ADDENDUM No. "1" to RFP No. B2014001

Juror Mailing

Date of Addendum No. "1" Issued: February 17, 2014

Purpose of this Addendum is to:

- Publish answers to questions received from interested vendors.

HP Enterprise Services
Rhode Island Judiciary SharePoint Migration RFP Questions

Submission for Q&A – #1

Question #	Question
1.	The answers to the questions we have submitted above will help us greatly to more comprehensively understand the State's detailed requirements around the migration, as well as important related considerations, such as solutioning necessary to address cybersecurity, accessibility, training, and other key and dependent considerations. With the pre-proposal conference scheduled for 2/18, and the deadline for questions being 2/19, we believe that there is a significant probability that important answers to our and/or other vendor questions may not be available in time for us to completely consider all options to ensure a best fit/value in the short remaining timeframe to the submittal due date of 2/25. Would the State therefore please consider extending the due date for submittal by two weeks, until 3/11? We will only consider extending if there is a need too.
2.	How many site collections will need to be migrated? 1
3.	How many content databases will need to be migrated 1
4.	What is the size of the content databases that will need to be migrated (in GB) 2.1 GB
5.	What percentage of the content was created in an earlier version and not upgraded to 2010? 50% (Note: All the public facing courts website pages are using Custom Master page. All system settings pages are using 2007 masterpage)
6.	If possible, please provide the number and a brief description of the farm & sandbox solutions installed, deployed, and in use in the environment. 4 Farm Solutions 1) **Alert message:** This solution is used to enable/disable the alert custom messages that needs to be displayed on the home page 2) **Change Master Page:** While creating a new site or page SharePoint uses out of the box master page. Using this solution we should be able to apply the courts website branding for the newly created sites/pages. 3) **Search:** This solution is used to enable the search functionality across the website. 4) **Pages lock down**

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7.	What SharePoint 2010 service applications are currently enabled? **Default** (Secure Store Service, State Service Web Analytics Service Application, Usage and Health data collection, Business Data Connectivity Service Search Service App)
8.	Is the Vendor responsible for defining the SharePoint logical and/or physical architecture for the new environment? Additionally, is a detailed Bill of Materials for the software and hardware also required? Vendor will give a detailed list of software as well as suggested hardware for implementation. AOSC will purchase required licenses and hardware to accommodate.
9.	Is the existing user interface Section 508 compliant? Some parts are
10.	Does the new user interface need to be Section 508 compliant? Only the same parts that are currently
11.	What is the existing environment's SharePoint Build Number/Version? (e.g. 14.0.nnnn.nnnn) **(14.0.4762.1000)**
12.	Is there a particular SKU of SharePoint 2013 that is desired? (e.g. SharePoint Foundation 2013, SharePoint Server 2013 Standard Edition, SharePoint Server 2013 Enterprise Edition) Vendor should give recommendations for this.
13.	Section 4.4 states minimum of 3 references Section 8.0 states 4 references.

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	Please clarify how many references are required section 4.4 should say 4 references
14.	Is AOSC requesting hosting of the infrastructure? Where will the new environment be hosted? AOSC will host.
15.	In Section 5.1, it specifies that the migrated site must work on Browsers: IE, Firefox, Chrome, Safari and OS: Windows, Apple OSX, Linux, Apple IOS and Android. Does the current site work with all of these Browsers/Operating Systems?

S.No	Browsers	Status
1	IE 7 and above all versions	Working
2	Chrome –Windows, Apple OSX, Linux	Working
3	Firefox –Windows, Apple OSX, Linux	Working
4	Safari –Windows, Apple OSX, Linux	Working
	IPAD/Tablet Device Browsers	
5	Chrome – IPAD, Android	Working
6	Safari – IPAD	Working
	IPhone/Android Phone Browsers	
7	Chrome – IPhone/Android,	Not Working (When accessing the courts website url by default it will opens SharePoint out of the box mobile page. If we disable this feature it should be all set)
8	Safari	Not Working (When accessing the courts website url by default it will

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	opens SharePoint out of the box mobile page. If we disable this feature it should be all set)
16.	How many overall users of the system will there be? 10-15
17.	What roles and how many users in each role are there? to be determined
18.	Where are the users located? Licht Complex and Fogarty
19.	Is there a knowledge management system in place and will we be expected to interface any training materials or online help with it? No
20.	Is there a training management system in place and will we be expected to interface any training or online help materials with it? No
21.	Describe the types of training that are delivered now – who delivers, how is the material provided and who maintains it? N/A
22.	What business processes will be affected by the system? On-line payments, efiling, public and Attorney access?
23.	Is there a change management team in place? Who will be responsible for managing the change to the users? No
24.	Is there a communication team in place? Will they be dedicated to support the roll-out of the system? No
25.	How many Subject Matter experts will you provide for training and online help development and what % of time will each be dedicated to the project? How likely is it that those subject matter experts will change over the course of the project? Not sure how many or %, SMEs will not change over course of project
26.	Are the current training standards and templates, etc. that we will be expected to follow? Who owns those materials? N/A
27.	For classroom delivery, what facilities are available – number and capacity of rooms, workstations for participant activities, printers, etc. Fogarty - capacity 10-15
28.	Who will deliver the training? Do we do a train-the-trainer and your team moves it out to the field or do we do all of the training delivery. Train the trainer
29.	Can deliverables be created off-site? Can the team work remotely during the development phase? . I don't have a

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	problem with the team working offsite only during the development phase as long as our team is fully kept updated and is fully trained.