STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

JUDICIAL PURCHASING OFFICE
670 NEW LONDON AVENUE ROOM 1006
CRANSTON, RHODE ISLAND 02920
TEL: 401-275-6527
FAX: 401-275-6530

BID SOLICITATION INFORMATION

Date: February 28, 2013	**RFP/LOI: B2013006**

Project Name: J. Joseph Garrahy Judicial Complex – Cellblock Ceiling Replacement

Opening Date, Time and Place: March 26, 2013 @ 10:00am
Purchasing, Rm 1006, 670 New London Avenue, Cranston, RI 02920

Pre-Bid/Proposal Conference: ☐ No ✕ **Yes on March 12, 2013** **Time: 7:30 a.m.**
******* Mandatory *******
Location: J. Joseph Garrahy Judicial Complex, One Dorrance Plaza, Providencet, RI – ** Will meet in Lobby.

Bonds Required:
Surety Bond ☐ No ✕ Yes Bidder is required to provide a bid surety in the form of a bid bond or certified check payable to the State of Rhode Island in an amount not less than five percent (5%) of the bid price.

Fidelity Bond ✕ No ☐ Yes

Performance Bond ☐ No ✕ Yes
The successful bidder will be required to furnish all insurance documentation as outlined in the attached Judicial Purchasing Rules & Regulations and General Terms & Conditions of Purchase available for inspection at www.courts.ri.gov

This solicitation is for the J. Joseph Garrahy Judicial Complex, Cellblock Ceiling Replacement, One Dorrance Plaza, Providence, RI 02903

Specific bid solicitation information begins on page 3 of this document.

Proposals must be mailed or hand-delivered in a sealed envelope **marked with the above RFP/LOI# and Project Name** to:

Rhode Island Traffic Tribunal
670 New London Avenue, Cranston RI, 02920
Purchasing, Room 1006

The bid process and resulting contract are subject to the Judicial Purchasing Rules and Regulations and General Terms and Conditions of Purchase. Submission of a bid in response to this solicitation is acknowledgement and acceptance of the Judicial Purchasing Rules & Regulations and General Terms & Conditions of Purchase.

The Administrative Office of State Courts ("AOSC") reserves the right to award on the basis of cost alone, accept or reject any or all bids, and to act in its best interest including, but not limited to, directly negotiating with any vendor who submits a proposal in response to this RFP and to award a contract for collection services based upon the results of those negotiations alone. Proposals found to be technically or substantially nonresponsive at any point in the evaluation process will be rejected and not considered further. The AOSC may, at its sole option, elect to require presentations(s) by bidders clearly in consideration for award.

Questions concerning this solicitation may be e-mailed to the Supreme Court Purchasing Office at purchasing@courts.ri.gov **no later than March 19, 2013 at 12:00 PM**. Please reference the RFP / LOI number on all correspondence. Answers to questions received, if any, will be posted on the internet as an addendum to this bid solicitation.

Carla Ciccone
Purchasing Agent
Rhode Island Supreme Court

BSI 5/05

Bidding Documents

Bidding Documents may be examined at the office of the Architect, Edward Rowse Architects, Inc., 115 Cedar Street, Providence, RI 02903 between the hours of 9:00 AM to Noon and 1:00 PM to 4:00 PM, Monday through Friday. Bidding documents in the form of a CD may be obtained from the Architect at no cost. Bidding documents will be available for pickup in person on or after February 28, 2013 between the hours of 9:00 AM to 4:00 PM, Monday through Friday. The bidder shall be responsible for all costs associated with printing hard copies of bidding documents.

Bidders are required to provide Bid Security in the form of a Bid Bond, or a certified check payable to the State of Rhode Island, in the amount of a sum not less than five percent (5%) of the Bid Price. Bid surety must be attached to the Bid Form. Performance, labor and payment bonds will be required at time of award.

Questions concerning this RFP must be e-mailed to the office of the Architect at trowse@rowsearch.com no later than March 19, 2013 at 12:00 PM. Please reference the RFP/LOI number on all correspondence. Answers to questions received, if any, will be discussed at the pre-bid/proposal conference and included in the meeting summary, which will be posted on the internet at: http://www.purchasing.ri.gov/bidding/ExternalBidSearch.aspx and http://www.courts.ri.gov/ .

THIS PAGE IS NOT A BIDDER CERTIFICATION FORM

This is a Request for Proposals, not an Invitation for Bid. Responses will be evaluated on the basis of the relative merits of the proposal, in addition to price.

INSTRUCTIONS AND NOTIFICATIONS TO BIDDERS

- Potential bidders are advised to review all sections of this Request carefully and to follow instructions completely as failure to make a complete submission as described herein may result in rejection of the proposal.

- All costs associated with developing or submitting a proposal in response to this Request, or to provide oral or written clarification of its content, shall be borne by the bidder. The AOSC assumes no responsibility for these costs.

- Proposals are considered to be irrevocable for a period of not less than ninety (90) days following the opening date, and may not be withdrawn, except with the express written permission of the Judicial Purchasing Committee.

- All pricing submitted will be considered to be firm and fixed unless otherwise indicated herein.

- Proposals misdirected to other judicial locations or which are otherwise not received by the Supreme Court Purchasing Office by the time of opening for any cause, will be deemed late and will not be considered. **For the purposes of this requirement, the official time and date shall be that of the time clock in the Judicial Purchasing Office.**

- It is intended that an award pursuant to this Request will be made to a prime contractor, who will assume responsibility for all aspects of the work. Joint venture and cooperative proposals will not be considered, but subcontracts are permitted, provided that their use is clearly indicated in the bidder's proposal, and the subcontractor(s) proposed to be used are identified in the proposal.

- Bidders are advised that all materials submitted to the AOSC for consideration in response to this Request for Proposals shall be considered to be public records as defined in Title 38 Chapter 2 of the Rhode Island General Laws, without exception, and may be released for inspection immediately upon request once an award has been made.