

**TOWN OF EXETER
REQUEST FOR PROPOSALS**

EXETER COMPREHENSIVE COMMUNITY PLAN UPDATE

The Town of Exeter is soliciting proposals from consultants to update the Town of Exeter Comprehensive Community Plan, as amended.

The RFP specifications may be obtained at the Exeter Clerk's Office (675 Ten Rod Road, Exeter, Rhode Island), on the State of RI Purchasing website (www.purchasing.ri.gov/rivip), on the Rhode Island American Planners' Association's website (www.rhodeislandapa.org), or by request to the Town Planner, planner@town.exeter.ri.us.

All bid proposals must be: 1) sealed; 2) include ten (10) copies; 3) submitted by 3:30 p.m. on Wednesday, January 6, 2016, by mail or hand delivered to the attention of the Exeter Town Clerk; 4) and labeled "Request for Proposal: Exeter Comprehensive Community Plan Update." No proposals will be accepted after the deadline.

Bids will be publicly opened and read at 9:30 a.m., on Thursday, January 7, 2016, in Town Council Chambers, Exeter Clerk's Office, 675 Ten Rod Road, Exeter, Rhode Island. The bids will then be reviewed by the Planning Board and their recommendation submitted to the Exeter Town Council. The bid will be awarded at the Regular Meeting of the Exeter Town Council on Monday, February 1, 2016, at 7:00 p.m., in the Town Council Chambers at the aforementioned address. If communications assistance or other accommodation is needed or necessary to ensure equal participation, please contact the Town Clerk's Office prior to the meeting(s) at (401) 294-3891. The Exeter Clerk's Office is handicapped accessible.

The bid will be awarded on the basis of the lowest qualified bid price or the lowest evaluated or responsive bid price. The Town of Exeter reserves the right to reject any or all proposals or parts thereof, to waive any informality in same, or accept any proposal deemed to be in the best interest of the Town.

Per order of the Exeter Town Council

**Lynn M. Hawkins, CMC
Exeter Town Clerk**

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