

**TOWN of SMITHFIELD**

**SEWER AUTHORITY**

State of Rhode Island

**Terms and Requirements for Qualification Statements**

**ADDENDUM #3**

SEWER AUTHORITY PLAN REVIEW, CONSTRUCTION INSPECTION & ON CALL ENGINEERING SERVICES

**TOWN OF SMITHFIELD, RI**

**March 12, 2019**

**As a clarification to the advertised Request for Qualifications related to the subject project, this addendum shall clarify the following:**

1. Revise item #5 on the Pre-Proposal Conference Agenda to "Proposals must include: - as defined in the Scope of Services and parts 1 through 4."
2. Remove and replace page #3, Statement Blank of the RFQ, with the page 3A attached, whereby name of surety company was revised to insurance company.
3. Remove and replace page #10 of the RFQ, with the page 10A attached, whereby item 10.2 was revised to require RI Workers Compensation and Employees Liability insurance in the amount of five-hundred thousand dollars. This requirement is due to the service being a professional service, not a construction service.

**TOWN OF SMITHFIELD**  
State of Rhode Island

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Name of Company	
Agrees to bid on: (Item(s) to be bid)	PLAN REVIEW, CONSTRUCTION INSPECTION & ON CALL SEWER ENGINEERING SERVICES
Tentative Date of Award:	<b>MAY, 2019</b>
Applicable Fee Schedule:	See Table Below. Additional Bidding Details: Please provide a Fee (Rate) Structure Matrix, with individual hourly rate. (Use Additional Pages if Necessary)

Employee Title	Employment Class	Employment Status (full or part time, etc.)	Hourly Rate
President			
Vice President			
Senior VP			
Project Manager			
Lead Engineer			
Staff Engineer			
Junior Engineer			
Inspector			
Administrative			

Federal ID# or Social Security #:	
Signature:	
Title of Person Signing:	
Firm Name:	
Address:	
Phone #	
Delivery Date:	
Name of Insurance Company:	

- 10.2 Insurance (Architectural, Engineering, and Liability) shall be required in accordance with state and local statutes and regulations as follows:
- a. General Liability in the amount of Two million dollars (\$2,000,000) each occurrence.
  - b. RI worker's Compensation and Employee's Liability insurance in the amount of Five-Hundred Thousand Dollars (\$500,000) each accident.
  - c. Professional Liability Insurance (including Errors & Omissions) in the amount of Two Million Dollars (\$2,000,000).
- 10.3 Notice of Insurance Payment/Default: The Consultant's insurance company/agent will furnish to the Town of Smithfield any notice of non-payment of premium as well as notification to the Consultant. The Town of Smithfield should be kept apprised of any default in any insurance payment.
- 10.4 The Town of Smithfield shall be additionally named an insured party in the title holder box on the Certificate of Insurance.
- 10.5 Said consultant shall be duly authorized with a certificate of authorization to conduct engineering related business in the State of Rhode Island.

Any questions regarding this RFQ may be addressed to Kevin Cleary, PE, LSIT, Town Engineer at (401) 233-1041, the Town Purchasing Agent, Carolyn Dorazio at (401) 233-1009; or the Smithfield Sewer Authority.