive days, the Consultant may terminate this Agreement by giving written notice.

Failure of the Consultant to provide the required services in the defined time frame shall be considered substantial nonperformance and for termination.