

TOWN OF EXETER
REQUEST FOR PROPOSALS
INFORMATION MANAGEMENT SUPPORT SERVICES

Sealed bid proposals for "Information Management Support Services" will be accepted in the Office of the Town Clerk, 675 Ten Rod Road, Exeter, RI 02822, until 2:30 p.m. on Friday, March 22, 2019.

Bid proposals received after said date and time, whether hand delivered, submitted via United States Postal Service, or submitted via any other delivery service, shall be declared invalid.

Specifications, "Instructions and Administrative Requirements," may be obtained at the Office of the Town Clerk during normal business hours, 9:00 a.m. to 4:00 p.m., by email at clerk@town.exeter.ri.us, or by calling the Town Clerk's Office, (401) 294-3891.

All bids must be delivered in a sealed envelope and labeled "Information Management Support Services."

Bids will be publicly opened and read aloud by the Town Clerk at 2:30 p.m., on Friday, March 22, 2019, in Council Chambers, Exeter Clerk's Office, 675 Ten Rod Road, Exeter, Rhode Island.

The bid proposal will be awarded at a future Town Council meeting.

The Town of Exeter reserves the right to refuse or reject, in part or in whole, any or all proposals or any parts thereof, to waive any informalities and/or technicalities in same, or to accept any proposal deemed to be in the best interest of the Town, whether or not it is the lowest proposal.

Lynn M. Hawkins, CMC
Exeter Town Clerk

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